

OFFICE OF THE  
FIRST SELECTMAN

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Lynne A. Vanderslice  
*First Selectwoman*

Joshua S. Cole  
*Second Selectman*

Kimberley Healy  
*Selectwoman*

Basam Nabulsi  
*Selectman*

Ross H. Tartell  
*Selectman*

TOWN HALL  
238 Danbury Road  
Wilton, CT 06897

**BOARD OF SELECTMEN REGULAR MEETING**  
**Monday March 7, 2022**  
**Held Electronically**

**PRESENT:** First Selectwoman Lynne Vanderslice, Joshua Cole, Kimberley Healy, Basam Nabulsi joined meeting at 7:05pm), Ross Tartell

**GUESTS:** Michael Conklin-Director Environmental Affairs, Steve Pierce-Director Parks & Recreation, AnnaMarie Bilella-Chair Parks & Recreation Commission, Alison Sanders-Chair Historic District Commission

**A. Call to Order**

Ms. Vanderslice called the meeting to order at 7:00pm.

Ms. Vanderslice moved a motion to add an item 8 to the agenda: Reassignment of IS Operating Capital. Motion seconded by Mr. Tartell and carried 4-0.

**B. Public Comment**

None.

**C. Consent Agenda**

Motion made by Mr. Cole seconded by Mr. Tartell and carried 5-0 to approve the Consent Agenda amending the February 22, 2022 BOS Minutes under Item 2 the second motion to show Mr. Cole moved the motion and motion seconded by Ms. Healy and amending the February 28, 2022 Tri-Board meeting minutes correcting under BOF members "Christopher Santosky" to "Richard Santosky".

- Minutes
  - Board of Selectmen Regular Meeting – February 22, 2022
  - Board of Selectmen Special Tri Board Meeting – February 28, 2022
- Refunds
  - As per Tax Collectors Memo dated March 2, 2022
- Gifts
  - Boy Scouts of America – K-9 Project Fund - \$100.00

**D. Discussion and/or Action**

**1. Update Conservation Commission Funding Requests – Mike Conklin**

Mr. Conklin presented updated funding requests based on comments received during the previous discussion with the BOS. Discussion held.

Mr. Conklin also reviewed changes to the "Friends of" Draft Policy based on previous comments from the BOS. Discussion of the draft policy.

2. Parks and Recreation Commission Request for ARPA/Infrastructure Funding – Anna Marie Bilella, Chair and Steve Perce  
Anna Marie Bilella and Steve Pierce presented Parks and Recreation Commission requests for funding from Wilton’s ARPA (American Rescue Plan Act) grant monies and the Board of Selectmen’s Infrastructure Fund for improvements for Parks & Recreation projects (see attached). Discussion held.
3. Historic District Commission – Certified Local Government (CLG) Application – Alison Sanders, Chair  
Alison Sanders, Chair of the Historic District Commission, reviewed the Certified Local Government (CLG) Application (see attached memo). She requested the board authorize the application by authorizing the First Selectwoman to sign the application. After discussion and review, motion moved by Mr. Cole, seconded by Mr. Nabulsi to authorize the First Selectwoman to execute the application for the Certified Local Government. Motion carried 5-0.
4. WestCOG Update  
Ms. Vanderslice gave a WestCOG Update to the board on the items listed below.
  - Regional Municipal Fees Comparison  
She noted WestCOG performed an analysis of fees charged by the 18 municipalities in the region. Results will be available shortly.
  - Updated-IIJA Use of ARPA Funds for March  
She shared a correction on the previous information provided by the State regarding the use of ARPA funds for the 20% match. Does not impact Wilton.
  - IIJA Flood Mitigation Grants  
Grants expected to be available in September. WestCOG expected to engage a temporary consultant to assist towns with grant applications.
5. FY2022 Grand List and Updated FY2023 Projected Mill Rate  
Ms. Vanderslice reviewed the attached memo from the Town’s Assessor regarding the October 1, 2021 Grand List filed with the State at the end of February. The list is subject to change following Board of Assessment Appeal Hearing, but was filed with an increase of 1.42%, more than twice than expected. The rate of increase was due to new vehicle purchases and increased value of used vehicles. As the result, the FY2023 Projected Mill Rate increase was 1.94%.
6. Draft FY2023 5-year Bonded Capital Plan  
Ms. Vanderslice noted should the Police Headquarters project be approved at the May Annual Town Meeting, the initial borrowing for such would typically occur in February or March 2023. She noted speculation about increases in interest rate and the possibility of borrowing earlier to obtain a lower interest rate.
7. Eversource Tree Removal  
Ms. Vanderslice noted Eversource provided a summary of the results of the recently completed tree trimming. Trimming on town-owned property was coordinated with Deputy Tree Warden.
8. Reassignment of IS Operating Capital  
Ms. Vanderslice shared details of \$112,000 of excess IS operating capital and requested approval to reassign the funding to additional digital scanning of paper records and the purchase HR software. After discussion and review, motion moved by Mr. Tartell, seconded by Mr. Cole to do the reassignment. Motion carried 5-0.

