

OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectwoman

Joshua S. Cole
Second Selectman

Kimberley Healy
Selectwoman

Basam Nabulsi
Selectman

Ross H. Tartell
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

BOARD OF SELECTMEN SPECIAL MEETING
Monday March 6, 2023
Comstock Community Center Room 31 & Via Zoom

PRESENT: First Selectwoman Lynne Vanderslice, Joshua Cole, Kimberley Healy, Basam Nabulsi, Ross Tartell

GUESTS: Chris Hodgson – Berchem Moses, Fire Chief Jim Blanchfield, DPW
Director/Engineer – Frank Smeriglio, Sarah Taffel-Director Human Resources,
Labor Relations & Administrative Services, Town Administrator – Matt
Knickerbocker, CFO Dawn Norton

1. Call to Order

Ms. Vanderslice called the meeting to order at 7:01pm.

Ms. Vanderslice asked for a motion to move Item 9 on the agenda to Item 2 and reorder accordingly and then add an Item 10 – Request to Transfer \$20,000 from Amenities MasterPlanning Funds to the Wilton Center MasterPlanning fund. Motion moved by Mr. Nabulsi, seconded by Mr. Tartell and carried 5-0.

2. Public Comment
None

3. Firefighters Union Local. No. 2233 Grievance Dated January 31, 2023

Town Counsel Chris Hodgson reviewed the 2 grievances filed by the Firefighters Union Local No. 2233 dated January 31, 2023 related to the Fire pension. He noted that both grievances were denied by Chief Blanchfield on February 11, 2023 at Step 1. Was before the BOS at Step 2 and asked the board likewise deny the grievance without merit.

4. Executive Session – Discussion of Firefighters Union Local. No. 2233 Grievance Dated January 31, 2023

After review of the 2 grievances, motion to move into Executive Session for Discussion of Firefighters Union Local. No. 2233 Grievances Dated January 31, 2023 at 7:05pm and invite Matt Knickerbocker, Chris Hodgson, Sarah Taffel and Jim Blanchfield. Motion moved by Mr. Cole, seconded by Mr. Nabulsi and carried 5-0.

Out of Executive Session at 7:25pm and back in Regular Session.

5. Consent Agenda
Motion moved by Ms. Healy, seconded by Mr. Nabulsi and carried 4-0 to approve the Consent Agenda as follows:
 1. Minutes
 1. Board of Selectmen Meetings – February 6 and 21, 2023
 2. Board of Selectmen Special Meeting – February 24, 2023
 2. Refunds
 1. As per Tax Collectors Memo dated March 3, 2023
6. Discussion and/or Action
 1. Proposed Amendment to Verizon Lease – Attorney Doug Lomonte
Town Counsel Doug Lomonte reviewed the Proposed amendment to the Verizon Lease with input from Ms. Vanderslice and Mr. Smeriglio. After further discussion and review, motion to amend Verizon lease as presented. Motion moved by Ms. Healy, seconded by Mr. Tartell and carried 5-0.
 2. Overview of Bonding Requests
Ms. Vanderslice reviewed the preliminary Bonding Requests (see attached) with input from Dawn Norton and Frank Smeriglio. Discussion amongst the board on the bonding requests.
 3. Approval of Contract with Landtech for Turf and Bubble Design and Estimate Cost- Matt Knickerbocker and Frank Smeriglio
Mr. Smeriglio reviewed the recommended contract with Landtech for Turf and Bubble Design and the estimated cost. Three responses to RFQ was put out to solicit a preliminary study of where the field can be located at Allen's Meadow, cost, preliminary look at drainage on field, preliminary look of what a bubble would be over the field with lights and preliminary look of foundation for the bubble. He noted that there were 3 responses. Landtech proposal was \$26,350 and low bidder was \$26,000 but he noted the low bidder did not include in their package any experience with synthetic turfs that were recent. Mr. Smeriglio recommended awarding project to LandTech as they had experience. After further review and discussion, motion to authorize the First Selectwoman to enter into a consulting services agreement with Landtech in the amount of up to \$26,350 moved by Mr. Cole. Mr. Knickerbocker stated the contract noted expected reimbursable expenses of \$1,500. Motion amended to reflect a contract for an amount up to \$27,850. Motion seconded by Mr. Nabulsi. After additional discussion, motion carried 5-0.
 4. Approval of Contract Addendum with Stantec for Wilton High School Drainage Phase 2 – Frank Smeriglio
Mr. Smeriglio reviewed the contract addendum with Stantec for Wilton High School Drainage Phase 2. He noted that the contract is an amendment to contract in place for installation of berm wall around the football field in Phase I. This addendum is to install a 48" pipe or equivalent area from one end of the football field all the way down to the pond. The contract addendum is in the amount of \$79,900 which brings the total design cost to \$151,900. Motion to approve the contract addendum with Stantec for Wilton High School Drainage Phase 2 to add additional cost of \$79,900. Motion moved by Ms. Healy, seconded by Mr. Tartell and carried 5-0.
 5. Approval of Contract with Bobcat of Stratford for Chipper – Frank Smeriglio
Mr. Smeriglio reviewed the contract with Bobcat of Stratford for a Chipper for the Public Works department using previous year funds. Request to do a purchase order

