

OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectwoman

Joshua S. Cole
Second Selectman

Kimberley Healy
Selectwoman

Basam Nabulsi
Selectman

Ross H. Tartell
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

BOARD OF SELECTMEN REGULAR MEETING
Tuesday February 22, 2022
Held Electronically

PRESENT: First Selectwoman Lynne Vanderslice, Joshua Cole, Kimberley Healy, Basam Nabulsi, Ross Tartell

GUESTS: Nicholas Bamonte-Berchem Moses, Michael Wrinn, Michael Conklin, Police Captain/Executive Officer Tom Conlan, Tony DeFelice- Acting Finance Director

A. Call to Order

Ms. Vanderslice called the meeting to order at 6:01pm.

B. Public Comment

None.

C. Executive Session

No Executive Session

D. Consent Agenda

Motion made by Mr. Nabulsi seconded by Mr. Tartell and carried 4-0 to approve the Consent Agenda as follows:

- Minutes
 - Board of Selectmen Regular Meeting – February 7, 2022
 - Board of Selectmen Special Meeting – February 9, 2022
 - Board of Selectmen Special Meeting – February 15, 2022
- Gifts
 - Phil and Anne Stevens – Fire Department Gift Fund - \$5,000.00

The board thanked the Stevens for their very generous donation.

Ms. Vanderslice asked the board for a motion to exchange the order of item 1 and item 2 under Discussion and/or Action making Affordable Housing Plan - Item 1. Motion moved by Mr. Tartell, seconded by Mr. Cole and carried 4-0

D. Discussion and/or Action

1. Affordable Housing Plan – Michael Wrinn

Michael Wrinn reviewed the Affordable Housing Plan with the Board. He reviewed possible strategies for inclusion in the Wilton addendum that was discussed with the board at their February 7, 2022 meeting. A discussion was held among the board and Mr. Wrinn to

prioritize strategies to be included in Wilton's affordable housing plan. Mr. Wrinn will provide a revised set of strategies for approval by the BOS.

2. Update Acquisition of State Sale of Property – 647 Danbury Road – Nick Bamonte
Nicholas Bamonte of Berchem Moses gave an update on the Acquisition of State Sale of Property – 647 Danbury Road (Hoffman Landscapes, noting the Town will be reimbursed for administrative costs for its role in the transaction. Mr. Bamonte noted the next step was for the Town to acquire the property from the State for \$1,000 and accept the State's appraised value of the property of \$1,107,500. After discussion and review, two motions were made:

Motion to approve the Town's acquisition of the property at 647 Danbury Road by Quit Claim Deed for the \$1000.00 Administrative Costs borne by the State. Motion moved by Mr. Tartell, seconded by Ms. Healy and carried 5-0.

Motion to approve the State's appraised value of the property at 647 Danbury Road of \$1,107,500. Motion moved by Mr. Cole, seconded by Mr. Cole and carried 5-0.

3. "Friends of" Draft Policy – Mike Conklin
Mike Conklin reviewed the "Friends of" Draft Policy. Discussion amongst the board and Mr. Conklin on the draft policy.
4. Request for ARPA/Infrastructure – Trails & Open Space – Mike Conklin
Mr. Conklin presented requested funding from Wilton's ARPA (American Rescue Plan Act) grant monies and the Board of Selectmen's Infrastructure Fund for improvements at Schenck's Island and Wilton trails and open spaces (see attached). Discussion held. Mr. Conklin to provide additional information at a future meeting.
5. State of CT Agreements for Cannon and Honey Hill Bridge Projects – Frank Smeriglio
Mr. Smeriglio discussed grants awarded by the State for the replacement of Cannon and Honey Hill bridges. Mr. Smeriglio requested approval from the board to authorize the First Selectwoman to execute the required grant agreements, noting the agreements had been reviewed by Town Counsel. He also noted 100% of the design costs and 80% of the construction costs will be funded through the grants. After review and discussion motion moved by Mr. Cole seconded by Mr. Tartell to authorize the First Selectwoman to execute the agreements with the State for the Cannon and Honey Hill Bridge Projects. Motion carried 5-0.
6. FY2023 Proposed Budget
Ms. Vanderslice reviewed the revised FY2023 Proposed Budget (see attached). She explained operating expenses had been reduced by \$149,000, and operating capital had been reduced by \$27,000, resulting in a proposed increase of 1.37% versus FY2022. She then reviewed the new mill rate projection (see attached). After discussion and review with the board, Ms. Vanderslice asked for a motion to move the proposed budget request to the BOF for review. Motion moved by Mr. Nabulsi to share the proposed budget: Operating Expenses \$32,985,812.90, Operating Capital \$957,551 for a total budget request of \$33,943,363.90 with the BOF. Motion seconded by Ms. Healy and carried 5-0.