E. Public Comment  
None.

F. Selectmen's Reports

1. First Selectman

Ms. Vanderslice reviewed a request she received from New Canaan First Selectman Kevin Moynihan to share the funding of a program for no-cost to the resident mental health and addiction assessment services performed at/by Silver Hill. The services would be funded by the towns and free to residents whether or not the resident had a financial need. The Town of Wilton currently provides assessment and counseling funding for residents with financial needs. Ms. Vanderslice held discussions with Social Services Director Sarah Heath, Dr Kevin Smith and Social Services Commission Chair Peg Koellmer. She informed Mr. Moynihan that the Town was not interested in participating.

She noted, the day was the two-year anniversary of the reporting of the first case of COVID in Wilton and in the State of CT. She gave a shout out to the leaders of the early days, Barry Bogle, John Lynch, Kevin Smith and to Heather Borden Herve of Good Morning Wilton (GMW), with whom the Town collaborated to educate the public. She noted GMW's great contribution to the community at the time.

2. Selectmen

Mr. Tartell

Mr. Tartell shared he intended to attend a CCM a training program Lets Keep it Civil-How to Lead Public Meetings in Contentious Times.

Ms. Healy

Ms. Healy requested a review of upcoming meetings, which was held.

Mr. Cole

None.

Mr. Nabulsi

None.

G. Executive Session to Discuss Contract Negotiations and Candidate for Employment

Ms. Vanderslice asked for a motion to go into Executive Session at 8:51pm to Discuss Contract Negotiations and Candidate for Employment. Motion moved by Ms. Healy seconded by Mr. Nabulsi and carried 5-0.

Out of Executive Session and back in regular session at 9:50pm

H. Adjournment

There being no further business, motion to adjourn meeting at 9:50pm. Motion moved by Mr. Tartell, seconded by Mr. Cole and carried 5-0.

Jacqueline Rochester

Recording Secretary

Taken from Video

## Rochester, Jacqueline

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**From:** Pierce, Steve  
**Sent:** Friday, March 4, 2022 11:35 AM  
**To:** Rochester, Jacqueline  
**Subject:** FW: P&R Requests  
**Attachments:** Minutes\_P&R Special Meeting March 2022.docx; Special Projects 3-1-22 (003).xlsx

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**From:** Pierce, Steve  
**Sent:** Thursday, March 3, 2022 11:58 AM  
**To:** Vanderslice, Lynne <Lynne.Vanderslice@WILTONCT.ORG>  
**Cc:** Bilella, AnnaMarie <AnnaMarie.Bilella@WILTONCT.ORG>  
**Subject:** P&R Requests

Lynne,

Per our conversation today attached are the Parks and Recreation minutes from the special meeting on Tuesday, March 1<sup>st</sup> outlining the requests to the BOS and the Special Projects list in total for your review and consideration.

The Parks & Recreation Commission will be recommending:

1. Phase 1 of Improved Drainage and Irrigation Project: \$705K. Rationale: The Middlebrook complex (made up of five fields) has most critical need for drainage and irrigation to preserve these Town assets.
2. Portion of Funds for New Turf Field with Lights: \$200K for design + \$500K earmarked for new turf field construction – totaling \$700K. Rationale: This is a highly desired and needed amenity. Having both design and some portion of construction allocated shows good faith to the community thus, inspiring and enabling private fundraising with some certainty of completion
3. Phase 1 of Upgrades to Merwin Meadows Complex: \$250K for 5-12 age playground with new fence. Rationale: this area is heavily used year-round and has a critical need for replacement due to significant degrading of fencing and key structures in the play area.

