

**BOARD OF FINANCE
REGULAR MEETING MARCH 9, 2021
HELD ELECTRONICALLY**

PRESENT: Jeff Rutishauser, Michael Kaelin, Kevin Gardiner (via phone), Stewart Koenigsberg, Chris Stroup, Sandra Arkell

Call to Order

Chairman Jeff Rutishauser called the meeting to order at 7:00 pm.

Approval of Special Meeting Minutes of February 18, 2021 and Special Meeting Minutes of March 4, 2021

Mr. Rutishauser reviewed the February 18, 2021 Special Meeting Minutes. As there were no changes, motion to approve moved by Mr. Koenigsberg seconded by Mr. Stroup and carried 6-0.

Mr. Rutishauser reviewed the March 4, 2021 Special Meeting Minutes. As there were no changes, motion to approve moved by Mr. Kaelin seconded by Mr. Koenigsberg and carried 6-0.

Public Comment

None

Town Clerk Targeted Grant FY2022

Mr. Rutishauser reviewed the Town Clerk Targeted Grant FY2022. He noted that grant is in the amount of \$5500 and that the grant would be used to offset costs for record keeping. After review and discussion motion moved by Mr. Stroup to approve the grant seconded by Ms. Arkell and carried 6-0.

Appoint Auditors for FY2021 Audit Services – Discussion and Approval

Mr. Rutishauser reviewed the need to appoint the Auditors for FY 2021 Audit Services. He gave background review on the Auditors (who have been with the town for six years) Blum Shapiro who are now known as CLA. He noted the recommendation of the CFO is to extend Blum Shapiro (CLA) for another year for the upcoming FY21 Audit. In addition, the Board of Finance would initiate a rebidding process to provide audit services to Wilton that would include CLA, the current auditor. This rebidding process would begin sometime later in the year and would assemble a team to put together an RFP with the CFO. After discussion and review, motion moved by Mr. Stroup to extend the contract with Blum Shapiro (CLA) for another year. Motion seconded by Mr. Koenigsberg and carried 6-0.

FY2022 Budget Discussion

Mr. Rutishauser began the Discussion of FY22 Budget and gave info on upcoming dates in the BOF calendar. He noted the March 16, 2021 joint meeting with the BOS to review their budget. Further discussion began on the BOE and the BOS FY2022 budget.

Public Comment

None.

Committee Reports

None

Having no further business, the board voted to adjourn meeting at 7:36 pm.

Respectfully submitted,
Jacqueline Rochester
(from video recording)

**Minutes have not been reviewed by this Board and may be subject to revision in future minutes.*