

OFFICE OF THE  
FIRST SELECTMAN

Telephone (203) 563-0100  
Fax (203) 563-0299

Email to: Lynne.Vanderslice@Wiltonct.org



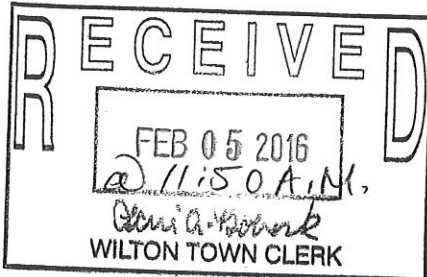
Lynne A. Vanderslice  
*First Selectman*

Michael P. Kaelin  
*Second Selectman*

Richard J. Dubow

David K. Clune

TOWN HALL  
238 Danbury Road  
Wilton, CT 06897



**BOARD OF SELECTMEN  
TUESDAY JANUARY 19, 2016  
MEETING ROOM B, WILTON TOWN HALL**

**PRESENT:** **BOARD OF SELECTMEN** – First Selectman Lynne Vanderslice, Richard Dubow, Michael Kaelin, David Clune

**GUESTS:** Neil Gluckin-former President of Friends of Ambler Farm, Robin Clune-Executive Director of Ambler Farm, Allison Semple – Co-President of Ambler Farm and Elizabeth Etzbach-Co-President of Ambler Farm, Cathy Pierce – Director of Social Services and members of the Social Services Commission, Pat Sesto – NRV, Lori Bufano, Anne Kelly-Lenz, Sarah Taffel

**OTHERS:** 3 Members of the Press and Members of the Public

Ms. Vanderslice called the meeting to order at 7:42PM

Ms. Vanderslice recommended a motion be made to amend the Agenda to add an Executive Session to discuss the Sensible Wilton Litigation. Motion to add an Executive Session was moved by Mr. Clune, seconded by Mr. Dubow and unanimously carried.

Motion made by Mr. Clune to move Item 1 (Appointment of Selectman) to be included with Item 10 (Appointments/Reappointments). Motion seconded by Mr. Dubow and unanimously carried.

**A. Consent Agenda**

Upon motion by Mr. Dubow, seconded by Mr. Clune, the consent agenda was approved as follows.

Minutes

- Board of Selectmen Meeting – January 4, 2016

Gifts

- Georgetown Lions Club – Parks & Recreation Dept - \$401.00

#### Fire Department Gift Fund

- Mr. & Mrs. Giorgio S. Boero - \$50.00
- Mr. & Mrs. Frank J. Gavel - \$100.00

#### Wilton CERT

- |  |                                |
|--|--------------------------------|
| - Mr. & Mrs. John H. Adey, Jr. - 100.00      | - Roger Clark - \$75.00        |
| - Mr. & Mrs. Maurice L. Fingeret - \$1000.00 | - Kay L. May - \$100.00        |
| - Fairfield County Day School - \$25.00      | - J. D. Majesky - \$100.00     |
| - Mr. & Mrs. Darrell Slagle - \$100.00       | - John H. Heinbockel - \$50.00 |
| - Mr. & Mrs. Peter Norman - \$50.00          | - Joseph R. Brenner - \$100.00 |

#### B. Discussion and/or Action

##### 1. Ambler Farm – Budget Presentation

Neil Glucklin Former president of Friends of Ambler Farm presented the FY 2017 budget for the organization. Mr. Clune recused himself from discussion due to his relationship to Executive Director Robin Clune. Mr. Dubow and Mr. Kaelin thanked all for the work being done by the Friends of Ambler Farm and its many volunteers.

##### 2. Social Services – Budget Presentation

Cathy Pierce, Director Social Services presented the FY 2017 Social and Senior Services Budget Requests.

##### 3. NRVT MOU & Vendor Contracts

Pat Sesto-Chairman of the NRVT Steering Committee reviewed the MOU and vendor contracts. Wilton Town Counsel and Norwalk Town Counsel has reviewed the contract. Ms. Sesto reviewed what NRVT is and stated that it is a five-town cooperative that is building a 38-mile loop trail connecting Norwalk to Danbury. She reviewed the MOU between Wilton and Norwalk regarding a section of the trail that runs from the commuter lot at Wolfpit Rd down to Grist Mill in Norwalk and pertains to a \$1.1 Million grant offered by DEEP that will help fund 80% of the project. Wilton signed on to host the grant with Wilton and Norwalk responsible for raising 20% in kind services, or \$275,000. Ms. Sesto also reviewed the vendor contracts that would allow work to start on the next section of the trail, a 230ft. long boardwalk at the north end near Twin Oak Lane. Mr. Kaelin made a motion to authorize the First Selectman to execute the NRVT MOU and vendor contracts as presented. Motion seconded by Mr. Clune and unanimously carried.