Please let me know if you have any questions

Steve

P&R Project Priority List						
High-level Estimated Costs						
1) Improve Drainage and Irrigation						
Fields	Design	Irrigation	Drainage	Total Estimated Cost	Request	
Phase 1						
Middlebrook 1	\$ 12,000	\$ 20,000	\$ 100,000	\$ 132,000	\$ 132,000	
Middlebrook 2	\$ 12,000	\$ 20,000	\$ 100,000	\$ 132,000	\$ 132,000	
Middlebrook 3	\$ 12,000	\$ 20,000	\$ 100,000	\$ 132,000	\$ 132,000	
Middlebrook Football	\$ 12,000	\$ 40,000	\$ 100,000	\$ 152,000	\$ 152,000	
Nick Madaras	\$ 12,000	\$ 45,000	\$ 100,000	\$ 157,000	\$ 157,000	
Phase 1 Totals	\$ 60,000	\$ 145,000	\$ 500,000	\$ 705,000	\$ 705,000	
Phase 2						
Allen's Baseball	\$ 12,000	N/A	\$ 100,000	\$ 112,000		
Miller	\$ 12,000	\$ 20,000	\$ 100,000	\$ 132,000		
Phase 2 Totals	\$ 24,000	\$ 20,000	\$ 200,000	\$ 244,000		
Phase 3						
Guy Whitten	\$ 8,000	\$ 40,000	\$ -	\$ 48,000		
Comstock Soccer	\$ 12,000	N/A	\$ 100,000	\$ 112,000		
Phase 3 Totals	\$ 20,000	\$ 40,000	\$ 100,000	\$ 160,000		
Total Project Costs	\$ 104,000	\$ 205,000	\$ 800,000	\$ 1,109,000		
2) New Turf Field with Lights						
	Design	Construction		Total		
Based on a flat area with little excavation and good subsoils	\$ 200,000	\$ 2,000,000		\$ 2,200,000	\$ 700,000	
3) Upgrades to Merwin Meadows Complex						
	Design	Construction		Total		
Phase 1						
Replace 5 to 12 Age Playground w/ new fence	Included in Constr #	\$ 250,000		\$ 250,000	\$ 250,000	
Phase 2						
Renovate Bathhouse/Guard Shack	\$ 45,000	\$ 350,000		\$ 395,000		
Total Project Cost	\$ 45,000	\$ 600,000		\$ 645,000		
4) Dome/Indoor Field House at Comstock						
	TBD	TBD		Being Studied		
5) Enhancing/Upgrading Existing Fields						
	TBD	TBD		Being Studied		
6) Dog Park						
1 acre location	\$ -	\$ 40,000		\$ 40,000		
- Assumes level, non-complex, developed location identified						
- Note that no current location identified as feasible						
All Project Costs - Except Dome & Enhancing/Upgrading Fields				\$ 3,994,000	\$ 1,655,000	

**HISTORIC DISTRICT &  
HISTORIC PROPERTY  
COMMISSION**

Allison Sanders, Chair  
Lisa Pojano, Vice-Chair  
Gilbert Weatherly, Clerk  
Jeffrey Bendremer  
Lori Fusco

*Alternates*  
Pam Brown  
Peter Gaboriault  
Alice Schroeder



**TOWN HALL  
238 Danbury Road  
Wilton, Connecticut 06897**

TO: Lynne Vanderslice, First Selectwoman  
FROM Allison Sanders, Chair  
DATE: February 14, 2022  
RE: Application for Certified Local Government (CLG) status

The Historic District and Historic Properties Commission has worked diligently to complete the application for Certified Local Government (CLG) status, a POCD assignment. We are pleased to send it to you for review and signature.

The application has been “pre-approved” by Mary Dunne of the State Historic Preservation Office (SHPO) the administrator of the CLG program in Connecticut. She worked with the HDC to ensure that the application is properly assembled.

After signing, please forward to SHPO for review and approval; Ms. Dunne will then send it on to the National Parks Service. Please let me know when the application is sent to Mary Dunne at SHPO; send to: [mary.dunne@ct.gov](mailto:mary.dunne@ct.gov) . She can be reached at 860-500-2356 if there are any questions.

It generally takes at least six months for the NPS to review and grant CLG status.

**Background information about Certified Local Government status (from the CT.org website)**

Local governments may strengthen their local historic preservation efforts by achieving Certified Local Government (CLG) status from the National Park Service.

This program creates a local, state and federal partnership that promotes historic preservation at the grassroots level. It seeks to develop and maintain local historic preservation programs that will influence the zoning and permitting decisions critical to preserving historic properties.

