

**BOARD OF FINANCE/BOARD OF SELECTMEN
SPECIAL MEETING – MARCH 15, 2022
HELD at COMSTOCK COMMUNITY CENTER & VIA ZOOM**

PRESENT: Michael Kaelin, Stewart Koenigsberg, Chris Stroup, Sandra Arkell, Matthew Raimondi, Richard Santosky

GUESTS: First Selectwoman Lynne Vanderslice and members of the Board of Selectmen, CFO Dawn Norton

Call to Order

Chairman Michael Kaelin called the BOF meeting to order at 7:07 pm.

First Selectwoman Vanderslice called the BOS meeting to order at 7:07pm.

BOF/BOS -FY2023 Budget Review

Ms. Vanderslice reviewed the attached presentation with the Board of Finance. She reviewed the bonded capital plan projects, ARPA and BOS infrastructure funds and gave an overview of the FY2023 BOS requested budget and referred to questions submitted to the BOS from the BOF. The FY2023 requested budget is \$33,943,364 which represents a 1.37% increase over FY2022 approved budget. After review, discussion with the BOF.

As there were no further discussion with the BOF, the BOS adjourned their meeting at 8:19pm and left the BOF meeting.

Discussion of BOF Survey

Mr. Kaelin and the BOF began the discussion on the BOF Survey. Discussion amongst the BOF regarding changes/additions to the survey to finalize and send out to residents. Mr. Koenigsberg suggested a motion on question #6 of the survey to simply vote on whether or not to strike "I would support reducing expenditures on non-teacher staff". Motion seconded by Mr. Kaelin. Motion not to strike passed 4-2. After further review and discussion, motion to approve the survey with changes discussed and authorize Mr. Raimondi to move forward. Motion moved by Mr. Stroup, seconded by Mr. Koenigsberg and carried 6-0

Public Comment

Ross Tartell commented on the BOF Survey noting he is looking forward to taking the survey.

There being no further business, Mr. Kaelin asked for motion to adjourn the BOF meeting at 8:51pm. Motion moved, seconded and carried 6-0.

Respectfully submitted,
Jacqueline Rochester
(from video recording)

Discussion of 2022 Board of Selectmen Proposed Budget March 15, 2022

Discussion Outline

- **Bonded Capital Plan Projects**
- **ARPA and BOS Infrastructure Fund**
- **Overview Comments on the FY2023 BOS Requested Budget**
- **Discussion of BOF Questions**
 - **Question Submitted in Advance**
 - **Other Questions**

Treas. Reg. Section 1.263(a)-3(k)(7) (Ex. 29) provides:

- *X pays an amount to replace all the wood floors in all the public areas of the hotel building with new wood floors. The public areas are about 40% of the square footage of the entire hotel building. All the floors in the hotel building are a major component of the building structure because they perform a discrete and critical function in its operation. The floors in all the public areas are a significant portion of a major component of the building structure. Therefore, X must treat the amounts paid to replace the public area floors as a restoration of the building UOP and must capitalize the amounts as an improvement to the building.*

As such, if carpeting is considered “a major component or substantial structural part” of a school, and the square footage of the carpeting to be replaced is substantial (approximately 40 percent), expenditures for the replacement of the carpeting may be considered a capital expenditure under the “restoration” factor of the BAR test.

ARPA and INFRASTRUCTURE FUND PRIORITIES

INFRASTRUCTURE PRIORITIES					
PROJECT	COST		FUNDING ALLOCATION		
		AMERICAN RESCUE PLAN	INFRASTRUCTURE FUND	BONDING	NOTES
		\$ 5,400,000	\$ 1,500,000		
PRIORITIZED					
POLICE HEADQUARTERS PROJECT	\$16,700,000			\$ 16,000,000	\$700,000 of previous bonded funds available
EMERGENCY COMMUNICATION SYSTEM	\$ 3,000,000	\$ 3,000,000			Plus \$983,000 federal earmarked grant
NEW DRAINAGE-WHS COMPLEX	TBD				presented 3/22/22
SCHENCK'S ISLAND PARKING LOT DESIGN	\$ 34,000		\$ 34,000		spent or committed in progress
FIRE HEADQUARTERS PROJECT	\$ 100,000		\$ 100,000		in progress. Station 2 funded w PY general fund assignment
CONSULTANT TO REPURPOSE TWO GEORGETOWN HOUSES	TBD		TBD		Awaiting RFP

