

2018 DEC 20 P 4:01

BY: *af*

**BOARD OF FINANCE
REGULAR MEETING – DECEMBER 18, 2018
MEETING ROOM B TOWN HALL**

PRESENT: Jeff Rutishauser, Richard Creeth, Peter Balderston, John Kalamarides, Walter Kress (arrived at 7:38), Stewart Koenigsberg

Others Present: Selectwoman Deb McFadden, David Rothstein, Debbie Low, John Kelly, Members of Press and Public

Call to Order

Chairman Jeff Rutishauser called the meeting to order at 7:32 p.m.

Approval of Minutes of Regular Meeting November 20, 2018

Mr. Rutishauser asked for a motion to approve the Regular Meeting Minutes of ~~October 16~~ ^{NOVEMBER 30}, 2018. Mr. Creeth so moved, Mr. Balderston seconded and the motion carried 5-0.

Public Comment

Selectwoman Deb McFadden of **Westport Road** acknowledged Richard Creeth's service to the Town of Wilton as this is his last BoF meeting.

Michael Salit of **Bristol Place** spoke regarding the budget process and an article in the Wilton Bulletin.

BoF Survey Results Presentation – Richard Creeth

Richard Creeth and David Rothstein reviewed the results of the BoF Survey that was conducted. Mr. Creeth acknowledged his fellow BoF Survey Subcommittee members. Copy of presentation is attached. Motion made by Mr. Rutishauser to accept the Survey Results, thank the committee for all their efforts and to thank David Rothstein and his company for Pro Bono contribution of their services. Motion seconded by Mr. Kress and carried 6-0.

Presentation of BoE Bus. Ops. Comparative Data Project – Peter Balderston

Peter Balderston reviewed the BoE Bus. Ops. Comparative Data Project with regard to Wilton Public Schools. Mr. Balderston handed out the database elements chart (copy attached) and indicated that other school districts in the DRG would cooperate on adding district-specific data to the overall database

FY20 Budget Calendar

Mr. Rutishauser reviewed the FY20 Budget Calendar (copy of calendar attached).

Recognition of Resigning Board Member – Richard Creeth

Mr. Rutishauser recognized Richard Creeth for his years of service to the Town and his many contributions to the Board of Finance. All board members took time to recognize Mr. Creeth for his many contributions. Mr. Creeth thanked all for their kind words and noted he appreciated the comradeship with the board members and his time in service to the Town.

BoF Board Approvals and Recommendations

- BoF Clerk
Mr. Rutishauser move to nominate John Kalamarides as Clerk, seconded by Mr. Balderston and carried 5-0.
- BoF Member of BoE Budget Ops. Committee (Recommendation to BoE)

Mr. Rutishauser moved to nominate John Kalamarides as the BoF Member of BoE Budget Ops. Committee, seconded by Mr. Balderston and carried 5-0.

Committee Reports

Pension Committee Meeting: Mr. Kalamarides gave a review of the Pension Committee meeting that took place on December 3, 2018.

Public Participation

Michael Salit of **Bristol Place** continued his discussion regarding the budget process and an article in the Wilton Bulletin

Having no further business, the meeting adjourned at 9:30 p.m.

Respectfully submitted,
Jacqueline Rochester
(from video recording)

Annual Comparative Performance Metrics for DRG A Cohorts

[illegible]

**BOE Business Operations Subcommittee
Proposal for Referential and Comparative Data
for Wilton Public Schools
March 20, 2018**

- 1. Rationale and purpose of proposed analytical and comparative/competitive data to be published and distributed concurrently with each WPS budget**
 - a. Long-term projected enrolment declines in WPS combined with chronic resource constraints in Wilton and the State of CT will require WPS to carefully manage its YOY expenses while also evolving its curriculum to maintain excellence. Articulating these complex financial dynamics using relevant analytical and comparative or referential data to demonstrate to the BOF and the electorate at large that WPS is optimizing Wilton taxpayer dollars in its pursuit of academic excellence is essential. While by no means the principal or exclusive way to judge the efficacy of a school district, this type of 'return on educational dollar' analysis is an important contextual exercise for both the annual budget cycle and tracking actual results vs budget.
- 2. Area of the WPS school budget might deserve deeper analytical focus (e.g. Special Ed) in an 'exploded view' format**
 - a. Special Educational Department
 - b. Pre-K
 - c. Any proposed 'investments' in new educational initiatives
 - d. Other
- 3. Initial proposal for key analytical metrics to be published**
 - a. See attached data matrix
 - b. 3-5 pages in length when built out
- 4. Next steps**
 - a. WPS has
 - i. set aside funds to build a database to capture historic data
 - ii. identified a local analyst to do the work
- 5. Process & Timing**
 - a. Content will be reviewed by BOS as it is developed to refine final product
 - b. Process will be iterated
 - i. 2-3 months, depending on difficulty in retrieving