Ms. Vanderslice thanked Anthony DeFelice for his work on the FY2023 budget.
7. 2021 State Homeland Security Grant Program - MOA
Captain Tom Conlan reviewed the 2021 State Homeland Security Grant Program and requested approval for the First Selectwoman to execute the MOA. After discussion and review motion moved by Mr. Cole to allow the First Selectwoman to execute the MOA. Motion seconded by Mr. Tartell and carried 5-0.

8. Town Clerk – Targeted Grant FY2023

Ms. Vanderslice reviewed the Town Clerk – Targeted Grant FY2023. Motion to authorize the First Selectwoman execute the grant moved by Mr. Nabulsi, seconded by Ms. Healy and carried 5-0.

E. Selectmen's Reports

1. First Selectman
None

2. Selectmen

Mr. Tartell

Mr. Tartell noted that Fire Chief Jim Blanchfield and the Fire Department were highlighted in the magazine 068 (formerly the Wilton Magazine). Mr. Blanchfield provided a synopsis of the article.

Ms. Healy
None.

Mr. Cole
None.

Mr. Nabulsi
None.

F. Public Comment

Resident Sara Curtis requested more opportunities to provide public comment in addition to the opportunity at the start and the end of the meeting.

G. Adjournment

There being no further business, motion to adjourn meeting at 8:10pm. Motion moved by Mr. Tartell, seconded by Mr. Cole and carried 5-0.

Jacqueline Rochester
Recording Secretary
Taken from Video

INFRASTRUCTURE PRIORITIES					
PROJECT	COST	FUNDING ALLOCATION			NOTES
		AMERICAN RESCUE PLAN	INFRASTRUCTURE FUND	BONDING	
		\$ 5,400,000	\$ 1,500,000		
PRIORITIZED					
POLICE HEADQUARTERS PROJECT	\$16,700,000			\$ 16,000,000	\$700,000 of previous bonded funds available possible \$983,000 federal earmarked grant Awaiting final Stantec Report committed in progress
EMERGENCY COMMUNICATION SYSTEM	\$3,000,000 to \$4,000,000	\$3,000,000 to \$4,000,000			
NEW DRAINAGE-WHS COMPLEX	TBD	TBD			
SCHENCK'S ISLAND PARKING LOT DESIGN	\$34,000		\$ 34,000		
FIRE HEADQUARTERS PROJECT	\$100,000		\$ 100,000		
CONSULTANT TO REPURPOSE TWO GEORGETOWN HOUSES	TBD				in progress. Station 2 funded w PY general fund assignment
NOT PRIORITIZED					Awaiting RFP
MUNICIPAL BUILDINGS					To be presented on March 22nd
REPLACE TOWN HALL COLUMNS AND STEPS	TBD				

INSULATE TOWN HALL-areas without insulation	TBD				
ADDITIONAL PROJECTS-TBD	TBD				
AMBLER FARM					
ABATEMENT/INTERIOR & EXTERIOR REPAIRS	\$150,000 to \$200,000				
AMBLER YELLOW HOUSE-OTHER UPGRADES	TBD				
CONSERVATION COMMISSION RECOMMENDATIONS					To be presented on February 22nd
SIMM MASTER PLAN					
CONSTRUCT PARKING LOT	\$137,000 to \$170,000				
DESIGN AND CONSTRUCT PLAY AREA	\$150,000				
PARKS AND TRAILS					
REPAVE QUARRY HEAD ACCESS ROAD	\$57,000				
DOWN TREE REMOVAL-TOWN FOREST	\$6,000				
TRAILS-BOARDWALKS, STABLIZATION, PARKING	\$44,000				
INVASIVES REMOVAL AND RESTORATION	\$50,000				
PARKS & RECREATION COMMISSION RECOMMENDATIONS	TBD				on March 7th or 22nd

