

OFFICE OF THE
FIRST SELECTMAN

Telephone (203) 563-0100
Fax (203) 563-0299

Email to: lynne.vanderslice@wiltonct.org



Lynne A. Vanderslice
First Selectwoman

Joshua S. Cole
Second Selectman

Kimberley Healy
Selectwoman

Basam Nabulsi
Selectman

Ross H. Tartell
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

BOARD OF SELECTMEN REGULAR MEETING
Monday August 7, 2023

PRESENT: First Selectwoman Lynne Vanderslice, Joshua Cole, Basam Nabulsi, Kimberley Healy, Ross Tartell

GUESTS: Police Chief Tom Conlan, Public Works Director/Town Engineer – Jeff Pardo, Town Administrator - Matt Knickerbocker, CFO - Dawn Norton

A. Call to Order

Ms. Vanderslice called the meeting to order at 7:01pm.

Ms. Vanderslice asked for a motion to add 2 items to the agenda; Item D6: Authorization for the First Selectwoman to apply for and accept on behalf of Town a CT STEAP Grant in the amount of \$500,000 for the Construction of a Police Emergency Response Team Garage Bay and a Covered Parking Area for Police Vehicles and to Support Future Electric Vehicles and also to add an Executive Session following the regular session: Discuss Possible Land Sale. Motion moved by Ms. Healy seconded by Mr. Cole and carried 5-0.

B. Public Comment

None.

C. Consent Agenda

Motion moved by Mr. Tartell, seconded by Mr. Nabulsi and carried 5-0 to approve the Consent Agenda as follows:

- Minutes
 - Board of Selectmen Regular Meeting – July 18, 2023

D. Discussion and/or Action

1. Fenwood Tower – Second Amendment to License Agreement Between the State of CT Dept Emergency Services and Public Protection and the Town of Wilton
Chief Tom Conlan requested the Board approve a second amendment to the lease agreement with the state for the equipment to accommodate equipment required for the new emergency communication system. He noted agreement was reviewed by the consultant for the project and Town Counsel. After further review and discussion, motion moved by Ms. Healy seconded by Mr. Nabulsi to authorize the First Selectwoman to execute agreement as discussed. Motion carried 5-0.

With Chief Conlan present, Ms. Vanderslice informed the board that the town would not be receiving the Congressional Spending Grant recommended by Senators Murphy and Blumenthal for the cost of the construction of the emergency operations center at the new police headquarters. Congressional requests for funding exceeded the appropriation assigned and Wilton's grant wasn't moved forward.

2. Approval to Issue a Purchase Order to Gengras Ford for Small Dump Truck
Frank Smeriglio requested approval to issue a purchase order \$98,337.10 for the purchase of a small dump truck from Gengras Ford that was included in the FY2024 capital budget. . Motion made by Ms. Healy to authorize the issuance of Purchase Order seconded by Mr. Nabulsi. Motion carried 5-0.
3. Approval of Contract – Cardinal Engineering for design of Embankment at Scribner Hill Rd.
Frank Smeriglio requested approval of a contract with Cardinal Engineering Associates, Inc. for design services for an embankment wall on Scribner Hill Rd. The contracted amount was \$105,000 plus direct costs estimated at \$1000. The funding approved at the 2023 Annual Town Meeting was \$127,000. Contract has been reviewed by Town Counsel. After further discussion and review motion moved by Mr. Nabulsi to allow the First Selectwoman to execute the contract with Cardinal Engineering. Motion seconded by Mr. Cole and carried 5-0.
4. Local Prevention Council Grant Application
Ms. Vanderslice noted Wilton Youth Council serves as the Local Prevention Council for the Town and the town will submit the state grant in the amount of \$4,152.79 on behalf of the Council. After further discussion and review motion to authorize the submission of the grant. Motion moved by Mr. Tartell, seconded by Ms. Healy and carried 5-0.
5. Extension of Deadline to October 1 for the CT Siting Council Decision on the Verizon Cell Tower
Ms. Vanderslice updated the board on the Verizon Cell Tower noting that there has been an extension of the decision deadline to October 1 due to the Council's delay in obtaining transcripts of public hearings.
6. Authorization for the First Selectwoman to apply for and accept on behalf of Town a CT STEAP Grant in the amount of \$500,000 for the Construction of a Police Emergency Response Team Garage Bay and a Covered Parking Area for Police Vehicles and to Support Future Electric Vehicles
Ms. Vanderslice noted the town will be applying for a Small Town Economic Assistance Program (STEAP) Grant with applications due on August 18, 2023. To apply for the grant, the BOS must first adopt a resolution authorizing the First Selectwoman to accept the grant monies, if awarded. Town will be applying for the grant for up to an amount of \$500,000 for the Construction of a Police Emergency Response Team Garage Bay and a Covered Parking Area for Police Vehicles and to Support Future Electric Vehicles. After further review and discussion Ms. Vanderslice asked for a motion for authorization for the First Selectwoman to apply for and accept on behalf of the Town a CT STEAP Grant of up to \$500,000 for the Construction of a Police Emergency Response Team Garage Bay, a Covered Parking Area for Police Vehicles and Support for Future Electric Vehicles. Motion moved by Ms. Healy, seconded by Mr. Tartell and carried 5-0.

E. Selectmen's Report

1. First Selectwoman

- Ms. Vanderslice noted that the town has a strong candidate for the possible appointment to the Conservation Commission as well as a candidate for

the Housing Committee. The BOS will set up interviews for the candidates before voting to appoint.

- Strong turnout for the concert at Merwin Meadows this past weekend

2. Selectmen/Selectwoman

Mr. Tartell

Mr. Tartell thanked Sarah Gioffre for the addition of the volunteer tab now located on the front page of the town website.

Mr. Cole

None.

Mr. Nabulsi

None.

Ms. Healy

None

F. Public Comment

None

G. Executive Session to Discuss Possible Land Sale

Ms. Vanderslice ended the Regular portion of the meeting, to adjourn at end of Executive Session.

Motion made by Mr. Tartell to enter into Executive Session to Discuss Possible Land Sale.
Motion seconded by Mr. Cole and carried 5-0.

Out of Executive Session and back in Regular Session at 8:09pm. No action taken.

H. Adjournment

Having no further business, meeting adjourned at 8:09pm.

Jacqueline Rochester

Recording Secretary

Taken from Video