

Wilton Police Department



240 Danbury Road  
Wilton, Connecticut 06897  
Tel: (203) 834-6260  
Fax: (203) 834 6258

### **Why 44 Officers Are Needed in the Wilton Police Department - Overview:**

**Patrol:** 25 Patrol Officers and 5 Sergeants dedicated to patrol functions-minimum staffing of 3 patrol officers per shift (four patrols are optimal for day and evening shifts)

- Minimum staffing of three officers and one Sergeant per shift (24/7)
- Minimum of one officer per shift in dispatch/ public access window on each shift (24/7)
- Two officers required on Saturday evenings and when (M-F day/eve dispatchers are on leave
- Minimum three sector coverage by patrol officers
- 5 Patrol Sergeants-shift supervisor (mid, day, eve, mid/day and eve/day)
- 25 patrolmen assigned to shift duty-supplemented by other staff (below)

(Refer to “patrol staffing” attachment)

### **Other Staff:**

- 2 SRO Officers
- 1 Records Management Officer
- 1 Training Officer
- 1 Special Services Officer (supplement patrol needs)
- 1 Administrative Sergeant
- 4 Detectives-Investigative services
- 1 Investigative Services Lieutenant (DB)
- 2 Patrol Lieutenants
- 2 Captains-Patrol & Administrative
- 1 Chief – Department Head

### **Patrol Assignments- Response 2018:**

- Routine patrolling
- Monitoring commercial and residential areas
- Vacant house checks (20)
- Traffic enforcement-stops (4,308)

- Motor vehicle accident investigations (678)
- Domestic disputes (82)
- Critical Response Team (CIT) – mental health incidents (65)
- EMS assists (1,149)
- Larceny investigations (100)
- Identity theft investigations
- Burglary investigations (80)
- Breach of peace & assaults (15)
- Criminal mischief investigations (29)
- Narcotic investigations (130)
- Civil Investigations (9)
- DUI investigations (43)
- Assist Fire Department calls (301)
- Alarms (1,650)
- Road closures-tree down (519)
- Designated location checks-problem areas (970)
- Assist resident calls (365)
- 15,639 CAD (dispatch) entries per year

#### **Community Policing, Special Services & Proactive Services:**

- Public and private school emergency planning
- Financial institution training – response planning
- Religious institution safety training
- Organizational & business institution safety training
- Traffic surveys-complaints
- Targeted traffic enforcement
- Records Management (full time officer)
- Line painting
- Road Sign Management
- Citizen Police Academy
- Senior Citizen Education and Programs
- Crime Prevention
- Prisoner Transfer
- Speed trailer/sign
- Radar and Laser Equipment maintenance
- Car seat installation & public education
- Fleet Management (day to day)

#### **Schools:**

- SRO –two fulltime officers committed to the school system
- Officer Friendly interaction

- Health classes & law related curriculum
- School safety task force-work hand in hand with school administration to facilitate emergency response and preventative planning
- Fingerprinting school employees
- Explorer Program
- Investigating juvenile crimes
- JV sex assault investigations
- Domestic Violence classes
- Bullying
- Hate crime incidents

**Investigative Services:**

- Serious and significant investigations
- Burglary Investigations
- Larceny investigations
- Pistol permits
- Employee background investigations
- Investigating juvenile crimes
- Internet crimes
- Computer crime investigations (local & regional)
- Investigate crimes of significance
- Identity theft
- Assist with juvenile matters
- Miscellaneous background checks

**Training Officer:**

- POSTC Officer mandated certification and record keeping
- Mandated training for officers
- Training record keeping
- New recruit testing & hiring process
- Legal updates and training
- Accident investigation
- DUI compliance & systems
- Accreditation
- Firearms & Taser training and record keeping
- Training auditor
- Emergency medical training & certification

**Specialized Teams & Regional Services:**

- Joint dive team (with WFD)
- SWRERT regionalized SWAT team and emergency services response
- Regional DEA Opioid Task Force

- Regional computer crimes task force & laboratory (child pornography, social media, internet crimes)
- CTIC – FBI (criminal intelligence task force liaison)
- DMV, NCIC computer liaison
- Local & regional criminal and MVA investigative team

**Administration:**

(Refer to “administrative assignments” attachment)



