OFFICE OF THE
FIRST SELECTMAN

Telephone (203) 563-0100
Fax (203) 563-0299

Email to: lynne.vanderslice@wiltonct.org

Lynne A. Vanderslice
First Selectwoman

Lori A. Bufano
Second Selectwoman

Joshua S. Cole
Selectman

Deborah A. McFadden
Selectwoman

Ross H. Tartell
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

BOARD OF SELECTMEN MEETING
Monday May 4, 2020
Meeting Room B, Town Hall

PRESENT: First Selectwoman Lynne Vanderslice, Lori Bufano, Joshua Cole, Deborah McFadden, Ross Tartell

GUESTS: Frank Smeriglio, Chris Burney, Anne Kelly-Lenz, Members of the Public

A. Call to Order
Ms. Vanderslice called the meeting to order at 7:00pm

B. Public Comment
Ms. Bufano read emails received for public comment.

C. Consent Agenda
Consent Agenda items were tabled.

Minutes
- Board of Selectmen Special Meeting (Executive Session) – April 28, 2020
- Board of Selectmen Special Meeting – April 28, 2020

D. Discussion and/or Action

1. Town Wide Bridges – Grants
Frank Smeriglio, Asst. Director/Town Engineer for DPW reviewed the Town Wide Bridges-Grants. He noted he is requesting approval to move forward with an application for LOTCIP grants to repair town bridges. He reviewed the attached with the board. After review and discussion, motion moved by Ms. McFadden to authorize proceeding with the grant application. Motion seconded by Mr. Cole and carried 5-0.

   Mr. Smeriglio gave and update on paving. He noted that the latest update is available on the town website.

   Ms. Vanderslice requested and Chris Burney responded with comments on necessary work for required social distancing and protections within Town Hall and the Annex.

2. FY2021 Budget Scenarios
   Ms. Vanderslice reviewed preliminary reductions to achieve a flat to FY2020 (see attached memo sent to the board) FY2021 budget. A discussion was held. Board agreed to hold a special meeting of the BoS on Monday May 11, 2020 to continue discussions.

3. Emergency Update
   - Status of Town Facilities
     Ms. Vanderslice provided an update.

   - Report on Emergency Costs
     Ms. Vanderslice provided an update.

4. Financial Update
   Anne Kelly-Lenz provided the attached update and reviewed the application for Tax Deferrals.

E. Selectmen's Reports

1. First Selectman
   Ms. Vanderslice provided an update on town services during the current emergency.

2. Selectmen

   Mr. Tartell
   Mr. Tartell is seeking advice and ideas on how to increase business activity in Wilton.

   Ms. Bufano
   No Report.

   Mr. Cole
   No Report.

   Ms. McFadden
   Ms. McFadden encouraged all to sign up for the Health App.

F. Public Comment
   None

G. Adjournment
   Having no further business, Ms. Vanderslice asked for a motion to adjourn at 8:59pm. Motion moved by Ms. Bufano, seconded by Ms. McFadden and carried 5-0.