##### 4. Proposed Change for Wetland Disturbance Fee

Ms. Vanderslice reviewed the proposed change for Wetland Disturbance Fee (memo attached). Ms. Vanderslice noted that the fee change was supported by the Inland Wetlands Commission and the Town Planner. Motion made by Mr. Kaelin to approve the proposed change for the Inland Wetlands Disturbance Fee. Motion seconded by Mr. Clune and unanimously carried.



5. Legal Services Town of Wilton

Ms. Vanderslice reviewed the retainer agreement with Town Counsel through end of FY 2016. Motion made by Mr. Kaelin to authorize the First Selectman to execute the retainer agreement with Town Counsel. Motion seconded by Mr. Clune and unanimously carried.

6. Sales Order (Kyocera Copier) – Town of Wilton Fire Department

Ms. Vanderslice reviewed the sales order for the Kyocera Copier for the Wilton Fire Department. Motion made by Mr. Kaelin to authorize the First Selectman to execute the sales order. Motioned seconded by Mr. Dubow and unanimously carried.

7. Consideration of Approval of the Amendment and Restatement of the Retirement Plan for the Employees of the Town of Wilton

Ms. Vanderslice asked Sarah Taffel, Director of Human Resources to review the Amendment. Mr. Dubow made a motion to approve the resolution as attached. Motion seconded by Mr. Clune and unanimously carried.

8. Consideration of Authorizing First Selectman to Execute EAP Renewal Agreement with ESI

Ms. Vanderslice asked Sarah Taffel to review the EAP Renewal Agreement with ESI. Motion made by Mr. Clune to authorize the First Selectman to execute the agreement. Motion seconded by Mr. Dubow and unanimously carried.

9. Appointments/Reappointments

Ms. Vanderslice moved appointments as attached. Motion made by Mr. Dubow to approve the appointments, seconded by Mr. Clune and unanimously carried.

Three candidates were up for consideration for the position of Selectman, Brian Lilly, Deborah McFadden and Lori Bufano. Mr. Clune noted his appreciation for the people that put forth their names for nomination. After discussion, Mr. Kaelin nominated Lori Bufano for Selectman and the nomination was seconded by Ms. Vanderslice. Mr. Dubow nominated Deborah McFadden for the Selectman position and the nomination was seconded by Mr. Clune. Motion carried to appoint Lori Bufano as Selectman 3-1.

10. Miscellaneous Other Business

Ms. Vanderslice asked Anne Kelly-Lenz to give a status report (attached).

C. Public Comment

**Ross Tartell** of Washington Post Drive thanked the Board of Selectmen for appointing members to the Fire Station II Building Committee.

Mr. Tartell also spoke to providing opportunity for the community to serve the Town and not feel disenfranchised and ensuring that the community have access on ways to make a contribution (whether it be running for an office or participating on a board or commission).

**Steve Hudspeth** of Glen Hill Road commented on the appointments on the Fire Station II Building Committee and on the Sensible Wilton Litigation.

D. Reports

First Selectman's Report

Ms. Vanderslice gave an update with regard to the AED's donated to the Town.

The Town Website has been updated and improved. Ms. Vanderslice thanked John Savarese (IT Director) for his efforts and accomplishing the improvements.

The IS Advisory Group has been put together to assist the First Selectman and has had their first meeting. The group consists of Richard Creeth, Christopher DiMattia, Brian Essman and Paul Lourd.

Enhancements have been made to the Miller Driscoll Website over the last several days. An email address has been provided to keep in contact with the committee [MDBPinfo@wiltonct.org](mailto:MDBPinfo@wiltonct.org) and is being manned by a member of the Miller Driscoll Building Committee.

Selectmen's Reports

Mr. Dubow

None

Mr. Kaelin

None

Mr. Clune

None

E. Executive Session

Motion made by Mr. Clune to enter into Executive Session at 9:55PM to discuss the Sensible Wilton Litigation. Motion seconded by Mr. Dubow and unanimously carried.

Out of Executive Session at 11:10PM. No Action Taken

F. Adjournment – Having no further business, motion made by Ms. Vanderslice to adjourn meeting. Motion was seconded by Mr. Kaelin and unanimously carried. The meeting was adjourned at 11:11PM.



Jacqueline Rochester, Recording Secretary  
Taken from Video

INLAND WETLANDS  
COMMISSION  
Telephone (203) 563-0180  
Fax (203) 563-0284



TOWN HALL  
238 Danbury Road  
Wilton, Connecticut 06897

## MEMORANDUM

TO: Board of Selectman

FROM: Inland Wetlands Commission *MC*

Date: January 15, 2016

RE: Revised Fee Schedule

In October 2015, the Inland Wetlands Commission received a letter from Kevin O'Brien of O'Brien Premier Properties, LLC requesting the Commission review and reduce the application fees for wetland permit applications. Mr. O'Brien's point was that some projects have been charged excessively large fees for work being proposed outside of the Commission's regulated area. The fees are generally meant to cover the cost of staff time to review and act upon the application as well as the cost of certified mailings, publications of notices and decisions, and project monitoring and compliance.

