

OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectwoman

Lori A. Bufano
Second Selectwoman

Joshua S. Cole
Selectman

Deborah A. McFadden
Selectwoman

Ross H. Tartell
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

BOARD OF SELECTMEN REGULAR MEETING
Monday April 5, 2021
Held Electronically

PRESENT: First Selectwoman Lynne Vanderslice, Lori Bufano, Joshua Cole, Deborah McFadden, Ross Tartell

GUESTS: Director Public Works-Chris Burney, Assistant Director, Town Engineer – Frank Smeriglio, Doug Lomonte – Berchem Moses, Jennifer Heaton-Jones – HRRRA Executive Director, Fire Chief Jim Blanchfield, Charlie Taney – NRVF, Karen Birck – Town Registrar, CFO Anne Kelly-Lenz

A. Call to Order

Ms. Vanderslice called the meeting to order at 7:21pm.

B. Public Comment

None

C. Consent Agenda

Motion moved by Mr. Cole seconded by Ms. McFadden and carried 5-0 to approve the Consent Agenda as follows and amend Board of Selectmen Regular Meeting – March 16, 2021 to correct thank to “thanked” under item 5:

Minutes

- Board of Selectmen Regular Meeting Executive Session – March 16, 2021
- Board of Selectmen Regular Meeting – March 16, 2021

Gifts

- William Headden II & Michele Lindsay Stavola – Town Forest in Memory of Andrew Haedden - \$500.00

D. Discussion and/or Action

1. Proposal to Join the Housatonic Resource Recovery Authority

- Overview – Chris Burney and Jennifer Heaton-Jones, HRRRA Executive Director Ms. Vanderslice noted previous discussions about the unsustainable losses at the Transfer Station and ongoing efforts to reduce those losses. The Town’s contract with City Carting for the handling of the disposal of our transfer station has expired. Ms. Vanderslice introduced Mr. Burney to review his recommendation to not renew with City Carting and instead join the Housatonic

Resource Recovery Authority (HRRRA). HRRRA is comprised of 12 area municipalities and will provide lower costs, opportunities for expanded offerings and industry expertise. After his review, Mr. Burney introduced Jennifer Heaton-Jones, Executive Director of HRRRA who reviewed the attached presentation. After Ms. Heaton-Jones presentation, Ms. Vanderslice opened the floor to the BoS members for questions.

- Required Agreement and Ordinance – Doug Lomonte
Ms. Vanderslice noted becoming a member of HRRRA requires the Town adopt an ordinance and execute an agreement. Ms. Vanderslice introduced Doug Lomonte of Berchem Moses to discuss the requirements. After review members of the board were all in agreement to move forward with joining HRRRA. Ms. Vanderslice made a motion to join the Housatonic Resource Recovery Authority and enter into the proposed agreement with the Authority and adopt the proposed ordinance, both, as presented by Attorney Lomonte, subject to a public hearing on the ordinance. Motion seconded by Ms. McFadden and carried 5-0

Ms. Vanderslice asked for a motion to hold the public hearing on the proposed ordinance on Tuesday April 20, 2021 at 7:00pm via zoom. Motion moved by Ms. Bufano seconded by Mr. Tartell and carried 5-0.

Ms. Vanderslice thanked Ms. Heaton-Jones and Mr. Lomonte.

2. Contract for Paving with American Pavement Specialists LLC
Ms. Vanderslice introduced Assistant Director and Town Engineer Frank Smeriglio to review the Contract for Paving with American Pavement Specialists LLC. He noted that the contract is for calendar year 2021. After review and discussion, Ms. Vanderslice asked for a motion to authorize the First Selectwoman to execute the contract for Paving with American Pavement Specialists LLC. Motion moved by Ms. McFadden, seconded by Ms. Bufano and carried 5-0.
3. Contract for NRV Construction Project with Conte Company LLC
Mr. Smeriglio and Charlie Taney of NRV reviewed the contract for NRV Construction Project with Conte Company LLC. After review and discussion Ms. Vanderslice asked for a motion to authorize the First Selectwoman to execute the contract with Conte Company LLC. Motion moved by Mr. Cole, seconded by Ms. McFadden and carried 5-0.
4. Appointment of Acting Tax Collector – Anne Kelly-Lenz
Item tabled.
5. Board of Education Capital Lease Request
CFO Anne Kelly-Lenz reviewed the Board of Education Capital Lease Request (see attached). She noted what the BoE technology team is seeking is approval for 5-year lease financing to purchase \$615,000 of equipment included in the FY2022 budget. After review and discussion, Ms. Kelly-Lenz was asked to provide more information at a future meeting.
6. Proposed Bonded Capital
Ms. Vanderslice began the review on the Proposed Bonded Capital (see attached) with the document presented at the March 30th BoF Public Hearing, noting she was recommending changes to two of the amounts.