in the amount of \$85,260.40. After discussion and review, motion to reallocate \$85,260.40 from other DPW operating capital previously approved to purchase the wood chipper from Bobcat of Stratford. Motion moved by Mr. Tartell, seconded by Ms. Healy and carried 5-0.

6. Approval of Contract with Brunalli Construction for Arrowhead Bridge – Frank Smeriglio
Mr. Smeriglio reviewed with the board the contract with Brunalli Construction for Arrowhead Bridge. He noted that Brunalli were the low bidders on the Arrowhead Bridge project. Contract is similar to the Lovers Lane Bridge project and is in the amount of \$2,629,791.35 approved by the state. Motion to approve First Selectman to execute contract with Brunalli Construction for the Arrowhead Bridge in the amount of \$2,629,791.85. Motion moved by Mr. Nabulsi, seconded by Mr. Cole and carried 5-0.
7. Consideration of Firefighters Union Local No. 2233 Grievance Dated January 31, 2023
Motion made by Mr. Tartell to deny the two grievances. Motion seconded by Ms. Healy and carried 5-0.
8. Approval of Contract for Cyber Security Review – Matt Knickerbocker
Mr. Knickerbocker reviewed the contract with Whittlesey for Cyber Security. He noted that it is part of an insurance review where town needs to prove that have adequate cyber security measures in place. Contract amount is \$12,500. Motion to approve the contract for the Cyber Security Review in the amount of \$12,500 and allow the First Selectman to execute. Motion moved by Mr. Cole, seconded by Mr. Tartell and carried 5-0.
9. Town Clerk – Historic Preservation Grant – Matt Knickerbocker
M. Knickerbocker reviewed the Town Clerk's Historic Preservation Grant application. He noted the grant application is for equipment to continue archiving sensitive archival (older) material that need to be stored in a certain way. Grant application is in the amount of \$6,000. After further review, motion to approve the application for the Historic Preservation Grant in the amount of \$6,000. Motion moved by Ms. Healy, seconded by Mr. Tartell and carried 5-0.
10. Request to Transfer \$20,000 from Amenities MasterPlanning Funds to the Wilton Center MasterPlanning fund
Ms. Vanderslice reviewed the request that came in from P&Z Chair Rick Tomasetti and Director, Planning & Land Use Management Michael Wrinn for \$20,000 in additional funds for the MasterPlanning for Wilton Center. After discussion and review, motion to move \$20,000 from the Amenities MasterPlanning funds to the Wilton Center MasterPlanning funds. Motion moved by Mr. Nabulsi, seconded by Mr. Tartell and carried 5-0.

7. Selectmen's Report

1. First Selectmen

Ms. Vanderslice noted that the board has a number of candidates to interview for boards/commissions. Discussed possibility to do interviews at the March 21, 2023 BOS meeting.