WPS BOE and Town of Wilton BOF Proposed Database Data Elements

#	PRIORITY	CATEGORY	DATA ELEMENT	DATA SOURCE	Comments	Comparative? To Which?	Requesting Party
1	A	Demographics	# Households	CT OPM MFI database	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	BOF
2	A	Demographics	# Households w children in school	School districts	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	BOF
3	A	Demographics	Households w children in school, % of total	** Calculated **	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	BOF
4	A	Demographics	Educational spending per household	** Calculated **	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	BOF
5	A	Grand List	Equalized Net Grand List	CT OPM MFI database	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	BOF
6	A	Education	College Enrollment %	School district & TBD	3Yr trend in comparative format	Y - DRG A members (excl Easton and Redding)	KS/BOE
7	A	Education	Common Core Stats	School district & TBD	3Yr trend in comparative format	Y - DRG A members (excl Easton and Redding)	BOF
8	A	Education	Enrollment (Total)	EdSite & school district	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	BOF
9	A	Education	Net Current Education Expenditures per Pupil	** Calculated **	Adjusted for unbudgeted SPED, YOY, 3Yr & 10 Yr % chg	Y - DRG A members (excl Easton and Redding)	BOF
10	A	Education	CT State Next Generation Accountability Index	EdSite	should this include the 20 subsector scores?	Y - DRG A members (excl Easton and Redding)	BOF
11	A	Education	Total Education Expenditures (Annual)	EdSite & school district	Budget & projected years adjusted for estimated unbudgeted SPED	Y - DRG A members (excl Easton and Redding)	BOF
12	A	Education	Education Expenditures per Pupil	** Calculated **	Budget & projected years adjusted for estimated unbudgeted SPED	Y - DRG A members (excl Easton and Redding)	BOF
13	A	Education	Total SPED Students as % of Total Enrollment	** Calculated **	Budget & projected years adjusted for estimated unbudgeted SPED	Y - DRG A members (excl Easton and Redding)	BOF
14	A	Education	% SPED Students Outplaced as % of Total SPED Students	** Calculated **	Budget & projected years adjusted for estimated unbudgeted SPED	Y - DRG A members (excl Easton and Redding)	BOF
15	A	Education	AP Participation Levels - Juniors				BOF
16	A	Education	AP Participation Levels - Seniors				BOF
17	A	Education	Students per Staff Ratio-Total	** Calculated **			BOF
18	A	Education-SPED	Total Special Education Expenditures (Annual)	EdSite & school district	Budget & projected years adjusted for estimated unbudgeted SPED	Y - DRG A members (excl Easton and Redding)	BOF
19	A	Education-SPED	Total SPED Expenditures as % of Total Expenditures	** Calculated **	Budget & projected years adjusted for estimated unbudgeted SPED	Y - DRG A members (excl Easton and Redding)	BOF
20	A	Education-SPED	SPED Expenditures per Pupil	** Calculated **	Budget & projected years adjusted for unbudgeted SPED	Y - DRG A members (excl Easton and Redding)	BOF
21	A	Education-SPED	Special Education Expenditure breakout, by Disability	EdSite & school district	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	DL/BOE
22	A	Education-SPED	SPED Students per Para/Professional	** Calculated **	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	DL/BOE
23	A	Education-SPED	SPED Students per Certified Staff	** Calculated **	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	DL/BOE
24	A	Education	SBAC scores	EdSite & school district	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	BOF
25	A	Education	Grade 5 ELA: % at/above goal	Connecticut Smarter Balanced Assessment	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	KS/BOE
26	A	Education	Grade 5 Math: % at/above goal	Connecticut Smarter Balanced Assessment	YOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	KS/BOE

