

FINANCE DEPARTMENT

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TOWN HALL

238 Danbury Road

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Wilton Employees Retirement Plan Investment Committee  
Special Meeting – December 18, 2023  
Comstock Room 31 & via Zoom

**Present:**

**Investment Committee:** Paul VonSteenburg, Stewart Koenigsberg, Ken Hoffman, Richard Nichol, Charles Ruffel,

**Others:** Aon Representatives –Paul Privitera and Mike Scotto, CFO Dawn Norton

**Call to Order**

The Investment Committee meeting was called to order at 7:32 p.m. by Paul VonSteenburg.

**Approval of Meeting Minutes – August 9, 2023**

Motion to approve the August 9, 2023 meeting minutes moved by Mr. VonSteenburg, seconded by Mr. Ruffel and carried 4-0 with Mr. Koenigsberg abstaining as he was not seated on the board at the meeting.

**Performance Review**

Paul Privitera of Aon presented an overview of the 3rd Quarter of 2023 Discussion Guide handout (on file) for the Investment Committee with Mr. Scotto providing additional input. Discussion amongst the board and Aon. Questions from the board to Aon and how responses will be received. Discussion on following up with the Pension board on engaging an OCIO.

**Discussion – Proposed Member for Investment Committee Vacancy**

Mr. VonSteenburg noted that Mr. Nichol had someone he wanted to propose for the current vacancy on the Investment board. Discussion on the process for bringing someone forth for appointment to the board. Mr. Nichol to forward the credentials of the candidate to the investment board and Mr. VonSteenburg will look in to the process for recommendation of appointment.

**Proposed 2024 Meeting Dates**

Mr. VonSteenburg began the discussion on the proposed meeting dates for 2024. He suggested changes to the dates proposed, moving the February 14, 2024 and the August 14, 2024 dates. He suggested moving the February 14<sup>th</sup> date to February 15, 2024 and the August 14<sup>th</sup> date to September, 2024. After discussion, motion moved by seconded by Mr. Ruffel to approve the 2024 meetings: February 15, 2024, May 8, 2024, September 4, 2024 and November 13, 2024. Motion seconded by Mr. Koenigsberg and carried 5-0.

**Public Comment**

None

**Adjourn**

Having no further business, the Investment Committee moved to adjourn the meeting. Motion moved, seconded and carried 6-0 to adjourn at 8:13 p.m.

Respectfully Submitted

Jacqueline Rochester