Respectfully Submitted
Jacqueline Rochester

Wilton Bridge Capital Plan

Thursday, April 30, 2020

BRIDGE NUMBER	FEATURED CARRIED	FEATURED CROSSED	Sufficiency Rating	Estimated Cost Opinion FY 2021 dollars	Approved Grants: Town Match	Approved Grants: Grant Amount	Pending Grant Submissions: Town Match	Pending Grant Submissions: Grant Amount	Potential Federal/Local Grant Submissions: Town Match	Potential Federal/Local Grant Submissions: Grant Amount	Potential LOTCIP Grant Submission: Town Match (100% Design)	Potential LOTCIP Grant Submission: Grant Amount (100% Construction)	Town: Other Non-Qualifying Grant Bridge Improvements	FY 2020 Capital Plan TOTAL APPROVED	Potential for FY 2021	Potential for FY 2022	Potential for FY 2023	Potential for FY 2024	Potential for FY 2025	TOTAL SPENT BY TOWN OF WILTON
5501	Arrowhead Road	Norwalk River	54.50	*$ 3,617,000*	*$ 673,400*	*$ 2,943,600*								673,400						
4975	Lovers Lane	Comstock Brook	42.10	*$ 3,087,500*	$ 567,500	$ 2,520,000								567,500						
161-006	Musket Ridge Lane	Belden Hill Brook	58.44	*$ 745,800*			$ 372,900	$ 372,900	$ -	$ -					$ 100,000	$ 272,900.00				
4896	SugarHollow Road	Norwalk River	67.80	*$ 2,362,500*					$ 472,500	$ 1,890,000					50,000		472,500			
161-004	Olmstead Hill Road	Barretts Brook	52.70	$ 35,000									$ 35,000		35,000					
5734	Borglum road	Silvermine Brook	66.10	$ 189,282							$ 20,821	$ 168,461			20,821					
4985	Old Mill Road	Norwalk River	68.20	$ 230,948					$ 46,190	$ 184,759	$ 25,404	$ 205,544			25,404					
4978	Old Ridgefield Road	Norwalk River	69.50	$ 511,896					$ 102,379	$ 409,517	$ 56,309	$ 455,587			56,309					
4980	Middlebrook Farm Rd	Comstock Brook	72.90	$ 65,475					$ 13,095	$ 52,380	$ 7,202	$ 58,273			7,202					
4355	River Gate Drive	W Branch Saugatuck River	73.60	$ 602,371					$ 120,474	$ 481,897	$ 66,261	$ 536,110			66,261					
4981	Cannon Road	Norwalk River	76.00	$ 207,139							$ 22,785	$ 184,354			22,785					
4979	Kent Road	Norwalk River	76.60	$ 366,660							$ 40,333	$ 326,328			40,333					
161-002	Nod Hill Road	Comstock Brook	79.40	$ 27,000									$ 27,000		27,000					
4982	Seeley Rd	Norwalk River	79.80	$ 502,372					$ 100,474	$ 401,898	$ 55,261	$ 447,111			55,261					
5991	Ruscoe Rd	E Branch Silvermine River	79.90	$ -							$ -	$ -	$ -							
4976	Honey Hill Rd	Norwalk River	80.40	$ 349,994					$ 69,999	$ 279,995	$ 38,499	$ 311,495			38,499					
WT-S6	Huckleberry Hill Rd	Parting Brook	80.70	$ 23,000									$ 23,000				23,000			
161-003	Old Boston Rd	Belden Hill Brook	81.00	$ 86,000									$ 86,000				86,000			
6188	Snowberry Lane	E Branch Silvermine River	83.20	$ -									$ -							
WT-S4	St. Johns Rd	Stream	86.50	$ 32,000									$ 32,000					32,000		
161-001	Branch Brook Rd	Barretts Brook	87.40	$ 54,000									$ 54,000					54,000		
WT-S1	Kellogg Drive	Silver Spring Brook	87.50	$ 100,000									$ 100,000					100,000		
WT-S5	Seir Hill Rd	Stream	88.30	$ 23,000									$ 23,000					23,000		
WT-S2	McFadden Drive	Stream	90.00	$ 44,000									$ 44,000					44,000		
4983	Bald Hill Rd	E Branch Silvermine River	90.50										$ -							
6189	Long Meadows Rd	Silvermine Brook	92.70	$ 66,000					$ 13,200	$ 52,800			*$ 66,000*						66,000	
WT-S3	Springbrook Lane	Stream	99.00	$ 106,000									$ 106,000						106,000	
161-007	Wild Duck Rd	Thayers Brook	100.00	$ 50,000									$ 50,000						50,000	
														-						
			Engineering Total	$ 13,484,939	$ 1,240,900	$ 5,463,600	$ 372,900	$ 372,900	$ 938,311	$ 3,753,245	$ 332,875	$ 2,693,264	$ 646,000	$ 1,240,900	$ 544,875	272,900	581,500	253,000	222,000	3,115,175
					ADJUSTMENTS FOR INFLATION 3% STARTING FY 2022									$ 1,240,900	$ 544,875	281,087	616,913	276,460	249,863	3,210,099

Notes

Musket Ridge Lane Bridge - Submitted State/Local Bridge Grant - Awaiting State Review 50% Town Match

Sugar Hollow Lane Bridge -Potential Federal/Local Bridge Grant - 20% Town Match - 80% Federal Reimbursement

Various Bridges - Potential Federal/Local Bridge Restoration Grant - 20% Town Match - 80% Federal Reimbursement - Submit all Bridges highlighted in Red as separate applications (20% Town match equals $393,400 - 80% Reimbursement equals $1,573,600)

Various Bridges - Potential LOTCIP Grant submission - Town pays 100% of Design - State pays 100% of Construction - Submit all Bridges highlighted in purple as 1 application (Town match equals $332,875 - State Reimbursement equals $2,693,264)