Road Paving Program: She noted FY22 represents the last year of the 75, 5-year, 15 miles per year program which began with FY2018. She noted that the plan called for \$3M+ in borrowing for the year, but noted the Town was able to complete work with only \$1.5M in borrowing as the BoS authorized the use of previous year's operating savings to fund paving and the Town received state grants.

She introduced Frank Smeriglio to further discuss the road paving program and to discuss Bridge Replacement program.

Bridge Replacement Program: Mr. Smeriglio reminded the members that this is a multi-year program supported by federal and state grants. The requested amount represents the Town's share.

Ms. Vanderslice introduced Fire Chief Jim Blanchfield to review the Replacement of the Aerial Truck (see attached).

Ms. Vanderslice reviewed the Middlebrook Tennis Courts.

Ms. Vanderslice introduced Chris Burney to discuss the BoE District Roof Replacements.

After review and discussion of Proposed Bonded Capital, Ms. Vanderslice made a motion to recommend to the Town Meeting individual bonding referendums for \$1.5M for Road Restoration, \$538,000 for the Bridge Replacement Program. \$1,450,000 for the Aerial Fire Truck, \$350,000 for the Replacement of the Middlebrook tennis courts and \$600,000 for the District Roof Replacement Program. Motion seconded by Mr. Tartell and carried 5-0.

Ms. Vanderslice thanked Mr. Burney, Mr. Smeriglio, P&R Director Steve Pierce and Fire Chief Blanchfield who helped to put the requests together.

7. Tentative Collective Bargaining Agreement with Teamsters
Ms. Vanderslice noted that the Tentative Collective Bargaining Agreement with Teamsters was discussed earlier in Executive Session. Ms. Vanderslice asked for a motion to accept the Tentative Agreement and authorized the First Selectwoman to execute. Motion moved by Ms. Bufano, seconded by Ms. McFadden and carried 5-0.
8. Annual Town Meeting
Ms. Vanderslice noted low voter involvement with this year's budget process and the expectation that result in lower Annual Town Meeting turnout (ATM). She recommended the ATM be held at the auditorium of the Clune Center, noting Health Director Barry Bogle has approved the plan. Ms. Vanderslice requested comment on the location and the meeting time. Registrar Karen Birck offered her input on timing for the ATM and the Adjourned Vote. After review and discussion, Ms. Vanderslice made a motion to begin the Annual Town Meeting at the Clune Center on May 8, 2021 at 3:00pm and the Adjourned Voting on May 15, 2021 from 9:00am – 6:00pm. Motion seconded by Ms. Bufano and carried 5-0.

Ms. Vanderslice thanked Ms. Birck for her input.

9. COVID-19 Update
Ms. Vanderslice noted a second dose vaccine clinic was to be held on Thursday. Ms. McFadden asked whether the town will be holding vaccine clinics into

the fiscal year. Ms. Vanderslice responded that we don't know if and what the State will require of local health districts beyond April.

10. Legislative Update
Item Tabled.

E. Selectmen's Report

1. First Selectman

Ms. Vanderslice reminded all of the BoF budget deliberation meetings beginning on April 6th. She noted she will be presenting bonded projects at the BoF regular meeting on April 9th.

2. Selectmen

Mr. Tartell

Mr. Tartell noted that the Baptist Church held its last service at Easter and he attended the interfaith service they held on March 28th.

Ms. Bufano

Ms. Bufano thanked the Wilton Garden Club for the beautiful daffodils throughout town.

Ms. McFadden

None.

Mr. Cole

None

F. Public Comment

None.