ARPA and INFRASTRUCTURE FUND PRIORITIES

NOT PRIORITIZED					
MUNICIPAL BUILDINGS					To be presented 3/22/22
REPLACE TOWN HALL COLUMNS AND STEPS	TBD				
INSULATE TOWN HALL-areas without insulation	TBD				
PROJECTS-TBD					
AMBLER FARM					
AMBLER YELLOW HOUSE-LEAD ABATEMENT/INTERIOR & EXTERIOR REPAIRS	\$150,000 to \$200,000				
AMBLER YELLOW HOUSE-OTHER UPGRADES	TBD				
CONSERVATION COMMISSION RECOMMENDATIONS					
SIMM MASTER PLAN					
CONSTRUCT PARKING LOT	\$170,000				
DESIGN AND CONSTRUCT PLAY AREA	\$250,000				
PARKS AND TRAILS					
REPAVE QUARRY HEAD ACCESS ROAD	\$57,000				
DOWN TREE REMOVAL-TOWN FOREST	\$6,000				
TRAILS-BOARDWALKS, STABILIZATION, PARKING	\$44,000				
INVASIVES REMOVAL AND RESTORATION	\$50,000				
PARKS & RECREATION COMMISSION RECOMMENDATIONS					
DRAINAGE STUDY AND REPAIRS-MB	\$705,000				
NEW TURF FIELD-DESIGN	\$200,000				
NEW TURF FIELD-CONTRIBUTION	\$500,000				
REPLACE AGED 5+ PLAYGROUND	\$250,000				
PLANNING AND ZONING RECOMMENDATIONS	TBD				To be presented 4/6/22
FIRST SELECTWOMAN RECOMMENDATIONS					
REPLACE WORN BENCHES IN WILTON CENTER ALONG THE RIVER	TBD				
BOARD OF SELECTMEN MEMBER RECOMMENDATIONS					

BUDGET OVERVIEW

The FY2023 BOS Requested Budget is \$33,943,364

The request is \$457,878 or 1.37% greater than the FY2022 approved budget

The 3-year average annual increase is .13%

The 7-year average annual increase is .67%

IN THOUSANDS

	FY2020 Approved Budget	FY2021 Proposed Budget	FY2022 Approved Budget	FY2023 Proposed Budget	FY23 vs FY22 Change	FY 23 vs FY22 % Change	3-year avg % Change
Operating Expenses	\$ 32,542	\$ 32,097	\$ 32,210	\$ 32,986	\$ 776	2.41%	0.45%
Operating Capital	\$ 1,274	\$ 819	\$ 1,275	\$ 957	\$ (318)	-24.94%	-8.29%
Total BOS	\$ 33,816	\$ 32,916	\$ 33,485	\$ 33,943	\$ 458	1.37%	0.13%

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	2022	2023	2023R	%
	Adopted	Request	vs 2022B	change
Wages	\$ 14,802,680	\$ 15,555,271	\$ 752,591	5.08%
Medical	\$ 3,367,943	\$ 3,400,306	\$ 32,363	0.96%
All Other Benefits	\$ 3,629,506	\$ 3,421,882	\$ (207,624)	-5.72%
Workman's Comp & Other Ins	\$ 656,397	\$ 684,953	\$ 28,556	4.35%
Utilities	\$ 826,796	\$ 848,327	\$ 21,531	2.60%
Wilton Library Grant	\$ 2,722,000	\$ 2,894,761	\$ 172,761	6.35%
All Other Operating Costs	\$ 6,204,931	\$ 6,180,314	\$ (24,617)	-0.40%
Operating Capital	\$ 1,275,233	\$ 957,551	\$ (317,682)	-24.91%
Total	\$ 33,485,486	\$ 33,943,364	\$ 457,878	1.37%

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	FY23 vs FY22 \$ Change	FY23 vs FY22 % Change
<i>New Positions-wages and benefits</i>		
Town Administrator	\$ 259,000	0.77%
Engineer	\$ 130,000	0.39%
P&G Crew Member	\$ 69,000	0.21%
	\$ 458,000	1.37%
<i>All Other Town Operating Expenses</i>	\$ 145,560	0.43%
<i>Library Grant</i>	\$ 172,000	0.51%
<i>Operating Capital</i>	\$ (317,682)	-0.95%
<i>Net Increase</i>	\$ 457,878	1.37%