Town of Wilton
COVID Budget Response FLAT TO FY2020

Department	Account/Activity	FY2020 Budget	Original	Revised	Change	Rationale/Impact on Services
Registrar of Voters						Impacted by decisions on Absentee Ballots
						Assessing needs for PPE, etc
Parks & Rec Swimming	Salaries - Part Time	50,000	62,720	18,720	(44,000)	Merwin Meadows closed summer 2020 due to pandemic
	Overtime	5,500	8,000	2,000	(6,000)	Merwin Meadows closed summer 2020 due to pandemic
	Social Security	4,246	5,411	1,586	(3,825)	Merwin Meadows closed summer 2020 due to pandemic
	Employee Medical Exams	2,600	3,000	3,000	-	Merwin Meadows closed summer 2020 due to pandemic
	Training	1,300	2,750	2,750	-	Merwin Meadows closed summer 2020 due to pandemic
	Operating General Supplies	5,500	6,000	3,000	(3,000)	Merwin Meadows closed summer 2020 due to pandemic
	Uniform Replacement	-	1,400	1,400	-	Merwin Meadows closed summer 2020 due to pandemic
	Rent - Operating Equipment	800	800	400	(400)	Merwin Meadows closed summer 2020 due to pandemic
	Maintenance-Grounds	7,500	4,000	4,000	-	Merwin Meadows closed summer 2020 due to pandemic
	Building Repairs	3,250	7,500	7,500	-	Merwin Meadows closed summer 2020 due to pandemic
	Printing, Binding, Publishing	2,000	2,500	2,500	-	Merwin Meadows closed summer 2020 due to pandemic
	Contractual Services	5,000	5,200	5,200	-	Merwin Meadows closed summer 2020 due to pandemic
Parks and Recreation	Field and Tennis Monitors	-	-	35,000	35,000	Use of building monitors, already in budget plus others
Comstock						Working on a plan for small scale summer childcare/camp
						will determine scope of building savings
Dial-a-Ride						Awaiting determination of when will resume
Board of Selectman	Salaries		206,908	176,908	(30,000)	Reduce FS salary 20%
	Economic Development-initiaives		35,000	6,000	(29,000)	Parks and Grounds to water flower baskets
Town Counsel	COVID costs		-	15,000	15,000	COVID related issues
Human Resources	Salaries		192,981	162,981	(30,000)	Delay in hiring vacancy
	Group Insurance		31,394	24,394	(7,000)	Delay in hiring vacancy
	Defined Contribution		3,379	1,500	(1,879)	Delay in hiring vacancy
Finance	Legal Notices		2,000	1,000	(1,000)	Website notices during emergencies
	Printing-Tax Collector		8,000	6,300	(1,700)	Adusted to reflect current year
	Training (all dept)		9,200	2,000	(7,200)	Will likely occur online
Enviromental Affairs	Salaries - Part Time	-	10,800	-	(10,800)	Eliminate PT summer employee for Schencks
	Employee Medical Exams	-	300	-	(300)	Eliminate PT summer employee for Schencks
	Operating Equipment	-	3,500	-	(3,500)	
Building	Education Assistance	-	3,000	-	(3,000)	employee cancelled plans
Planning and Zoning	Overtime	8,000	8,000	2,000	(6,000)	reduced employee attendance at meetings
	Dues and Memberships	1,500	1,500	1,100	(400)	
Health	Salaries	253,591	257,675	367,844	110,169	Additional 1.5 employees for duration of pandemic
Highway Department	Road Maintenance - Salt		226,900	112,400	(114,500)	Remaining $114,500 from FY20 due to mild winter
	Road Materials - Rails		45,150	15,150	(30,000)	FY20 funding good through FY2021
Senior Center	Conferences & Seminars	300	300	-	(300)	Will likely occur online
	Office Supplies	1,000	1,000	500	(500)	Partial opening
	Contractual Services	36,803	40,278	18,803	(21,475)	Partial year closing due to COVID
	Postage	5,000	5,000	2,500	(2,500)	Partial year closing due to COVID
	Printing Binding & Publishing	4,000	4,000	2,600	(1,400)	Partial year closing due to COVID
Police	Salaries					Savings due to vacancies in the submitted budget
	Tuition	36,000	31,500	26,500	(5,000)	Anticipated delay in employee plans
	Road Striping and Signs	26,000	26,000	22,000	(4,000)	Delay in work due to COVID priorities
Fire	Salaries					Savings due to vacancies in the submitted budget
	Outside training		13,424	9,424	(4,000)	Outside training likely not available for part of the year
IS	Outside services					No net savings due to increase in need for online services
Group Insurance	Anthem Rates-Non Union		-	49,631	49,631	
	Anthem Increase-Police		-	93,369	93,369	
	Anthem Increase-Fire		-	42,537	42,537	
	Anthem Increase-AFSCME		-	67,891	67,891	
Transfer Station	Transfer Station Subsidy		455,000	192,281	(262,719)	Change in Operations and hours
Operating Capital	Purchase Delays		50,000	-	(50,000)	
Subtotal Town Departments			1,781,470	1,509,669	(271,801)	
FY2021 Submitted Budget Incr					409,801	
Further Reductions Required					138,000	
	Town Departments	-	-			
	Wilton Library Grant	2,802,105	2,854,146			TBD by BOS
	Trackside Grant	98,000	65,334			TBD by BOS

Possible Savings verus FY 2020 with Transition to State Plan		7/1/2020	10/1/2020, net*	
				*Calculation of October 1 rates
State Plan Savings-Non Union	-	(115,850)	(43,680)	3 months at Anthem Rate, 9 Months at State Rate, plus
State Plan Savings-Police	-	(94,005)	28,239	HSA annual payments paid in full on July 1 per contracts
State Plan Savings-Fire	-	(60,717)	3,096	
				Note
State Plan Saving-AFSCME	-	(162,307)	(65,158)	The Oct 1 net savings does not include any possible increase in the Oct 1 premium rate versus the July 1
Benefits Consultant	-	(25,000)	(18,750)	premium as the Oct 1 premiums have not been published
Net Change versus FY2020		(457,879)	(96,252)	