CHANGES TO 2-7-22 PROPOSED BUDGET

Department	Account	Description	Type	Original	Revised	Change		Original	Revised	Change
Finance	001-05-0700.33005	Interest - Investments	Revenue	(35,000.00)	(100,000.00)	(65,000.00)				
Assessor	001-05-0900.30520	Motor Vehicle Supplement	Revenue	(650,000.00)	(800,000.00)	(150,000.00)				
Land Use	001-07-5100.32566	Bioterrorism	Revenue	(10,751.00)	-	10,751.00				
						(204,249.00)				
							Rev	(4,931,528.00)	(5,135,777.00)	(204,249.00) Revenue Increase
HR Reserve	001-04-0685.40360	Reserve	Expense	(226,000.00)	(226,749.00)	(749.00)				
Highway	001-08-3110.47210	Custodial Services	Expense	13,500.00	-	(13,500.00)	Elim COVID cleaning HWY			
Highway	001-08-3110.42715	Salt	Expense	275,000.00	212,000.00	(63,000.00)	To Grant Fund			
Fire	multiple	Wages and related costs	Expense			(96,085.00)	Correction of employee as FF and Trainee			
Fire	001-10-2200.40355	Hazardous Material Cert	Expense	6,000.00	8,000.00	2,000.00	Add two qualified employees			
Bus Insurances	multiple	P& C Insurance total	Expense	218,139.00	239,952.90	21,813.90	Broker expects 10% overall incr.			
DPW	001-90-9031.54520	Staff vehicle	Expense-oper capital	27,000.00	-	(27,000.00)				
						(176,520.10)				
							Exp	34,119,884.00	33,943,363.90	(176,520.10) Expense Decrease
								29,188,356.00	28,807,586.90	(380,769.10)
							Oper	33,135,333.00	32,985,812.90	(149,520.10)
							Capital	984,551.00	957,551.00	(27,000.00)
								34,119,884.00	33,943,363.90	(176,520.10)

as of February 22, 2021. Subject to change	FY 20 Adjusted	FY 21 Approved	FY 22 Approved	FY 23 Forecasted		
	Budget	Budget	Budget	Budget	\$ Change	% Change
OPERATING REQUIREMENTS						
BOS - Operating Expenses	32,542,102	32,097,312	32,210,253	32,985,813	775,560	2.41%
BOS - Oper. Capital	1,273,727	818,412	1,275,233	957,551	(317,682)	-25%
Board of Selectmen	33,815,829	32,915,724	33,485,486	33,943,364	457,878	1.37%
BOE - Operating Expenses	82,344,563	82,344,563	84,804,215	87,112,862	2,308,647	2.72%
BOE-Operating Capital				458,202	458,202	
Board of Education	82,344,563	82,344,563	84,804,215	87,571,064	2,766,849	3.26%
Debt Service	10,153,497	9,015,040	9,224,024	9,025,210	(198,814)	-2.16%
Reserves	473,491	2,969,160	1,275,137	1,305,396	30,259	2.37%
TOTAL OPERATING REQUIREMENTS	126,787,380	127,244,487	128,788,862	131,845,034	3,056,172	2.37%
SOURCES FOR FUNDING						
Revenue Other Than FY2023 Property Taxes	4,753,424	4,349,276	5,443,649	5,597,801	154,152	2.83%
Use of Excess of Fund Balance	2,851,773	7,719,577	4,858,040	3,572,691	(1,285,349)	-26.46%
Property Taxes	119,182,183	115,175,634	118,487,173	122,674,542	4,187,369	3.53%
TOTAL SOURCES FOR FUNDING	126,787,380	127,244,487	128,788,862	131,845,034	3,056,172	2.32%
Senior and Other Tax Relief	1,230,750	1,230,750	1,230,750	1,230,750	-	0.00%
MILL RATE LEVY	120,412,933	116,406,384	119,717,923	123,905,292	4,187,369	
Grand List	4,249,234,560	4,281,687,742	4,326,099,334	4,347,729,831	21,630,497	0.50%
Increase in Grand List	-2.08%	0.27%	1.037%	0.50%		
Collection Rate	99.3%	99.0%	99.3%	99.3%		
COLLECTIBLE GRAND LIST	4,219,489,918	4,238,870,865	4,295,816,639	4,317,295,722	21,479,083	0.50%
MILL RATE	28.5373	27.4616	27.8685	28.6997	0.8313	2.98%
CALCULATION OF USE OF EXCESS FUND BALANCE						
Beginning Estimated Fund Balance	16,030,511	20,444,026	17,736,926	16,757,194	(979,732)	-4.79%
10% Minimum Fund Balance	12,678,738	12,724,449	12,878,886	13,184,503	305,617	2.40%
Discretionary Addition over 10% Minimum	500,000	-	-	-	-	
Ending Estimated Fund Balance	13,178,738	12,724,449	12,878,886	13,184,503	305,617	2.40%
Use of Excess Fund Balance	2,851,773	7,719,577	4,858,040	3,572,691	(1,285,349)	-16.65%