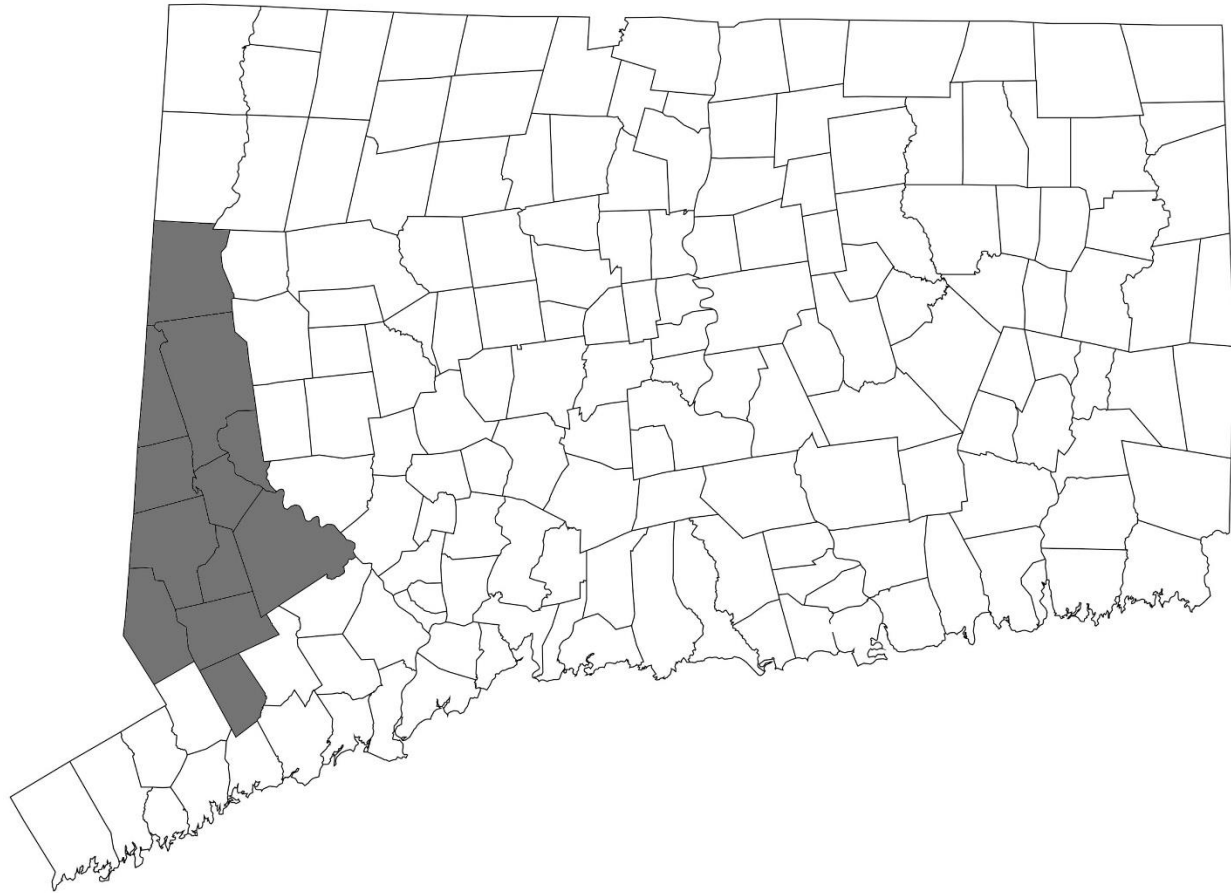
G. Adjournment

There being no further business, motion moved by Ms. Bufano, seconded by Ms. McFadden to adjourn meeting at 9:49 pm. Motion carried 5-0.

Respectfully submitted

Jacqueline Rochester

Taken from video



Housatonic Resources Recovery Authority

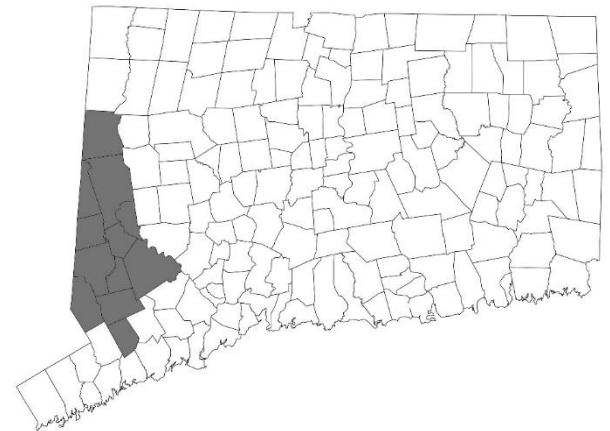
Regional, governmental, waste management and recycling authority
serving 12 municipalities in Western Connecticut.