Department	Account/Activity	Budget	Submitted Budget	Revised Budget	Change	Rationale
Town Clerk	Conveyance	500,000				Possible reduction-awaiting further info
Finance	Interest	400,000	610,000	420,000	(190,000)	Reduction in rates
Tax Collector	Motor Vehicle Supplement	800,000	800,000	600,000	(200,000)	Reduction in motor vehicle purchases
Building	Building Permits	400,000	420,000			Waiting to make a determination
Health	Restaurant Inspections (Revenue)	85,000	85,000			Waiting to make a determination
P&R Swimming	Swimming - Fees (Revenue)	45,000	50,000	30,000	(20,000)	Merwin Meadows closed summer 2020 due to pandemic
Change in Revenue			1,965,000	1,050,000	(410,000)	

Budget Proposal 20/21

	FY'20 Forecasted Year end Results	Original Submitted FY'21 Budget	Submitted FY'21 had 2.75% ($77,041) FY'21 Budget Flat to FY'20	FY'21 -2% cut	FY'21 -5% cut	FY'21 -10% cut
REVENUE						
Town Grant	2,802,105	2,879,146	2,802,105	2,745,962	2,661,929	2,521,937
Book Sale/Other Revenue	154,863	268,484	202,484	202,484	202,484	202,484
Annual Appeal	243,000	260,000	300,000	300,000	300,000	300,000
Grant Income	-	-	100,000	100,000	100,000	100,000
Other Donations	139,654	160,000	160,000	160,000	160,000	160,000
Fundraising Events	125,000	200,000	50,000	50,000	50,000	50,000
TOTAL REVENUE	**3,464,622**	**3,767,630**	**3,614,589**	**3,558,446**	**3,474,413**	**3,334,421**
EXPENSES						
Salaries & Benefits	2,495,721	2,664,630	2,587,589	2,531,446	2,447,413	2,307,421
Building Utilities & Maint	198,000	211,000	191,000	191,000	191,000	191,000
Technology & Supplies	155,360	171,500	159,500	159,500	159,500	159,500
Insurance, Audit & Other	80,834	100,500	100,500	100,500	100,500	100,500
Library Content & Programs	321,808	395,000	370,000	370,000	370,000	370,000
Development & Fundraising	100,000	155,000	136,000	136,000	136,000	136,000
Tech Special Projects/ Reserve	50,000	70,000	70,000	70,000	70,000	70,000
TOTAL EXPENSES	**3,401,723**	**3,767,630**	**3,614,589**	**3,558,446**	**3,474,413**	**3,334,421**
Surplus/ (Deficit)	**62,899**	**0**	**0**	**0**	**0**	**0**

Original Budget vs Flat Budget resulted in a **77k** reduction.
Line 9- Removed fall booksale income, reduced late fees, facility rentals, copiers, program income by 1/3
Line 11- Dev will focus on grant income to offset decreased fundraising event income
Line 13- Reduced rev from fundraising events, assuming no fall events
Line 19- Staff salary increase went from 2.5% to zero, Extended furlough for part- timers,due to phased in reopening of library
Line 20- Reduced contract custodian and utilities
Line 21-Reduced expenses - Professional dev 5k, postage/office supplies 7k
Line 23- Reduced program expenses
Line 24- Reduced development expenses due to cancelled events

-2% Budget resulted in a **133k** reduction.
- Adjustments from the flat budget plus:
- Library will have closures, Zero percent salary increase, medical benefit reduction in HSA contribution.

-5% Budget resulted in a **217k** reduction. Library will have significant closures, medical benefit reduction, zero salary increase, staff layoff.

-10% Budget resulted in a **357k** reduction. We would be a part time Library. There would be layoffs, reduced medical benefits, salary reductions.

Surplus for current year is primarily due to the receipts for the benefit without most expenses being incurred. On operating side is was lower exper

FY'22 and '23 Town Grant Budget

Adopted Budget	FY'22 Town Grant	FY'23 Town Grant
Flat	2,851,142	2,908,165
-2%	2,794,016	2,849,896
-5%	2,741,786	2,796,622
-10%	2,597,595	2,649,547

Trackside, Teen Center of Wilton
Budget Overview: FY21 Budget Template CoVid
FY21 Optimistic - 1.5 Month Closure
Full Fundraising Calendar (w/ Social Distancing Options); Reopen with School in Aug; Added Membership Fees; School, Church & Reduced Private Rentals

