

**BOARD OF FINANCE
SPECIAL MEETING – MAY 14, 2020
HELD ELECTRONICALLY**

PRESENT: Jeff Rutishauser, Michael Kaelin, Peter Balderston, Kevin Gardiner, Stewart Koenigsberg, Chris Stroup

Others Present: First Selectwoman Lynne Vanderslice, BOE Chair Debbie Low, BoE Superintendent Kevin Smith
CFO Anne Kelly-Lenz, Members of the Public

Call to Order

Chairman Jeff Rutishauser called the meeting to order at 7:30 pm.

FY21 Budget Discussion

Mr. Rutishauser reviewed the purpose of the meeting which is to continue the discussion of the FY21 Mill Rate Model and portions of the model. He noted that the board is not voting on a mill rate at this meeting but that the meeting is equivalent to the BoF public hearings that would normally take place at the end of March. Discussion to come to financial presentation to bring to the Town for comment two weeks before the Mill Rate meeting that will be taking place beginning June 1, 2020.

Mr. Rutishauser asked First Selectwoman Vanderslice to review what was discussed at the Board of Selectmen meeting that took place this evening prior to the BoF meeting. She noted that the board discussed looking at reductions in current budget to get to Flat and provided some clarification on numbers. She noted that there are possible savings in areas of the FY21 budget. After review and discussion Ms. Vanderslice noted that the BoS recommended using the 2% reduction and confident that can come in less than flat and have new numbers to the BoF by the June 1, 2020 Mill Rate meeting. BoE FY21 Budget is recommended for Flat to FY2020 for the FY21 Budget.

Approval of FY21 Proposed Budget

Mr. Rutishauser reviewed the Mill Rate Model (attached) with the board. Discussions were also held on the Fund Balance. After extensive review and discussion, Mr. Rutishauser noted that he would put together a presentation that would be made available on the town website not later than May 18, 2020 for the Town to review and comment before the June 1, 2020 Mill Rate Meeting. He recommended a motion that the mill rate model used that represented in the end a mill rate be 27.4343 be the recommendation to the Town with all the sublines included to determine that number. Motion moved by Mr. Koenigsberg, seconded by Mr. Gardiner and carried 6-0.

Public Comment

None.

Having no further business, the board voted to adjourn meeting at 9:20 pm.

Respectfully submitted,
Jacqueline Rochester
(from video recording)

FY21 Mill Rate Model
14-May-20

	<u>FY20 Budget</u>	<i>Pct. Increase</i>	FY 21 Initial Submission	BOF Adjustment	Reason	<u>FY21 Budget</u>	<i>\$ Increase</i>	<i>Pct. Increase</i>
BOS - Operating Expenses	32,542,102	0.69%	33,043,388	(409,801)	Flat to FY20	32,633,587	91,485	0.28%
BOS - Operating Capital	959,897	-18.81%	868,412			868,412	(91,485)	-9.53%
Board of Selectmen	33,501,999	0.00%	33,911,800			33,501,999	-	0.00%
BOE - Operating Expenses	81,876,563	0.00%	83,989,144	(2,112,581)	Flat to FY20	81,876,563	-	0.00%
BOE - Other			468,000	Add'l FY20 Appr.		468,000	468,000	
Board of Education	81,876,563		83,989,144			82,344,563	468,000	0.57%
Debt Service	10,153,497	-7.03%	9,015,040			9,015,040	(1,138,457)	-11.21%
<i>Debt Service %</i>	<i>8.0%</i>					<i>7.1%</i>		
Charter Authority	1,255,321	-0.61%	1,269,160			1,248,616	(6,705)	-0.53%
TOTAL OPERATING REQUIREMENT	126,787,380	-0.61%	128,185,144			126,110,218	(677,162)	-0.53%
Supplemental Auto Taxes	800,000		800,000	(200,000)		600,000	(200,000)	-25.00%
Back Taxes	460,000		640,000			640,000	180,000	39.13%
Tax Liens & Interest	270,000		300,000			300,000	30,000	11.11%
Education Grants (CT State)						-	-	
Town Grants (CT State)	838,703		1,291,668	(500,000)		791,668	(47,035)	-5.61%
Licenses, Permits Fees & Other	1,425,320		1,371,645	(60,000)		1,311,645	(113,675)	-7.98%
Interest & Cap Gain	510,000		610,000	(210,000)		400,000	(110,000)	-21.57%
Operating Transfers (to Hartford)						-	-	
Other Revenue	449,401		305,963			305,963	(143,438)	-31.92%
less: Other Revenues	4,753,424	11.58%	5,319,276			4,349,276	(404,148)	-8.50%
Beginning Estimated Fund Balance	16,030,511		20,444,026			20,444,026	4,413,515	27.53%
10% Minimum Fund Balance	12,678,738	10.0%	12,818,514			12,611,022	(67,716)	-0.53%
Discretionary Addition over 10% Minimum	500,000	0.4%	500,000			500,000	-	
Ending Estimated Fund Balance	13,178,738	10.4%	13,318,514			13,111,022	(67,716)	-0.51%
less: Fund Balance Adjustment	2,851,773	-5.14%	7,125,512			7,333,004	4,481,231	157.14%
Tax Relief -- Elderly/Disabled	1,210,000	5.22%	1,210,000			1,210,000	-	0.00%
Tax Relief -- WVAC/Georgetown	20,750	0.00%	20,750			20,750	-	0.00%
add: Total Tax Relief	1,230,750	5.12%	1,230,750			1,230,750	-	0.00%
TOTAL FUNDING REQ'T. (MILL RATE LEVY)	120,412,933	-0.87%	116,971,106			115,658,688	(4,754,245)	-3.95%
Grand List - Official Filed with State	4,251,734,560		4,285,063,095			4,285,063,095	33,328,535	0.78%
Change in Grand List	-2.08%		0.78%			0.78%		
Valuation Reduction	(2,500,000)		(2,500,000)			(2,500,000)	-	
Grand List - Net of Valuation Reduction	4,249,234,560					4,282,563,095		
Collection Rate	99.3%		99.2%	-0.7%		98.5%		
GRAND LIST (COLLECTABLE)	4,219,489,918	-2.08%	4,248,302,590			4,218,324,649	(33,254)	-0.03%
Mill Rate	28.5373	1.24%	27.5336			27.4182	(4,720,992)	-3.92%
Mill Rate Increase Percentage	1.24%		-3.52%			-3.92%		

Unassigned Fund Balance 6/30/19 (CAFR)	\$ 15,815,142
FY20 Anticipated Unused Charter Authority	\$ 473,491
Total FY20 Charter Auth.	\$ 1,255,321
Less: Genesis Funding	\$ (468,000)
Less: BOF Fire Truck Funding used	\$ (313,830)
BOS Operating Favorability	\$ 602,000
BOE Favorability (Net)	\$ 1,772,740
BOE Savings to Budget	\$ 2,950,562
Less: Encumber - Pre-spend on FY21 budget items	\$ (377,822)
less: Encumber - Purchase remainder of tech lease	\$ (800,000)
BOS Operating Capital	\$ 280,980
Revenue	\$ 1,499,673
Tax Revenue	\$ 635,647
ECS	\$ 507,863
Licenses, Permits and Fees	\$ 278,180
Misc Revenue	\$ 27,003
Interest	\$ 57,945
Intergovernmental	\$ (6,965)
Beginning Estimated Fund Balance FY21	\$ 20,444,026