History of the HRRRA

- CT DEP stopped permitting landfill expansions and closed landfills late 1980's
- Studies undertaken by the HVCEO began the creation of HRRRA
- Created July 1986 through concurrent municipal ordinances
- Considered a municipal agency under CGS 7-273aa -7-273oo
- Contracted with Wheelabrator Bridgeport, 1991
- Took on regional recycling 1991
- Contracted with Recycling Technologies Inc. (RTI), 1991
- Contracted with Winters Brothers Waste Systems of CT for recycling, 2013
- Contracted with Oak Ridge in 2019 for a 10 year agreement for MSW & Recycling

The HRRA Organization

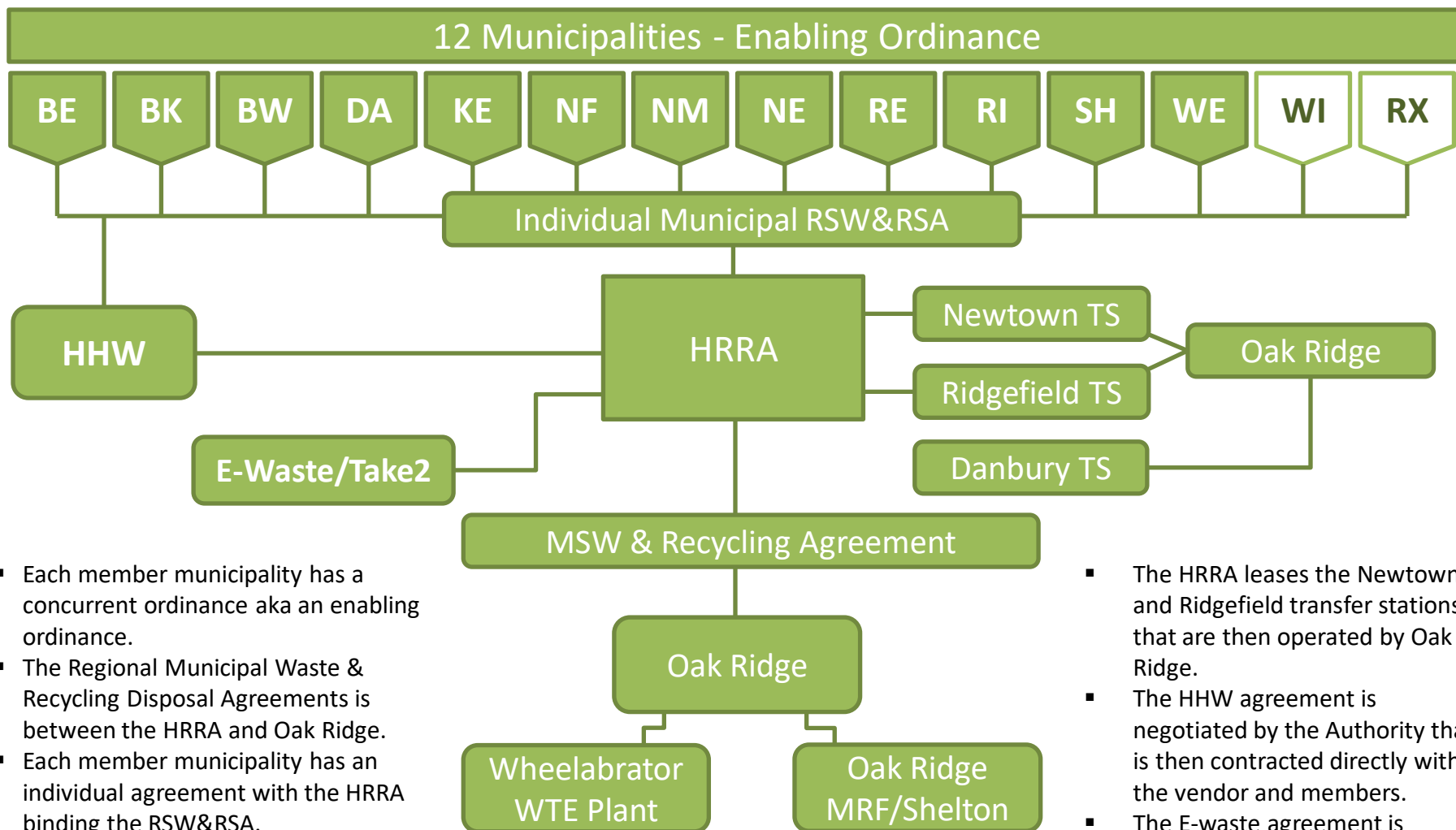
- 12 municipalities (*Bethel, Bridgewater, Brookfield, Danbury, Kent, New Fairfield, New Milford, Newtown, Redding, Ridgefield, Sherman and Weston*)
- One representative and one alternate from each municipality
- Executive Committee, chosen by Authority
- Voting is proportional to municipality's population
- Staff: Full time Director, Full time Assistant
- Office is located at the Old Town Hall in Brookfield, CT