	Admin	Total Fundraising	Total Programs	Rentals	Restricted	TOTAL
Revenue						
4020 IN KIND Donation		$ 7,100	$ -			$ 7,100
4030 General Contributions Income		$ 55,800	$ -			$ 55,800
4140 Restricted & Govt Grants		$ -	$ -			$ -
4110 Foundation Grants	$ 1,500	$ -	$ 6,500			$ 8,000
4120 Government Grant		$ -	$ -			$ -
Town Funding	$ 65,344	$ -	$ -			$ 65,344
Total 4120 Government Grant	**$ 65,334**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 65,334**
Total 4150 Restricted and Government Grants	**$ 66,834**	**$ -**	**$ 6,500**	**$ -**	**$ -**	**$ 73,334**
4155 Sponsorships		$ 12,500	$ -			$ 12,500
4160 Fundraising Events		$ 43,500	$ -			$ 43,500
4165 Membership Fees		$ -	$ 20,000			$ 20,000
4175 Program fees		$ -	$ 26,725			$ 26,725
4177 Food Sales		$ 1,300	$ 8,000			$ 9,300
4180 Rental income		$ -	$ -	$ 72,004		$ 72,004
Total Revenue	**$ 66,834**	**$120,200**	**$ 61,225**	**$ 72,004**	**$ -**	**$320,263**
Cost of Goods Sold						
Total 6670 Event Expense	**$ -**	**$ 10,125**	**$ -**	**$ -**	**$ -**	**$ 10,125**
6671 Food Expenses		$ 5,800	$ 4,000			$ 9,800
Total Cost of Goods Sold	**$ -**	**$ 15,925**	**$ 4,000**	**$ -**	**$ -**	**$ 19,925**
Gross Profit	**$ 66,834**	**$104,275**	**$ 57,225**	**$ 72,004**	**$ -**	**$300,338**
Expenditures						
6120 Bank Service & Payroll Charges		$ 400	$ 300			$ 700
6160 Dues and Subscriptions	$ 2,650	$ -	$ -			$ 2,650
6170 Equipment Rental	$ 1,280	$ -	$ 1,280			$ 2,560
Total 6180 Insurance	**$ 5,300**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,300**
6200 Interest Expense	$ 8,700	$ -	$ -			$ 8,700
***6202** Loan Principle (Cash Basis; No Equity)*	$ 15,675	$ -	$ -			$ 15,675
6220 Licenses and Permits	$ 1,725	$ -	$ -			$ 1,725
Total 6230 Maintenance	**$ 1,729**	**$ -**	**$ 3,355**	**$ 2,255**	**$ -**	**$ 7,339**
6240 Marketing and Publicity	$ 320	$ 2,000	$ 500			$ 2,820
6250 Postage and Delivery	$ 120	$ 850	$ -			$ 970
6260 Printing and Reproduction	$ 100	$ 1,450	$ 1,000	$ 250		$ 2,800
Total 6270 Professional Fees	**$ 1,750**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,750**
6290 Rent	$ 1	$ -	$ -			$ 1
Total 6300 Repairs	**$ 14,000**	**$ -**	**$ 3,925**	**$ 5,450**	**$ -**	**$ 23,375**
6330 Reserved for Capital Imprv	**$ 10,000**	$ -	$ -	$ -	$ -	**$ 10,000**
Total 6350 Travel & Ent	**$ -**	**$ -**	**$ 13,356**	**$ -**	**$ -**	**$ 13,356**
Total 6390 Utilities	**$ 2,952**	**$ -**	**$ 7,750**	**$ 8,662**	**$ -**	**$ 19,364**
Total 6450 Contract Labor	**$ 2,100**	**$ 700**	**$ 16,080**	**$ 12,000**	**$ -**	**$ 30,880**
6550 Office Supplies	$ 2,287	$ -	$ 600			$ 2,887
Total 6554 Payroll	**$ 48,533**	**$ 10,600**	**$ 67,670**	**$ 13,650**	**$ -**	**$140,453**
Total 6770 Supplies	**$ 550**	**$ -**	**$ 6,000**	**$ -**	**$ -**	**$ 6,550**
Total Expenditures	**$119,773**	**$ 15,250**	**$ 121,816**	**$ 42,266**	**$ -**	**$299,105**
Net Operating Revenue	**$ (52,939)**	**$ 89,025**	**$ (64,591)**	**$ 29,738**	**$ -**	**$ 1,233**

Monday, Apr 27, 2020 - Cash Basis

Trackside, Teen Center of Wilton
Budget Overview: FY21 Budget Template CoVid
FY21 with 6 Month Facility Closure
Facility Closed half year; Partial Fundraising Calendar (w/ Social Distancing Options); Added Membership Fees (Less than Optimistic); School & Church Rental Only; Reduced payroll when closed