It also works to ensure the broadest possible participation of local governments in the national historic preservation program while maintaining the preservation standards

established by the U.S. Secretary of the Interior.

**In Connecticut, Certified Local Governments may apply for Historic Preservation Enhancement Grants (HPEG) and Supplemental Certified Local Government Grants (SCLG).**

Two grant programs are available to help municipalities support their historic preservation efforts: the federal Historic Preservation Enhancement Grant (HPEG) and the State-funded Supplemental CLG grants.

*The Historic Preservation Enhancement Grants (HPEG):*

Through this program, the State Historic Preservation Office (SHPO) administers federal funds to help municipal historic district commissions enhance their administrative capabilities, strengthen local preservation programs, and produce public education materials and activities. 2020 Notice of Funding Opportunity (NOFO)

*The Supplemental Certified Local Government Grants (SCLG):* SHPO provides these state-funded grants to municipalities to support a wide range of historic preservation planning activities. SHPO accepts applications on a rolling basis as long as funds are available.

**CERTIFICATION AGREEMENT  
BETWEEN  
THE STATE OF CONNECTICUT  
BY AND THROUGH THE  
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT  
STATE HISTORIC PRESERVATION OFFICE  
AND THE TOWN OF WILTON, CONNECTICUT**

WHEREAS the Congress of the United States, in order to extend the state and federal preservation partnership to the local level, has required approved state historic preservation programs to cooperate with local governments in developing local historic preservation programs and establishing Certified Local Governments under 101(c)(1) of the National Historic Preservation Act of 1966, as amended (the Act); and

WHEREAS Certified Local Government (CLG) status provides communities with the opportunity to enhance the local government's role in preservation by formalizing and strengthening the local preservation program and its links with the Connecticut Department of Economic and Community Development (the Department); and

WHEREAS the CLG will prepare and review National Register nominations for local approval prior to State Review Board consideration and will qualify to compete for 10% of the funds annually allocated to the Department through the Historic Preservation Fund (HPF) of the Department of the Interior which the Department is required to set aside for CLGs; and

WHEREAS the State of Connecticut by and through the Connecticut Department of Economic and Community Development has promulgated "Procedures for Certified Local Government Program in Connecticut" (the Procedures) and desires to assist the Town of Wilton Connecticut, in becoming certified and to detail the specific responsibilities of the Town of Wilton, Connecticut, as a CLG; and

WHEREAS the Town of Wilton, Connecticut desires to participate in the CLG Program by becoming a Certified Local Government and thereby receive the benefits of participation in the designation of properties for nomination to the National Register and eligibility to apply to the State Historic Preservation Officer for non-matching funds;

NOW THEREFORE, in consideration of the mutual benefits derived herefrom, the State of Connecticut, by and through the Connecticut Department of Economic and Community Development, 450 Columbus Boulevard, Hartford, Connecticut, and the Town of Wilton, Connecticut, under the authority of Connecticut General Statutes Sec. 7-147a-y, 10-415, pursuant to the requirements of the Act and 36 CFR 61.6 and 61.7, covenant and agree on this \_\_\_\_ day of \_\_\_\_, 2022, that the Town of Wilton, Connecticut, as a CLG acknowledges and assumes the following responsibilities:

1. Enforce the local legislation adopted pursuant to Connecticut Statute Section 7-147a-y, for the designation and protection of historic properties in accordance with the Procedures, and in accordance with rules and regulations which have been or may be promulgated by the Department;



2. Enforce applicable historic preservation and other legislation of the State, and rules and regulations which have been or may be promulgated by the Department;
3. Establish pursuant to laws of the State and local ordinances an adequate and qualified historic preservation review commission composed of professional and lay members who have a demonstrated interest, competence or knowledge in historic preservation in accordance with the Procedures;
4. Maintain a system for the survey and inventory of historic properties pursuant to the guidelines and formats established by the Department in accordance with the Procedures;
5. Participate in the National Register Program in Connecticut through the preparation and review of National Register nominations prior to State Review Board consideration in accordance with the Procedures;
6. Provide for adequate public participation in the historic preservation program, including the process of recommending properties to the National Register, in accordance with Connecticut General Statutes, Section 1-21a-k and the Procedures;
7. Keep such records as the Secretary of the Interior, the State, the Department or the State Historic Preservation Officer (SHPO) shall prescribe, including records which fully disclose the disposition by the CLG of the proceeds of funds received, the total cost of any project or undertaking in connection with the funding, and the amount and nature of that portion of the cost of such a project undertaking supplied by other source, and such other records as will facilitate an effective audit;
8. Maintain adequate financial management system in accordance with the standards specified in OMB Circular A-102, Attachment G, "Standards for Grantee Financial Management System";
9. Maintain a financial system which is auditable in accordance with the General Accounting Office's "Standards for Audit of Governmental Organizations, Programs, Activities, and Functions";
10. Adhere to all requirements of the "National Register Program Manual" which sets forth administrative procedures and policies for Historic Preservation Fund (HPF) grants awarded by the Secretary of the Interior;
11. Adhere to any requirements mandated by Congress, the State, the Department for the SHPO regarding the use of funds from Historic Preservation Fund Grants;
12. Not apply transferred HPF monies as a matching share for any other federal grant unless specifically permitted under federal law and following prior approval by the SHPO;