Municipal Responsibilities Under State Law

- Sec. 22a-220 (a) –Shall make provisions for the disposal of solid waste
- Sec. 22a-220c (a) –Shall notify haulers of recycling requirements
- Sec. 22a-220 (f) –Shall make provision for the separation of designated recyclables
- CGS 22a-220 (h) - Shall submit an annual recycling report to DEEP
- Sec. 22a-220 (i) – Shall designate a recycling coordinator
- Sec. 22a-220a (d)(1) –Shall register haulers annually
- Sec. 22a-220a (d)(2) – Shall collect reports from haulers annually
- Sec. 22a-229 (a) – Shall follow statewide solid waste plan

Current Contracts



- Each member municipality has a concurrent ordinance aka an enabling ordinance.
- The Regional Municipal Waste & Recycling Disposal Agreements is between the HRRRA and Oak Ridge.
- Each member municipality has an individual agreement with the HRRRA binding the RSW&RSA.
- Oak Ridge has a contract with Wheelabrator for direct disposal.
- Oak Ridge owns and operates the Material Recovery Facility.

- The HRRRA leases the Newtown and Ridgefield transfer stations, that are then operated by Oak Ridge.
- The HHW agreement is negotiated by the Authority that is then contracted directly with the vendor and members.
- The E-waste agreement is negotiated and contracted with the Authority and the vendor.

Flow of Municipal Solid Waste & Recyclables



Residents can hire a private hauler for curbside pick-up



Residents can use their local drop-off site.



Three regional transfer stations

Haulers take all collected material to one of the three regional TS. * *Weston has a TS that allows commercial haulers to tip.*



The material at the transfer stations are sent to either the MRF or the WTE plant.