	Admin	Total Fundraising	Total Programs	Rentals	Restricted	TOTALs
Revenue						
4020 IN KIND Donation		$ 5,500	$ -	$ -	$ -	$ 5,500
4030 General Contributions Income		$ 44,900	$ -	$ -	$ -	$ 44,900
4140 Restricted & Govt Grants		$ -	$ -	$ -	$ -	$ -
4110 Foundation Grants	$ 1,500	$ -	$ 6,500	$ -	$ -	$ 8,000
4120 Government Grant		$ -	$ -	$ -	$ -	$ -
Town Funding	$ 65,344	$ -	$ -	$ -	$ -	$ 65,344
Total 4120 Government Grant	**$ 65,334**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 65,334**
Total 4150 Restricted and Government Grants	**$ 66,834**	**$ -**	**$ 6,500**	**$ -**	**$ -**	**$ 73,334**
4155 Sponsorships		$ 4,700	$ -	$ -	$ -	$ 4,700
4160 Fundraising Events		$ 27,823	$ -	$ -	$ -	$ 27,823
4165 Membership Fees		$ -	$ -	$ -	$ -	$ -
4175 Program fees		$ -	$ 5,175	$ -	$ -	$ 5,175
4177 Food Sales		$ -	$ 6,080	$ -	$ -	$ 6,080
4180 Rental income		$ -	$ -	$ 63,504	$ -	$ 63,504
Total Revenue	**$ 66,834**	**$ 82,923**	**$ 17,755**	**$ 63,504**	**$ -**	**$ 231,016**
Cost of Goods Sold						$ -
Total 6670 Event Expense	**$ -**	**$ 5,700**	**$ -**	**$ -**	**$ -**	**$ 5,700**
6671 Food Expenses		$ -	$ 3,500	$ -	$ -	$ 3,500
Total Cost of Goods Sold	**$ -**	**$ 5,700**	**$ 3,500**	**$ -**	**$ -**	**$ 9,200**
Gross Profit	**$ 66,834**	**$ 77,223**	**$ 14,255**	**$ 63,504**	**$ -**	**$ 221,816**
Expenditures						
6120 Bank Service & Payroll Charges		$ 100	$ 200	$ -	$ -	$ 300
6160 Dues and Subscriptions	$ 2,650	$ -	$ -	$ -	$ -	$ 2,650
6170 Equipment Rental	$ 1,280	$ -	$ 1,280	$ -	$ -	$ 2,560
Total 6180 Insurance	**$ 5,300**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,300**
6200 Interest Expense	$ 8,700	$ -	$ -	$ -	$ -	$ 8,700
6202 Loan Principle (Cash Basis; No Equity)	$ 15,675	$ -	$ -	$ -	$ -	$ 15,675
6220 Licenses and Permits	$ 1,725	$ -	$ -	$ -	$ -	$ 1,725
Total 6230 Maintenance	**$ 1,729**	**$ -**	**$ 2,834**	**$ 2,043**	**$ -**	**$ 6,606**
6240 Marketing and Publicity	$ 320	$ 970	$ 550	$ 270	$ -	$ 2,110
6250 Postage and Delivery	$ 120	$ 850	$ -	$ -	$ -	$ 970
6260 Printing and Reproduction	$ 100	$ 1,450	$ 200	$ -	$ -	$ 1,750
Total 6270 Professional Fees	**$ 1,750**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,750**
6290 Rent	$ 1	$ -	$ -	$ -	$ -	$ 1
Total 6300 Repairs	**$ 11,554**	**$ -**	**$ 3,950**	**$ 1,000**	**$ -**	**$ 16,504**
6330 Reserved for Capital Imprv	**$ 5,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000**
Total 6350 Travel & Ent			$ -	$ -	$ -	$ -
Total 6390 Utilities	**$ 2,725**	**$ -**	**$ 5,924**	**$ 5,659**	**$ -**	**$ 14,308**
Total 6450 Contract Labor	**$ 1,575**	**$ 200**	**$ 14,150**	**$ 9,023**	**$ -**	**$ 24,948**
6550 Office Supplies	$ 2,287	$ -	$ 600			$ 2,887
Total 6554 Payroll	**$ 36,045**	**$ 7,150**	**$ 46,130**	**$ 13,300**	**$ -**	**$ 102,626**
Total 6770 Supplies	**$ -**	**$ 33**	**$ 4,347**	**$ 375**	**$ -**	**$ 4,755**
Total Expenditures	**$ 98,537**	**$ 10,749**	**$ 80,166**	**$ 31,670**	**$ -**	**$ 221,121**
Net Operating Revenue	**$ (31,703)**	**$ 66,474**	**$ (65,911)**	**$ 31,834**		**$ 695**

Trackside, Teen Center of Wilton
Statement of Activity
ACTUAL July 1, 2019 - April 29, 2020