13. Participate in Department training sessions designed to provide a working knowledge of the CLG's responsibilities under the Connecticut National Register Program, and an understanding of the rules and operations of federal, state and local preservation programs, in accordance with the Procedures;
14. Fully cooperate with the Department in its triennial review of the CLG and submit to the Department office the annual reports of the CLG, records of administration of funds allocated from the HPF, and other documents as necessary, in accordance with the Procedures;
15. Upon notification by the Department that the performance of the CLG is not up to satisfactory level, either (a) implement improvements within 120 days; or (b) if it fails to do so, acquiesce in a recommendation by the Department to the Secretary of the Interior that the municipality be decertified as a CLG in accordance with the Procedures;
16. Satisfactorily perform its responsibilities as designated by the State, the Commission, or the SHPO; and
17. Adhere to all applicable provisions of the Procedures.

Signed as of the date first stated herein

STATE OF CONNECTICUT

BY: \_\_\_\_\_  
Jonathan Kinney  
State Historic Preservation Officer  
Connecticut Department of Economic and Community Development

DATE: \_\_\_\_\_

Town of Wilton, Connecticut

BY: \_\_\_\_\_  
Chief Elected Official

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

DATE: \_\_\_\_\_

OFFICE OF THE ASSESSOR

Phone (203) 563-0121

Fax (203) 563-0293

Assessor@wiltonct.org



TOWN HALL

238 Danbury Road

Wilton, Connecticut 06897

March 4, 2022

Lynne Vanderslice  
First Selectwoman  
Wilton Town Hall  
238 Danbury Rd  
Wilton, CT 06897

RE: October 1, 2021 Taxable Grand List  
(Before Board of Assessment Appeals)

Dear First Selectwoman Vanderslice,

I am pleased to report that the Assessor's Office has finalized the October 1, 2021 Grand List. The 2021 Grand List resulted in an overall increase of 1.42% from last year. There were increases in real estate, personal property and motor vehicle. However, the largest increases are found in our motor vehicle grand list. Across the State of Connecticut municipalities have seen these increases due to vehicle values increasing significantly during the pandemic.

Below are the final 2021 Grand List totals and a quick comparison between the 2020 and 2021 Grand Lists.

**October 1, 2021 Grand List**

2021 Grand List	Accounts	Gross Assessment	Exemptions	Net Assessment
<b>Real Estate Totals</b>	6,989	4,304,784,753	406,037,778	3,898,746,975
<b>Personal Property</b>	1,204	388,026,470	158,602,630	229,423,840
<b>Motor Vehicle</b>	15,291	263,638,030	592,550	263,045,480
<b>Grand Totals</b>		<b>4,956,449,253</b>	<b>565,232,958</b>	<b>4,391,216,295</b>

OFFICE OF THE ASSESSOR

Phone (203) 563-0121

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TOWN HALL

238 Danbury Road

Wilton, Connecticut 06897

**Comparison of the 2020 & 2021 Grand Lists**

	2020 Net Assessment	2021 Net Assessment	Amount of Change	% of Change
<b>Real Estate Totals</b>	3,893,393,490	3,898,746,975	5,353,485	0.14%
<b>Personal Property</b>	227,044,414	229,423,840	2,379,426	1.05%
<b>Motor Vehicle</b>	209,161,430	263,045,480	53,884,050	25.76%
<b>Grand Totals</b>	<b>4,329,599,334</b>	<b>4,391,216,295</b>	<b>61,616,961</b>	<b>1.42%</b>

If you have any questions, please do not hesitate to reach out.

Thank you,  
Sarah C. Scacco  
Assessor, CCMAII