Material Recovery Facility
Shelton, CT

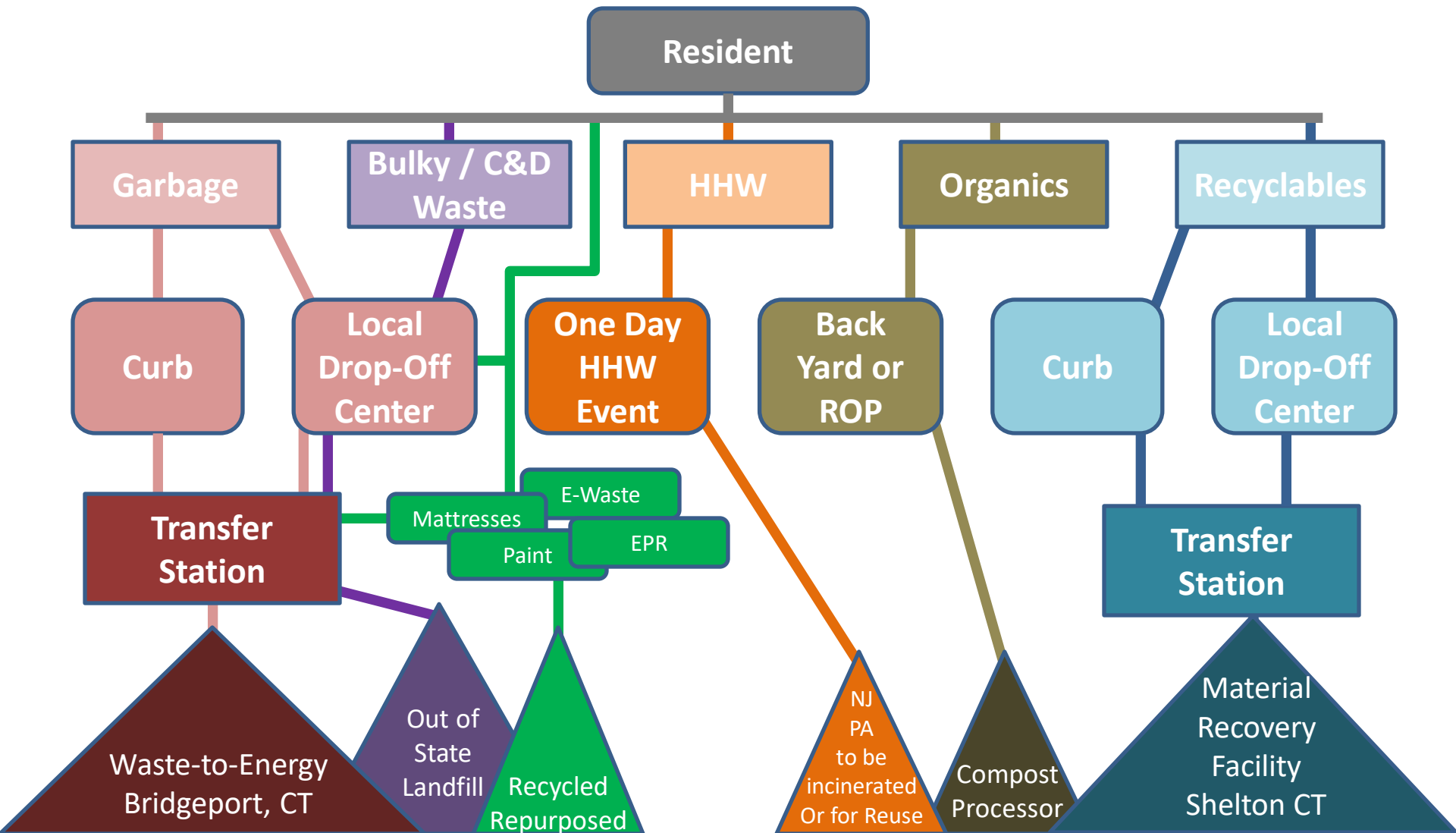


There are currently 55 registered haulers and 208 permitted trucks.

Wheelabrator Waste-to-Energy Plant
Bridgeport, CT



Regional Waste Stream



HRRA Responsibilities

- Register haulers for municipalities
- Maintain and update haulers' insurance requirements naming municipalities
- Investigate complaints regarding haulers and recycling issues
- Support with annual municipal recycling reporting
- Track MSW tonnage and recycling
- Keep municipalities current on state/national solid waste issues
- Public Education programs and material
- Public Q&A Hotline



HRRA Responsibilities

- Facilitate household hazardous waste (HHW) collections
- Moderate Regional Recycling Task Force
- Facilitate Transfer Station Operators meetings
- Provide recycling education and outreach
- Negotiate regional agreements (HHW, E-Waste, Textiles etc.)
- Maintain extensive educational website
- Assist with implementation of stewardship programs
- Act as clearinghouse for legislative issues



HRRA Responsibilities

- Represent the region at State Solid Waste Advisory Committee
- Consult to municipal transfer stations and ad hoc committees as requested
- Technical Assistance to member towns
- Assist in municipal grant applications
- Assist in implementing new municipal programs
- Represent regional interests with Legislature and CT DEEP
- Field calls from public and municipal agencies