	Admin	Total Fundraising	Total Programs	Total Rentals	Restricted	TOTAL
Revenue						
4030 General Contributions Income		$ 37,401	$ 1,796	$ -	$ 4,725	$ 43,921
4140 Restricted & Govt Grants						
4110 Foundation Grants	$ -	$ -	$ -	$ -	$ 7,850	$ 7,850
4120 Government Grant	$ 2,000	$ -	$ -	$ -		$ 2,000
Town Funding	$ 89,833					$ 89,833
4155 Sponsorships		$ 5,325	$ -	$ -		$ 5,325
4160 Fundraising Events		$ 22,619	$ 20	$ -		$ 22,639
4175 Program fees		$ -	$ 5,517	$ -		$ 5,517
4177 Food Sales			$ 10,362	$ 1,216		$ 11,578
4180 Rental income		$ -	$ -	$ 72,666		$ 72,666
4190 Miscellaneous Income	$ 354	$ -	$ -	$ -		$ 354
Total Revenue	**$ 92,187**	**$ 65,293**	**$ 17,695**	**$ 73,881**	**$ 12,575**	**$ 261,684**
Cost of Goods Sold						
6670 Event Expense	$ -	$ 5,793	$ -	$ 1,098	$ -	$ 6,891.11
6671 Food Expenses	$ -	$ 1,469	$ 4,860	$ 426	$ -	$ 6,755
Total Cost of Goods Sold	**$ -**	**$ 7,262**	**$ 4,860**	**$ 1,524**	**$ -**	**$ 13,646**
Gross Profit	**$ 92,187**	**$ 58,031**	**$ 12,835**	**$ 72,357**	**$ 12,575**	**$ 247,986**
Expenditures						
6120 Bank Service & Payroll Charges	$ 27	$ 49	$ 95	$ 29	$ -	$ 199
6160 Dues and Subscriptions	$ 615	$ 50	$ -	$ -	$ -	$ 665
6170 Equipment Rental	$ 1,060	$ -	$ 1,060	$ -	$ -	$ 2,119
6180 Insurance	$ 4,614	$ -	$ -	$ -	$ -	$ 4,614
6200 Interest Expense	$ 8,264	$ -	$ -	$ -	$ -	$ 8,264
6202 Loan Principle (Cash Basis; No	*$ 10,486*				$ -	$ 10,486
6220 Licenses and Permits	$ 1,325	$ -	$ -	$ -	$ -	$ 1,325
6230 Maintenance	$ 2,779	$ -	$ 3,646	$ 2,665	$ -	$ 9,090
6240 Marketing and Publicity	$ 320	$ 1,179	$ 217	$ 270	$ -	$ 1,986
6250 Postage and Delivery	$ 63	$ 915	$ -	$ -	$ -	$ 978
6260 Printing and Reproduction	$ 98	$ 605	$ 98	$ -	$ -	$ 800
6270 Professional Fees	$ 581	$ -	$ -	$ -	$ -	$ 581
6290 Rent	$ 1	$ -	$ -	$ -	$ -	$ 1
6300 Repairs	$ 12,122	$ -	$ -	$ 1,595	$ -	$ 13,717
6330 Reserved for Capital Imprv.	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
6350 Travel & Ent		$ -	$ 1,789	$ -	$ -	$ 1,789
6390 Utilities	$ 2,612	$ 24	$ 8,326	$ 8,376	$ -	$ 19,338
6450 Contract Labor	$ 6,353	$ 482	$ 11,261	$ 9,027	-	$ 27,122
6550 Office Supplies	$ 2,287	$ 63	$ 283	$ -	$ -	$ 2,634
6554 Payroll	$ 36,771	$ 8,181	$ 48,875	$ 9,983	$ -	$ 103,810
6770 Supplies	$ 700	$ 33	$ 3,418	$ 375	$ -	$ 4,526
Total Expenditures	**$ 101,078**	**$ 11,581**	**$ 79,068**	**$ 32,320**	**$ -**	**$ 224,046**
Net Operating Cash	**$ (8,890)**	**$ 46,451**	**$ (66,232)**	**$ 40,037**	**$ 12,575**	**$ 23,939**
Net Operating Cash (Minus Restricted)						**$ 11,365**

Cash Balances	
Operating (Operating + Town Funds)	$ 51,899
Restricted Grants/Donations	$ 12,575
Unrestricted Cash On Hand	*$ 39,324*

Loans	
Bankwell	$ 189,288
SBA (Forgivable)	$ 2,000

Trackside, Teen Center of Wilton
Statement of Activity
FY20 Budget - Revised April 2020 (CoVid)
WITH PPP LOAN - FURLOUGH JOHN APRIL ONLY