# ADMINISTRATIVE / SERGEANT ASSIGNMENTS

Effective – October 17, 2017

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<b><u>CAPTAIN – CONLAN</u></b> Records Communications Technology / MDT’s / RMS / Phone System/ BWC/ ICV EOC Asset Forfeiture Statistics / Budget College Reimbursement Promotional / Recruitment Testing Awards Committee Chairman Training Civilian Employees 911 / PSAP Workman’s Compensation EMS / FD Liaison Facilities / Maintenance Grants Accreditation LMM Committee Car Bids / Specification / Purchase	<b><u>CAPTAIN – CIPOLLA</u></b> Patrol Division Detective Division ERT Internal Affairs Scheduling Daily / Long Term Vacation / Holiday Scheduling Payroll Bid Shift / Posting Extra Duty / Permits Fatal Accident / Accident Reconstruction Departmental Accident Evaluation SCUBA Animal Control Department K-9 DEA Taskforce Liaison CIT Coordinator Domestic Violence Coordinator	
<b><u>DETECTIVE LIEUTENANT – KLUK</u></b>  Detective Division Commander Internal Affairs Lead Investigator Public Information Officer / Media SRO Supervisor Major Crime Supervisor Bias Crimes COLLECT / NCIC Liaison Evidence and Property Officers Victim Services Drug Take Back Program Human Trafficking Report Dispatch FD Liaison Armory Firearms Training Coordinator SCUBA Team Leader CEW Control Manager	<b><u>PATROL LIEUTENANT – PHILLIPSON</u></b>  Patrol Division Commander – Days and Midnights Case File Management Daily Scheduling Changes Field Training Supervisor Fleet Maintenance Vehicle & Associated Equipment Radar/LPR Emergency Preparedness/EOC NexGen In Car Video/ BWC SEU / DUI Grants ERT DUI	<b><u>PATROL LIEUTENANT – HARTMAN</u></b>  Patrol Division Commander – Evenings Case File Management Daily Scheduling Changes Animal Control- Liaison Selective Enforcement / (MAC) Road Signs – Surveys / Markings Bike Patrol Emergency Op. Planning (Businesses) Use of Force (Annual Report) Child Seat Install Coordinator AAA Elderly Driving Instructor Safety Committee- Liaison
<b><u>ADMINISTRATIVE SERGEANT – RANGEL</u></b>  Assistant to Administrative Captain Accreditation Manager Records Dispatch Uniforms Department Forms Municipal Registration Coordinator Vest Grant FAPERN Alarms/Video at Town Hall EOC Department Radios	<b><u>TRAINING OFFICER – TYLER</u></b>  Training Recruitment Promotional Exams Dive Physicals Respiratory Exams Accreditation Assistant Field Training Coordinator	<b><u>Sergeant Tornello</u></b> 16 -17 DMV Transmittals <b><u>Sergeant Cocco</u></b> Domestic Violence Assistant <b><u>Sergeant Baker</u></b> EMR Instructor First Aid Equipment <b><u>Sergeant Fridinger</u></b> Police Information Network (PIN) Firearms Instructor Honor Guard <b><u>Sergeant Sisenstein</u></b> Prisoner Property Dispatch Property File

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## Wilton Police Manpower/ Population/ Traffic Counts 1970-Present

Year	#of Officers	Town Population	Average Daily Traffic Count Rt7 Wilton/ Norwalk Line	ADT% Increase Over Time	Average Daily Traffic Count Rt7 / Rt107	ADT% Increase Over Time
1972	29	13,572	18,500 (1970)	-	9,000 (1970)	-
1982	32	15,351	18,500 (1980)	0	15,300 (1980)	70%
1991	39	15,989	26,300 (1990)	42%	22,400 (1990)	149%
1997	40	17,617	29,800 (1997)	61%	20,900 (1997)	132%
2002	45	17,633	32,300 (2002)	74%	19,600 (2002)	117%
2011	44	18,062	32,300 (2011)	74%	19,800 (2011)	120%
2018	44	18,397	29,600 (2017)	60%	22,800 (2017)	153%

- Officer increase 1972 - 2018 is 52%
- Population Increase 1972 - 2018 is 36%

Sources:

Connecticut Department of Transportation  
State of CT Department of Health



## Wilton Police Department Patrol Manpower (30)

<b>Work Days</b>		
Hours worked per year (per contract)	1992	
/ 8 (convert to days)	249	
X 30 (25 patrol officers & 5 sergeants)	7470	
Min Patrol Coverage (15 off. per day x 365)	5475	
	<b>Remaining Days</b>	<b>1995</b>
<b>Leave</b>		
Vacation ( average 18 days per year x 30)	540	
Holidays (average 3 days per year x 30)	90	
Military Leave (34 days per year x 1)	34	
Other Leave (20 days per year)	20	
Sick (average 13 days x 30)	390	
Dispatch Coverage (128 shifts per year-see note below)	128	
PL (3 days x 30)	90	
<b>Training</b>		
Training (mandated - 2.5 days per year x 30)	75	
Training (additional - average 5 days year x 30)	150	
ERT Training (2 days per month x 6)	144	
SCUBA Training (1 days per month x 6)	72	
K-9 Training (2 days per month x 1)	24	
Firearms Training (3 days per year x 30)	90	
2 Special-Misc. Services Officers ( days per year)	498	
	<b>Total</b>	<b>2345</b>
	<b>Spare Patrols per Year</b>	<b>-350</b>

Officers cover 52 dispatch shifts per year (Sat Eve)

Officers cover 76 dispatch shifts per year (Vac, Hol, Sick, PL)

Officers cover a minimum of 128 dispatch shifts per year

# Wilton Police Department

## Table of Organization 2019