HRRA Additional Involvement

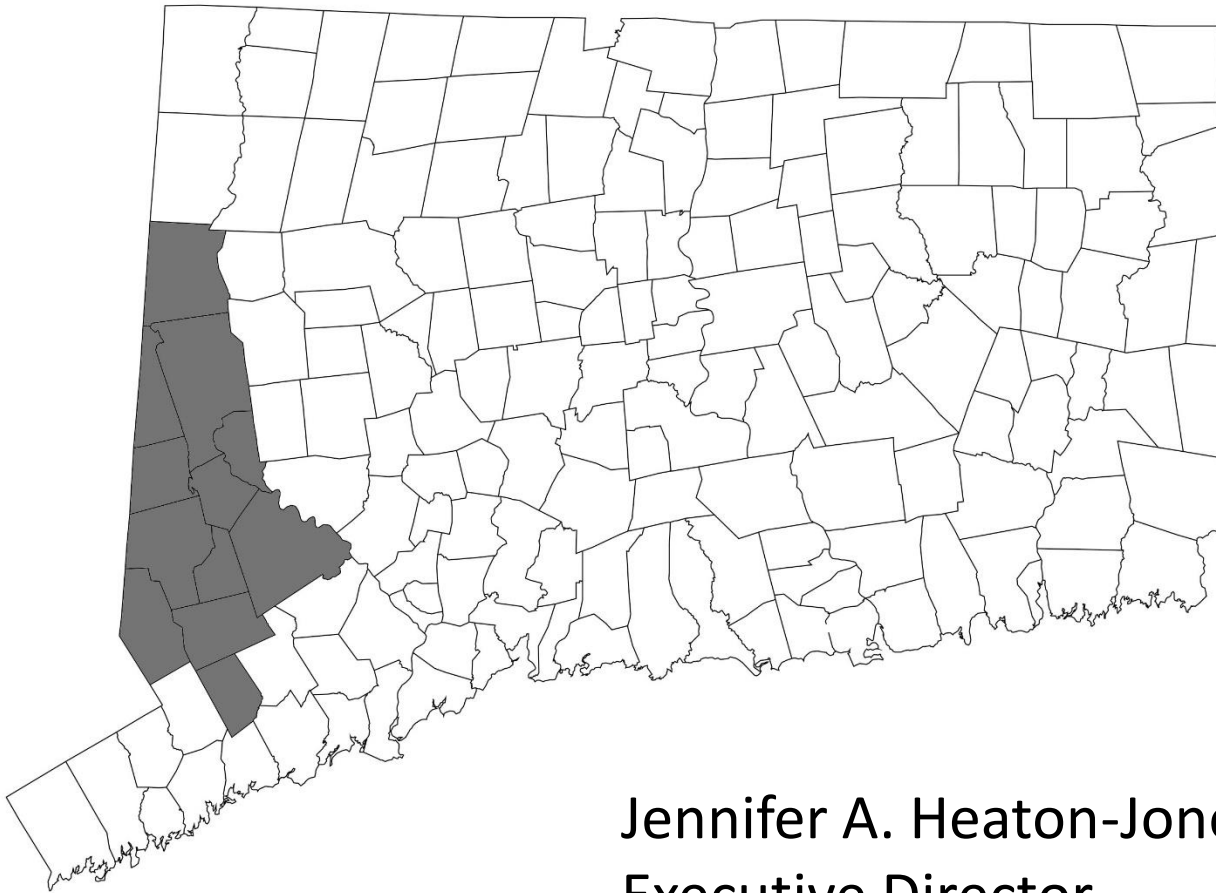


- Recognized as State and Northeast leaders
 - Paint EPR
 - Mattresses EPR
 - Propane/Tire/Smoke Detector EPR legislation
- White Street
 - Regional representative
 - Transfer Station acquisition
- Brought Single Stream Recycling to Region/State
- First Organics program in the State
- Second Transfer Station
 - Compliance with SWMP
- Newtown Hawleyville railroad transfer facility
 - Noncompliant / unpermitted activity
- One Day Collection Events

Future Challenges



- Shortage of MSW processing capacity – MidConn and MIRA transition
- China Sword Markets impact local recycling (tips fees and rebates)
- Comprehensive Materials Management Strategy (CMMS)
- Packaging product stewardship – possible mandate
- Regional solid waste collection – possible mandate
- PAYT / Unit Based Pricing (UBP) – possible mandate
- Organics – AD infrastructure – cost



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Purchase	Quantity	Unit Cost		Useful Life	Totals
2021-22					
Chromebooks	800	\$350	Grades 1,3,6	3 Years	\$280,000
Presentation Spaces	2	\$12,500	HS - 1, MD -1	8 Years	\$25,000
District Server/Storage Upgrade	1	\$50,000	Support onsite systems/storage	7 Years	\$50,000
IOT Devices	13	\$1,400	Allows for Facilites to install detectors	8 Years	\$18,200
Flat Panels / Smart Boards	25	\$2,500	Update instructional Spaces / Replace broken units	8 Years	\$62,500
PA System	1	\$179,300	PA System upgrades for MB and HS	10 Years	\$179,300
					<u>\$615,000</u>