	Admin	Total Fundraising	Total Programs	Total Rentals	Restricted	TOTAL
Revenue						
4030 General Contributions Income		$ 38,901	$ 1,796	$ -	$ 4,725	$ 45,421
4140 Restricted & Govt Grants						
4110 Foundation Grants		$ 500	$ -	$ -	$ 7,850	$ 8,350
4120 Government Grant	$ 10,939	$ 2,180	$ 8,503	$ 2,180	$ -	$ 23,802
Town Funding	$ 98,000	$ -	$ -	$ -	$ -	$ 98,000
4155 Sponsorships		$ 5,325	$ -	$ -	$ -	$ 5,325
4160 Fundraising Events		$ 22,619	$ 20	$ -	$ -	$ 22,639
4175 Program fees		$ -	$ 6,467	$ -	$ -	$ 6,467
4177 Food Sales			$ 10,362	$ 1,216	$ -	$ 11,578
4180 Rental income		$ -	$ -	$ 80,100	$ -	$ 80,100
4190 Miscellaneous Income	$ 354	$ -	$ -	$ -	$ -	$ 354
Total Revenue	**$ 109,293**	**$ 69,525**	**$ 27,148**	**$ 83,495**	**$ 12,575**	**$ 302,036**
Cost of Goods Sold						
6670 Event Expense		$ 5,793	$ -	$ 1,098	-	$ 6,891
6671 Food Expenses	$ -	$ 1,469	$ 5,549	$ 426	-	$ 7,444
Total Cost of Goods Sold	**$ -**	**$ 7,262**	**$ 5,549**	**$ 1,524**	**$ -**	**$ 14,336**
Gross Profit	**$ 109,293**	**$ 62,263**	**$ 21,599**	**$ 81,971**	**$ 12,575**	**$ 287,701**
Expenditures						
6120 Bank Service & Payroll Charges	$ 27	$ 69	$ 115	$ 29	$ -	$ 239
6160 Dues and Subscriptions	$ 2,515	$ 50	$ -	$ -	$ -	$ 2,565
6170 Equipment Rental	$ 1,476	$ -	$ 1,060	$ -	$ -	$ 2,536
6180 Insurance	$ 5,294	$ -	$ -	$ -	$ -	$ 5,294
6200 Interest Expense	$ 9,905	$ -	$ -	$ -	$ -	$ 9,905
6202 Loan Principle (Cash Basis; No Equity)	*$ 12,595*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 12,595*
6220 Licenses and Permits	$ 1,725	$ -	$ -	$ -	$ -	$ 1,725
6230 Maintenance	$ 2,851	$ -	$ 3,727	$ 2,761	$ -	$ 9,338
6240 Marketing and Publicity	$ 380	$ 1,179	$ 217	$ 270	$ -	$ 2,046
6250 Postage and Delivery	$ 63	$ 915	$ -	$ -	$ -	$ 978
6260 Printing and Reproduction	$ 98	$ 605	$ 98	$ -	$ -	$ 800
6270 Professional Fees	$ 2,081	$ -	$ -	$ -	$ -	$ 2,081
6290 Rent	$ 1	$ -	$ -	$ -	$ -	$ 1
6300 Repairs	$ 12,122	$ -	$ -	$ 1,595	$ -	$ 13,717
6330 Reserved for Capital Imprv.	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
6350 Travel & Ent	$ -	$ -	$ 1,789	$ -	$ -	$ 1,789
6390 Utilities	$ 3,732	$ 24	$ 8,326	$ 8,376	$ -	$ 20,458
6450 Contract Labor	$ 8,978	$ 482	$ 11,260	$ 9,027	$ -	$ 29,746
6550 Office Supplies	$ 2,287	$ 63	$ 383	$ -	$ -	$ 2,734
6554 Payroll	$ 45,963	$ 10,194	$ 63,318	$ 13,018	$ -	$ 132,495
6770 Supplies	$ 700	$ 33	$ 3,518	$ 375	$ -	$ 4,626
Total Expenditures	**$ 122,793**	**$ 13,615**	**$ 93,812**	**$ 35,451**	**$ -**	**$ 265,670**
Net Operating Cash	**$ (13,500)**	**$ 48,649**	**$ (72,213)**	**$ 46,520**	**$ 12,575**	**$ 22,031**
Net Operating Cash (Minus Restricted)						**$ 9,456**

Cash Balances		**Loans**	
Operating (Operating + Town Funds)	$ 49,990	Bankwell Leasehold Imprv	$ 187,179
Restricted Grants/Donations	$ 12,575	SBA (Forgivable)	$ 2,000
Unrestricted Cash On Hand	*$ 37,415*	SBA PPP (Forgivable)	$ 28,102

	FY 19 Actual YTD	FY 20 Amended Budget	FY 20 Actual YTD	FY 20 Actual YTD to Amended Budget Fav/(Unfav)	FY 20 Forecast	FY 20 Actual to Amended Budget Fav/(Unfav)
Revenues						
Taxes	120,351,444	120,712,182	120,670,518	(41,664)	121,045,829	333,647
Education	1,459,863	207	1,426,963	1,426,756	550,407	550,200
Town Intergovernmental	278,314	827,996	178,886	(649,110)	821,031	(6,965)
Licenses, Permits & Fees	1,000,674	1,261,400	1,387,855	126,455	1,509,580	248,180
Other Revenues	406,768	623,821	408,546	(215,275)	650,824	27,003
Interest	488,954	500,000	542,701	42,701	550,000	50,000
Investments	34,203	10,000	32,968	22,968	10,000	-
	124,020,220	123,935,606	124,648,437	712,831	125,137,671	1,202,065
Expense						
Debt Service	6,827,568	10,153,497	8,297,913	1,855,584	10,153,497	-
Board of Education	49,594,064	81,876,563	57,537,733	24,338,830	78,876,001	3,000,562
Board of Selectmen	20,093,166	32,542,092	23,107,557	9,434,535	31,940,899	601,193
Board of Selectmen Capital	248,169	2,543,811	491,866	2,051,945	2,532,693	11,118
Charter Authority	-	1,255,321	781,830	473,491	781,830	473,491
	76,762,967	128,371,284	90,216,899	38,154,385	124,284,920	4,086,364