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TOWN OF WILTON

2017 OCT 20 P 2:02

BY: 

**BOARD OF FINANCE  
REGULAR MEETING – October 17, 2017  
MEETING ROOM B TOWN HALL**

**PRESENT:** Jeff Rutishauser, John Kalamarides, Walter Kress, Richard Creeth, Warren Serenbetz (arrived at 7:35 PM)

**ABSENT:** Peter Balderston

**Others Present:** Anne Kelly-Lenz, Members of the Press

**Call to Order**

Chairman Jeff Rutishauser called the meeting to order at 7:31 p.m.

**Approval of Minutes of Regular Meeting - September 19, 2017**

Mr. Rutishauser asked for a motion to approve the Regular Meeting Minutes of September 19, 2017. Richard Creeth so moved, John Kalamarides seconded and the motion carried 4-0.

**Public Comment**

None

**2017-18 Comprehensive DUI Grant**

Ms. Kelly-Lenz reviewed the Application for the 2017-18 Comprehensive DUI Grant. Ms. Kelly-Lenz noted the grant is for \$51,000 and will be 100% covered by DOT with no cost to the Town. The Police Department is looking for authorization from the Board to move forward with the application. After review motion to approve the 2017-18 Comprehensive DUI Grant moved by Mr. Kress, seconded by Mr. Kalamarides and carried 5-0.

**2017 Emergency Management Performance Grant Program (EMPG) Application**

Ms. Kelly-Lenz reviewed the Application for the 2017 Emergency Management Performance Grant Program (EMPG). Ms. Kelly-Lenz noted the grant is for \$9300 and will be used to offset a portion of the salary cost for the Emergency Management Director. The Fire Department is looking for authorization from the Board to move forward with the application. After review motion to approve the application for the 2017 Emergency Management Performance Grant Program (EMPG) moved by Mr. Serenbetz, seconded by Mr. Creeth and carried 5-0.

**Category A Initial CERT Training Program Related Expenses Grant**

Ms. Kelly Lenz reviewed the Application for the Category A Initial CERT Training Program Related Expenses Grant. Ms. Kelly-Lenz noted the grant is for an amount up to \$1,000. Once again the Fire Department is looking for authorization from the Board to move forward with the application. After review motion to approve the Category A Initial CERT Training Program Related Expenses Grant application moved by Mr. Serenbetz, seconded by Mr. Kalamarides and carried 5-0.

**Category D Grant for Scene Lighting**

Ms. Kelly-Lenz reviewed the Category D Grant for Scene Lighting application. She noted the grant is for \$1,000 and no matching funds are required by the Town. Again the Fire Department is looking for authorization from

***\*Minutes have not been reviewed by this Board and may be subject to revision in future minutes.***

the Board to move forward with the application. After review motion to approve the application for Category D Grant for Scene Lighting moved by Mr. Kress, seconded by Mr. Creeth and carried 5-0.

#### **Regional/REPT Generator Grant**

Ms. Kelly Lenz reviewed the Application for the Regional/REPT Generator Grant. She noted that instead of traditional funds the grant would provide a generator for the Town. The Fire Department is looking for authorization from the Board to move forward with the application. After review motion to approve the application for the Regional/REPT Generator Grant moved by Mr. Kalamarides, seconded by Mr. Kress and carried 5-0.

#### **Discussion of FY19 Budget**

Mr. Rutishauser started the discussion on the FY19 Budget. Mr. Rutishauser reviewed the preliminary FY19 guidance that was issued to the board. After discussion a 1.5% for the Board of Selectman and 1% for the Board of Education preliminary fiscal year 2019 budget guidance was issued.

#### **Committee Reports**

*John Kalamarides:* Reviewed the Miller Driscoll Open House that was held on October 12, 2017. He noted that all who attended were impressed by the renovation and the teachers were very enthusiastic about the changes. He also noted that another open house is scheduled for November 18 and encourages all to attend.

*Richard Creeth:* Reviewed the Business Operations Meeting that he attended and noted that the Pre-school incremental cost analysis was discussed and Chris Stroup requested a better analysis from the Board. He also noted that he and Peter Balderston also met with Ms. Kelly- Lenz and Marianne to discuss the model and the budget. He, Glenn Hemmerle and Mr. Creeth met with Anne Kelly-Lenz and Blum Shapiro to discuss the Audit as well as merits for an Audit Committee.

*Walter Kress:* Noted that as a parent of a child in the Wilton school system he received notice that there is a town hall style meeting regarding student services in the Wilton Public School an evening with Andrea Leonardi (Assistant Superintendent for Student Services) to be held on November 13, 2017 from 7-9pm in the Zellmer Gallery WHS.

#### **Public Participation**

None

Having no further business, the meeting adjourned at 8:46 p.m.

Respectfully submitted,  
Jacqueline Rochester  
(from video recording)