

**BOARD OF FINANCE  
SPECIAL MEETING – AUGUST 27, 2020  
HELD ELECTRONICALLY**

**PRESENT:** Jeff Rutishauser, Michael Kaelin, Peter Balderston, Kevin Gardiner, Stewart Koenigsberg  
**ABSENT:** Chris Stroup

**Call to Order**

Chairman Jeff Rutishauser called the meeting to order at 7:31 pm.

**FY21 Budget Discussion**

Mr. Rutishauser noted the meeting was called to discuss the procedures to fill the vacancy created by the resignation of Peter Balderston.

Mr. Rutishauser reviewed with the board the procedures necessary to fill the vacancy. He noted that applicants can come from the party nominating process and all unaffiliated as well; should send in a cover letter and resume (sent to [boardoffinance@wiltonct.org](mailto:boardoffinance@wiltonct.org)); applications to be received no later than noon on September 3, 2020. Board of Finance to hold Special meeting to interview candidates and interviews to be held in Executive Session. Executive Session to discuss candidates with vote on candidate chosen to be held in Board of Finance public session. Motion moved by Mr. Koenigsberg, seconded by Mr. Kaelin to approve the procedure and carried 5-0.

Having no further business, the board voted to adjourn meeting at 7:50 pm.

Respectfully submitted,  
Jacqueline Rochester  
(from video recording)