Ms. Vanderslice noted that BOF has moved the March 14, 2023 meeting to March 15, 2023. Will be presenting BOS FY2024 Budget at that meeting.

2. Selectmen

Ms. Healy

Ms. Healy noted that the League of Women Voters will be hosting a forum at the Library on March 15, 2023. Possibility of adjusting date as BOF meeting is now on that date.

Mr. Cole

Mr. Cole congratulated the Conservation Commission and Mike Conklin and his team on the Luminaria Walk event which took place on March 5, 2023.

Mr. Tartell

Mr. Tartell noted that Ms. Healy and he attend the Mental Health discussion that was held at Wilton YMCA.

Mr. Nabulsi

None

8. Public Comment

None.

9. Adjournment

Having no further business, motion to adjourn moved by Ms. Healy at 8:30pm, seconded by Mr. Tartell and carried 5-0.

Jacqueline Rochester

Recording Secretary

TOWN OF WILTON
5 YEAR BONDED CAPITAL REQUESTS

Project	2024	2025	2026	2027	2028	Total
Road Restoration	\$ -	\$ 2,100,000	\$ 2,200,000	\$ 2,300,000	\$ 2,400,000	\$ 9,000,000
Bridge Replacement	\$ -	\$ 767,215	\$ 755,216	\$ 272,373	\$ 280,544	\$ 2,075,348
Scribner Hill Road Repairs	\$ 127,000	\$ 1,700,000				\$ 1,827,000
<i>Total Road and Bridge</i>	<i>\$ 127,000</i>	<i>\$ 4,567,215</i>	<i>\$ 2,955,216</i>	<i>\$ 2,572,373</i>	<i>\$ 2,680,544</i>	<i>\$ 12,902,348</i>
Town Hall/Annex Infrastructure Upgrades*		\$ 1,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 3,000,000
Town Campus Parking Lots Paving			\$ 250,000			\$ 250,000
Highway Garage Oil Tank Replacement					\$ 1,000,000	\$ 1,000,000
Ambler Farms Yellow House		\$ 750,000				\$ 750,000
<i>Total Municipal Buildings</i>	<i>\$ -</i>	<i>\$ 2,250,000</i>	<i>\$ 750,000</i>	<i>\$ 500,000</i>	<i>\$ 1,500,000</i>	<i>\$ 5,000,000</i>
Turf Field at Allen's Meadow	\$ 2,000,000					\$ 2,000,000
Replacement Engine	\$ 950,000					\$ 950,000
Replacement Turf at WHS				\$ 1,000,000		\$ 1,000,000
<i>Total Town</i>	<i>\$ 3,077,000</i>	<i>\$ 6,817,215</i>	<i>\$ 3,705,216</i>	<i>\$ 4,072,373</i>	<i>\$ 4,180,544</i>	<i>\$ 21,852,348</i>
BOE-Roof Replacements	\$ 780,000	\$ 1,175,000	\$ 700,000	\$ 800,000	\$ 900,000	\$ 4,355,000
BOE-MB and WHS Floor Tiles, Lighting, Ceiling Tiles		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000		\$ 3,000,000
BOE-Elevator Design & Replacement (2), CM & Wilton High School	\$ 275,000	\$ 275,000				\$ 550,000
BOE- Infrastructure Replacements & Upgrades*		\$ 2,000,000	\$ 2,500,000	\$ 3,000,000	\$ 3,500,000	\$ 11,000,000
<i>Total BOE</i>	<i>\$ 1,055,000</i>	<i>\$ 4,450,000</i>	<i>\$ 4,200,000</i>	<i>\$ 4,800,000</i>	<i>\$ 4,400,000</i>	<i>\$ 18,905,000</i>
Total Bonded	\$ 4,132,000	\$ 11,267,215	\$ 7,905,216	\$ 8,872,373	\$ 8,580,544	\$ 40,757,348

*Subject to results of 10-Year Master Plan