WPS BOE and Town of Wilton BOF Proposed Database Data Elements

27	A	Education	Grade 8 ELA: % at/above goal	Connecticut Smarter Balanced Assessment	VOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	KS/BOE
28	A	Education	Grade 8 Math: % at/above goal	Connecticut Smarter Balanced Assessment	VOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	KS/BOE
29	A	Education	SAT Total Mean Score	source???	VOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	KS/BOE
30	A	Education	SAT Evidence-based Reading and Writing (ERW) Mean Score	source???	VOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	KS/BOE
31	A	Education	SAT Math Mean Score	source???	VOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	KS/BOE
32	A	Education	AP: % of total student body taking and passing on AP test	source???	VOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	KS/BOE
33	A	Education	Academic Growth: Mathematics	Connecticut District/School Report Card	VOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	KS/BOE
34	A	Education	Academic Growth: English Language Arts(ELA)	Connecticut District/School Report Card	VOY, 3Yr & 10 Yr % chg*	Y - DRG A members (excl Easton and Redding)	KS/BOE
35	A	Education	College Acceptance/persistence rate (needs refining)	School district & TBD	3Yr trend in comparative format	Y - DRG A members (excl Easton and Redding)	KS/BOE
36	A	Education	% of 11th and 12th graders meeting benchmark on at least 1 college readiness exam	School district & TBD	3Yr trend in comparative format	Y - DRG A members (excl Easton and Redding)	KS/BOE
37	B	Education	Enrollment (K-4)	EdSite & school district	VOY, 3Yr & 10 Yr % chg*		BOF
38	B	Education	Enrollment (6-8)	EdSite & school district	VOY, 3Yr & 10 Yr % chg*		BOF
39	B	Education	Enrollment (9-12)	EdSite & school district	VOY, 3Yr & 10 Yr % chg*		BOF
40	B	Education	Enrollment (18-21)	EdSite & school district	VOY, 3Yr & 10 Yr % chg*		BOF
41							

Footnotes

* more recent data (vintage FY2016 and sooner) may require manual retrieval from other DRG A members

January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10 Superintendent Budget Presentation to BOE 7:00 pm WHS Prof Library	11	12
13	14	15 BOF Regular Meeting 7:30 pm Room B	16	17	18	19
20	21	22 BOE Budget Workshops 1-3pm WHS Prof Library	23 BOE Budget Workshops 1-3pm WHS Prof Library	24 BOE Budget Workshops 1-3pm WHS Prof Library BOE Budget Presentation 7:00 pm @ MB Aud.	25	26
27	28 MLK Birthday	29	30	31		

February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 BOS Budget Mtg. Finance, IS, HR and Admin. 8:00 pm Room B	5	6	7	8	9 BOS Budget Mtg. Police, Fire, DPW, P&R, Soc Svcs 9:00 am Room B
10	11	12 BOS Budget Mtg. WLA, WVAC, Nurse, Ambler, Trk 8:00 pm Room B	13	14	15	16
17	18	19 BOS Budget Approve Mtg. 8:00 pm Room B	20	21	22	23
24	25	26 BOF Regular Meeting 7:30 pm Room B	27	28		

March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 BOS Capital Proj. Rvw. 8:00 pm Room B	5	6	7	8 Koenigsberg Unavailable	9
10	11 Kress Unavailable	12 Kress Unavailable	13 BOS & BOE Budgets Due Kress Unavailable	14 Kress Unavailable	15 Kress Unavailable	16
17	18	19 BOF-BOS Budget Rvw. 7:30 pm Room B	20	21	22	23
24	25 BOF Hearing on BOE Budget 7:30 pm Middlebrook	26 BOF Hearing on BOS Budget 7:30 pm Middlebrook	27	28	29	30
31						

April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 BOF Mill Rate Mtg. 7:30 pm Room B	3 BOF Mill Rate Mtg. 7:30 pm Room B	4 BOF Mill Rate Mtg. (if needed) 7:30 pm Room B	5	6
7	8	9	10	11	12	13
4	15	16 BOF Regular Meeting (Incl BOS Bonding Proposals) 7:30 pm Room B	17	18	19	20
21	22 Bonding Proposals to BOF	23	24	25 Maundy Thursday	26 Good Friday	27
28 Easter	29	30				

May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Wilton ATM Clune Center	8	9	10	11 Reconvened ATM
12	13	14	15	16	17	18
19	20	21 BOF Regular Meeting 7:30 pm Room 8	22	23	24	25
26	27	28	29	30	31	