DRAFT Five-Year Bonded Capital Plan

Department	Project	2022-May	2022-Nov	2023	2024	2025	2026	Total
Public Works	Road Restoration	1,500,000		3,000,000	3,060,000	3,121,200	3,183,700	13,864,900
		(5 miles)*		(10 miles)	(10 miles)	(10 miles)	(10 miles)	
	Bridge Replacement	538,000		714,600	538,200	354,600	347,800	2,493,200
	Catch Basin Truck			450,000				450,000
		2,038,000		4,164,600	3,598,200	3,475,800	3,531,500	16,808,100
Police	Building		15,000,000					15,000,000
								0
		0	15,000,000	0	0	0	0	15,000,000
Town Wide	Emergency Radio System		2,500,000					2,500,000
								0
		0	2,500,000	0	0	0	0	2,500,000
Town Hall								
		0		1,500,000	0	0	0	1,500,000
Fire	Replacement Aerial Truck	1,600,000		0				1,600,000
	Replacement Engine				600,000			600,000
	Multi agency/use training structure					310,000		310,000
		1,600,000		0	600,000	310,000	0	2,510,000
Parks & Recreation	Middlebrook Tennis Courts	305,000						305,000
	Stadium Track Replacement							0
		305,000		0	0	0	0	305,000
BOE	District Roof Replacements	600,000		500,000	500,000	500,000		2,100,000
	Middlebrook and Cider Mill HVAC Replac/Add Service			100,000	1,000,000	1,000,000		2,100,000
								0
		600,000		600,000	1,500,000	1,500,000	0	4,200,000
Total Bonded		4,543,000	17,500,000	6,264,600	5,698,200	5,285,800	3,531,500	42,823,100



TRUCK 5 REPLACEMENT

BONDED – CAPITAL FY 22

Truck 5 – Purchased 2003 (Pierce Dash)

- 105' rear mounted aerial, hard piped master stream truck
- Responds to all Wilton call involving commercial alarms, structure fires, carbon monoxide alarms, chimney fires, all calls in hydranted areas of town (additional PD resource-MVA).
- 1st due for all Wilton rescue calls – motor vehicle accidents, extrications, water rescue, elevator rescue, ALL technical rescue etc.
- Rapid Intervention – mutual aid



Options reviewed (vs. a purchase)

Rechassis or Refurbish Current Apparatus – considered

- No warranty on anything but new chassis (replacement – complete warranty)
- Cost of body work on 17 year old Truck, unforeseen repairs – quickly eat up any savings.
 - If ladder is remounted – need to brought up to CURRENT NFPA Standards + additional safety equipment
 - Replacement of all hydraulic and electrical
 - Truck will be OUT OF SERVICE for over 12 months.
- Current set up losing its manufacturer support (All-Steer)
- Rechassis – Cost - \$1.08 M. (not including any other repairs/replacement)

Overall, cost of a refurb/rechassis of a 17 year old **truck could cost more** than replacement Aerial



Options reviewed (vs. a purchase)

Purchase benefits- that also have a **long term** cost impact-

- Frontal and side roll protection (air bags) on a new truck
- HAAS alert system that comes standard on most new trucks. This is a collision mitigation system to help with eliminating apparatus accidents
- Electronic stability control to help eliminate rollover accidents
- Clean cab options to help with exposure to carcinogens
- Rung lighting for improved safety when climbing
- Less overall maintenance costs on the aerial device itself



Aerial Device – Maintenance Requirements



Cost Savings associated with Purchase

- trade in/sale on current Truck 5 up to 125k (none if rechassis/refurbish)
- If going with similar layout, build – cost could be approximately 1.3 M.
- (Fairfield FD, Naugatuck FD – similar with pumps – higher cost)
- Possible prepayment discounts



Additional potential savings on FY number



- Intention is to use much of the equipment on current T-5
- Warranty
- No All-Steer component anticipated – cost savings from 1.6
- No pump anticipated – cost savings from 1.6
- Possible demo unit currently in production
- Intended useful life expectancy over 20 years

