

OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectwoman

Joshua S. Cole
Second Selectman

Kimberley Healy
Selectwoman

Basam Nabulsi
Selectman

Ross H. Tartell
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

BOARD OF SELECTMEN MEETING
Tuesday December 20, 2022
Held Electronically

PRESENT: First Selectwoman Lynne Vanderslice, Joshua Cole, Kimberley Healy, Basam Nabulsi, Ross Tartell

GUESTS: Town Counsel Ira Bloom, Attorney J. Tallberg, Town Administrator Matt Knickerbocker, CFO Dawn Norton

A. Call to Order

Ms. Vanderslice called the meeting to order at 7:03pm.

Ms. Vanderslice moved a motion to add to the agenda an item 6 - Possible Appointment to Fill a Vacancy on the Historic District & Historic Property Commission. Motion seconded by Mr. Tartell and carried 5-0.

B. Executive Session to Discuss Litigation

Ms. Vanderslice asked for a motion to enter into Executive Session at 7:05pm to Discuss Litigation Pal v Cipolla et. al and invite attorneys Tallberg and Bloom into the session. Motion moved by Mr. Cole seconded by Ms. Healy and carried 5-0.

Out of Executive Session and back in Regular Session at 8:02pm.

C. Public Comment

None

D. Consent Agenda

Motion made by Mr. Tartell seconded by Mr. Cole and carried 5-0 to approve the Consent Agenda as follows:

- Minutes
 - Board of Selectmen Meeting – December 5, 2022
- Refunds
 - As per Tax Collectors Memo dated – December 13, 2022
- Gifts
 - Wilton Firefighters Local 2233 – Senior Center - \$400.00
 - William Brennan – Fire Dept Gift Fund - \$100.00
 - Ruth & Zachary Sachs – Fire Dept Gift Fund - \$350.00

Ms. Vanderslice thanked all for their gifts.

E. Discussion and/or Action

1. Approval of 2023 Annual Town Meeting and Adjourned Vote Dates

Ms. Vanderslice asked for a motion to approve the Annual Town Meeting date of May 2nd and May 6th for the adjourned vote. Motion to set the Annual Town Meeting as Tuesday May 2, 2023 and the Adjourned Vote as Saturday May 6, 2023 moved by Ms. Healy. Motion seconded by Mr. Cole and carried 5-0.

2. Verizon Cell Tower Update

Ms. Vanderslice noted she had not yet received the photos taken from the individual properties. Expected to receive information in January.

3. Recognition of Actions by Town Departments and Town Organizations Resulting in Wilton's SustainableCT Silver Award

Ms. Vanderslice noted the attached spreadsheet had been prepared in response to Mr. Nabulsi's suggestion of a celebration to recognize the award and recognize the work of the town employees, boards and commissions and organizations that generated the award. As the Town does not typically hold such a celebration, the members agreed to consider if and what accomplishments should be considered for celebration.

4. POCD Implementation Status

Mr. Nabulsi provided a review of his suggested process to review the status of the implantation of the POCD. Members were in agreement. Mr. Nabulsi to execute against the first step of creating a draft letter and implementation spreadsheet to be distributed to each chair. Town Administrator Matt Knickerbocker agreed to follow-up with Milone & MacBroom to assist Mr. Nabulsi.

5. FY2023 Conveyance Revenue

Ms. Vanderslice noted the Town received approximately \$100,000 in conveyance fees related to sales of two large commercial properties. She suggested in a few months, once the members have more information about other revenues, the board might consider assigning those two specific fees to fund a project.

6. Possible Appointment to Fill a Vacancy on the Historic District & Historic Property (HDHP) Commission

Ms. Vanderslice noted the board received an application for Jacob (Jake) Bittner for appointment to the HDHP Commission. She noted Jake was an architect, a background preferred for the Commission and Jake was known to the community as he had won election to the P&Z Commission in 2019, but was not able to be seated due to the minority representation laws. After review and discussion with the Board, motion moved by Mr. Nabulsi to appoint Jacob (Jake) Bittner to the HDHP Commission as a regular member. Motion seconded by Mr. Cole and carried 5-0.

Ms. Vanderslice noted the HDHP planned to begin work towards bringing a proposal to P&Z and the Board to revise the current demolition ordinance to extend the demolition delay from 90-180 days. Such a change would require a vote at the Annual Town Meeting. Ms. Vanderslice asked the members their thoughts on prioritizing such for the meeting. Members expressed concern about the volume of work currently before P&Z, including that which was previously prioritized by the Board. Ms. Vanderslice agreed to discuss with P&Z Chair Tomasetti and report back.