The Inland Wetlands Commission held a public hearing on Thursday, January 14, 2016 to discuss the fee schedule and allow for public comment on the matter. The Commission discussed a change to reduce the amount of fees collected on large projects, which will bring the fees closer to those of surrounding municipalities.

Following the close of the public hearing, the Commission approved an amended fee schedule and directed staff to forward the schedule to the Board of Selectman for consideration and approval. Attached you will find a copy of the current fee schedule, a fee comparison table and the proposed fee schedule.

Finally, the Commission advises the Board of Selectman to not return any previously collected application fees in order to maintain a fair and consistent interpretation and implementation of Wilton's Inland Wetlands and Watercourse Regulations.

# INLAND WETLANDS & WATERCOURSES REGULATIONS

## FEE SCHEDULE

EFFECTIVE SEPTEMBER 1, 2013

### Regulated Activity Applications

### Fee

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Minor Regulated Activity	\$150 + 60*
Intermediate Regulated Activity	\$450 + 60*
Significant Regulated Activity	\$1200 + 60*

### ADDITIONAL FEES

Subdivisions	Activity Fee + \$200/lot
Other Residential Developments	Activity Fee + \$200/unit
Commercial Development	Activity Fee + \$200/1,000 s.f. of proposed and/or altered impervious coverage
Significant Regulated Activity	Activity Fee + \$200/1,000 s.f. of disturbed land project-wide
Emergency Activity (see sec. 2.1.I)	\$150 + 60*
Map Amendment	No Fee
Declaratory Ruling	\$25 + 60*
Additional Compliance Inspections (see sec. 13)	\$100/excessive visit
Permit Renewal	Original Activity Fee

### Corrective Action Permits

### Fee

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Minor Regulated Activity	\$300 + 60*
Intermediate Regulated Activity	\$900 + 60*
Significant Regulated Activity	\$2400 + 60*

### ADDITIONAL FEES

Subdivisions	Activity Fee + \$400/lot
Other Residential Developments	Activity Fee + \$400/unit
Commercial Development	Activity Fee + \$400/1,000 s.f. of proposed and/or altered impervious coverage
Significant Regulated Activity	Activity Fee + \$400/1,000 s.f. of disturbed land project-wide
Additional Compliance Inspections (see sec. 13)	\$150/excessive visit

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### Documents

### Fee

Wetland & Watercourses Regulations	\$15
Town Wetlands Map	\$7
Aerial Lot Map	\$10/ lot

\*\$60 State Permit Fee

# INLAND WETLANDS & WATERCOURSES REGULATIONS

## FEE SCHEDULE

EFFECTIVE JANUARY 20, 2016

### Regulated Activity Applications

### Fee

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Minor Regulated Activity	\$150 + 60*
Intermediate Regulated Activity	\$450 + 60*
Significant Regulated Activity	\$1200 + 60*

### ADDITIONAL FEES

Subdivisions	Activity Fee + \$200/1,000 s.f. of disturbed land in the regulated area
Other Residential Developments	Activity Fee + \$200/1,000 s.f. of disturbed land in the regulated area
Commercial Development	Activity Fee + \$200/1,000 s.f. of disturbed land in the regulated area
Significant Regulated Activity	Activity Fee + \$200/1,000 s.f. of disturbed land in the regulated area
Emergency Activity (see sec. 2.1.l)	\$150 + 60*
Map Amendment	No Fee
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Additional Compliance Inspections (see sec. 13)	\$150/excessive visit

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### Documents

### Fee

Wetland & Watercourses Regulations	\$15
Town Wetlands Map	\$7
Aerial Lot Map	\$10/ lot

