

FINANCE DEPARTMENT
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TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897

MINUTES
JOINT SPECIAL MEETING
INVESTMENT COMMITTEE, BOARD OF SELECTMEN, BOARD OF FINANCE
NOVEMBER 18, 2010

Present:

Investment Committee: Robert Kelso, Paul Burnham, Richard Wehrmann
Board of Selectmen: Bill Brennan, Harold Clark, Ted Hoffstatter
Board of Finance: James Meinhold
Other: Sandra L. Dennies, Rich McArdle, Carolyn Frzop, Craig Fertel

The Meeting was called to order at 7:00 p.m.

Carolyn Frzop introduced herself and Craig Fertel from Janney Montgomery Scott, LLC. Janney was introduced as a company that has seen significant growth since 2008 and that one of the areas of that growth has been in the public sector arena. Janney has proven experience in investing town funds that are in accordance with the State Statutes.

Craig Fertel then introduced the types of compliant investments that the firm has with other communities, including Agency Debentures, Agency Mortgage Backed Securities, and Agency Collateralized Mortgaged Backed Obligations. He defined the terms used in the model portfolio that he had brought with him and provided information on the credit risk, liquidity, backing for mortgaged backed securities.

The attendees had the opportunity to ask questions. Responses were provided as to the average length of a municipal investment, how to find information on Mortgaged Backed Securities, and the support provided by the Janney organization. They then provided copies of the Connecticut State Statutes, Chapter 112 Municipal Finance which discusses the types of investments that municipalities can make.

Following their presentation, the Boards and Committee discussed their response to the concept and the following action was determined to be needed: The Investment Committee would look at various pieces of information with regard to the firm, their fees, and to investigate the funds as they were discussed during the meeting. They would make a recommendation on the parameters of the initial investment by the Town (ie. size, duration). The Board of Selectmen, specifically Bill Brennan, would reach out to other towns that the Janney organization has served to get their recommendations on the agency.

The Investment Committee was encouraged to meet relatively soon so that the Town could soon take advantage of potential gains in income over the long term.