F. Selectmen's Reports

1. First Selectwoman

- Ms. Vanderslice noted Michael Wrinn was contacted by the Government Liaison of the CT Planners Association Executive Committee. The individual Association's priorities received and discussed at the Board's previous meeting were a draft.
- Ms. Vanderslice reviewed the possible local and legislative land use proposals for Wilton Center and the area of the Wilton Center Train Station as discussed in her December 2022 update available on the town website.
- Ms. Vanderslice shared details of a WestCOG meeting held with legislators to provide the COG's priorities in advance of the 2023 session.
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2. Selectmen/Selectwomen

Mr. Tartell

Mr. Tartell noted Mr. Nabulsi, Ms. Healy and he attended the December 19th Menorah Lighting.

Ms. Healy

None.

Mr. Cole

None

Mr. Nabulsi

None

Town Administrator Matt Knickerbocker noted that he and CFO Dawn Norton expect to bring forth a proposal for a budgeting system. He also noted he is beginning the work of identifying possible online permitting.

G. Public Comment

None.

H. Adjournment

Having no further business, motion to adjourn moved by Ms. Healy at 8:52pm, seconded by Mr. Cole and carried 5-0.

Jacqueline Rochester

Recording Secretary

Taken from Video

Topic	Primary	Other	Other			
Optimize for Equity Plan of Conservation and Development	P & Z Commission	Working group members	Director & P&Z Dept			
Optimize for Equity Zero Waste Faire	Wilton Go Green	Social Services incl in Newsletter	Stay at Home distributed online survey	Wilton Commons distributed paper survey		
Optimize for Equity Food Waste Prevention Campaign	Wilton Go Green					
Buy Local campaign-Shop Wilton	Wilton Chamber					
Buy Local campaign-Eat Local, Win Local & Shop Local, Win Local	Office of the First Selectwoman					
Chamber of Commerce events	Wilton Chamber Office of the First Selectwoman	Parks and Rec Planning and Zoning Dept	Office of First Selectwoman	Fire Department	CERT	Kiwanis
Wilton's Guide to Opening a Business in Wilton						
Emergency Preparedness	Police Department	CERT	Department			
Provide Watershed Education-co sponsored series	NWRW	Trout Unlim	Trust	Library		
Center Norwalk River project	Trout Unlim	EE Dept				
Develop an Open Space Plan-Letters in support of Aspectuck Trust purchase	P&Z Commission	Conservation Commission				
Facilitate Invasive Species Education and Management	EE Dept	Conservation Commission				
Implement Green Grounds and Maintenance Program	Dept					
Enhance Pollinator Pathways	Pollinator Pathway Northeast	Conservation Commission	Norwalk River Watershed Association	BOS	WPS	
Map Tourism and Cultural Assets	Office of the First Selectwoman	Parks and Rec Dept	Go Green			
POCD	P & Z Commission	Working group members	Director & P&Z Dept			
Adoption of the WestCOG regional Hazardous Mitigation plan	WestCOG	BOS				
Develop Agriculture-Friendly Practices-Wilton's Zoning Regulations	P & Z Commission					
Inventory and Assess Historic Resources	District and Historic Properties Commission	Historical Society	Wilton Go Green			
NRVT WilWalk Grant partnership	NRVT	BOS	DPW Dept	Finance Dept		

Support Zero Emission Vehicle Deployment-PD purchase of hybrid vehicles	WPD							
EV assessment	Go Green							
Education	Go Green							
Benchmark and Track Energy Use (through Sustainable designated software)	Go Green	BOS and BOE						
Increase Use of Renewable Energy in Municipal Buildings	Director of Facilities and Energy	Office of the First Selectwoman	BOS					
Hold a Sustainability Event	Wilton Go Green	EE Dept	Conservation Comm	Wilton Chamber				
Provide Effective Community Communications	Office of the First Selectwoman	Wilton Police Dept	Social Services Dept	P&Z Dept & EE Dept	Fire Chief	Town Clerk's Office	Tax Dept	
Train Municipal Representatives	P&Z Commissioner	Inland Wetlands Commissioners	Conservation Commissioners	HDHP Commissioner				
Report Materials Management Data and Reduce Waste	DPW Dept	Wilton Go Green						
Recycle Additional Materials	DPW Dept	Wilton Go Green						
Reduce and Compost Organic Waste-Food Waste Campaign	Wilton Go Green							
Improve Air Quality in Public Spaces-Anti-vaping and No idling	Wilton Go Green	WPD	Wilton Youth Council	Social Services	Our Lady of Fatima	Wilton Y	Library	Woodcock Nature Center
Develop and Promote Community Growing Spaces	Ambler Farm	Parks & Rec	Garden Club	Trackside				
Healthy, Efficient and Diverse Housing								
Implement an Affordable Housing Plan	BOS	Housing Committee	P&Z Commission					
Strengthen Municipal Workforce Capacity to Address Homelessness	Social Services							
Increase Public Awareness and Support for Efforts to End Homelessness	Social Services							
Implement Your Own Sustainability Action	WPS	Go Green	Woodcock Nature Center					