\*\$60 State Permit Fee



2015 IWC Activity Fee Information							
# of Apps	WET #	Level	Last Name	Address	Fee	Reason	Base Fee + \$200/1000 sf in Reg. Area
1	2302	M	Fidelco	27 Cannon Road	\$210		\$210
2	2301	M	Groves	232 Nod Hill Road	\$210		\$210
3	2308	M	Luchetta	36 Ambler Lane	\$210		\$210
4	2309	M	Heisenbuttel	424 Belden Hill Road	\$210		\$210
5	2312	M	Desiderio	55 Ledgewood Drive	\$210		\$210
6	2315	M	Parker	388 Ridgefield Road	\$360		\$360
7	2318	M	Watson	164 Dudley Road	\$210		\$210
8	2330	M	Arnold	65 Thunder Lake Road	\$210		\$210
9	2327	M	Mannix	145 Millstone Road	\$210		\$210
10	2332	M	Childrens Day School	111 Ridgefield Road	\$210		\$210
11	2336	M	Worley	20 Grey Rocks Road	\$210		\$210
12	2339	M	Jonas	3 Spruce Meadow Court	\$210		\$210
13	2338	M	Wilton GSE, LLC	372 Danbury Road	\$210		\$210
14	2337	M	Breen	439 Ridgefield Road	\$210		\$210
15	2340	M	Rodriguez	131 Old Kings Highway	\$210		\$210
16	2342	M	ASML	77 Danbury Road	\$210		\$210
17	2345	M	Kovach	354 Hurlbutt Street	\$210		\$210
18	2346	M	Mara	32 Hemmelskamp Road	\$210		\$210
19	2347	M	Shimmel	44 Powder Horn Hill Road	\$210		\$210
20	2351	M	Abi-Karam	21 Crofoot Road	\$360		\$360
21	2349	M	Feuer	46 Clover Drive	\$210		\$210
22	2348	M	Lepore	44 Saddle Ridge Road	\$210		\$210
23	2352	M	Criscuolo	12 Wilton Acres	\$210		\$210
24	2353	M	Capalbo	20 Juniper Place	\$210		\$210
25	2357	M	Miscioscia	25 Ambler Lane	\$210		\$210
26	2354	M	Parker	388 Ridgefield Road	\$210		\$210
27	2356	M	Schellhorn	109 Whipstick Road	\$210		\$210
28	2358	M	Wical	66 Cedar Road	\$210		\$210
29	2361	M	Yeager	134 Ridgefield Road	\$210		\$210
30	2362	M	Whittin	16 Edith Lane	\$360		\$360
31	2364	M	Olstein	201 Sturges Ridge Road	\$210		\$210
32	2298	I	Lepore	44 Saddle Ridge Road	\$510		\$510
33	2304	I	Ramandani	10-30 Center Street	\$510		\$510
34	2306	I	Rosa	21 Pilgrim Trail	\$510		\$510
35	2311	I	Minogue	93 Kent Road	\$960		\$960
36	2316	I	McCormack	27 Windy Ridge Place	\$510		\$510
37	2319	I	Leska	50 Sunset Pass	\$960		\$960
38	2329	I	DeVito	40 Honey Hill Road	\$960		\$960
39	2323	I	Marcal	303 Cannon Road	\$510		\$510
40	2331	I	3 Hubbard Road LLC	434 Hurlbutt Street	\$510		\$510
41	2324	I	Cilento	5 Old Lantern Road	\$960		\$960
42	2325	I	Todd	62 Kent Hills Lane	\$510		\$510



2015 IWC Activity Fee Information							
# of Apps	WET #	Level	Last Name	Address	Fee	Reason	Base Fee + \$200/1000 sf in Reg. Area
43	2333	I	Seshan	6 Pine Ridge Road	\$510		\$510
44	2334	I	Halan	295 Newtown Tpke	\$510		\$510
45	2359	I	English	189 Westport Road	\$960		\$960
46	2360	I	Town of Wilton/NRVT	Horseshoe Pond Park	\$0		\$0
47	2296	I	Grippando	35 Cavalry Hill Road	\$510		\$510
48	2300	It	Colbert	106 Linden Tree Road	\$210		\$210
49	2326	It	Moeser	302 Belden Hill Road	\$210		\$210
50	2328	It	Ruddy	97 Old Boston Road	\$210		\$210
51	2335	It	Galligan	102 Hulda Hill Road	\$210		\$210
52	2355	It	Haggerty	157 Huckleberry Hill Road	\$210		\$210
53	2363	It	Peck	14 Wilton Acres	\$210		\$210
54	2291	S	Stephenson	109 Highfield Road	\$4,000	Pool, B100a	\$3,612
55	2299	S	ADZ Construction	290 Mountain Road	\$6,420	New Home	\$2,480
56	2280	S	Montanaro	Wampum Hill Road	\$8,080	Driveway Crossing	\$2,044
57	2303	S	Prieger/Dixon	35 Hickory Hill & 205 Millstone	\$8,884	New Home	\$3,090
58	2305	S	Wilton Commons Phase II	21 Station Road	\$0	Appartments	\$0
59	2307	S	ASML	77 Danbury Road	\$2,700	Excavation	\$2,654
60	2295	S	Wilton Youth Football	131 School Road	\$3,910	Turf Field	\$1,260
61	2314	S	Barber	23 Coley Road	\$4,760	New Home	\$3,943
62	2310	S	Dahlen	136 Old Highway	\$3,606	Pool	\$3,176
63	2313	S	Downend	31 Old Danbury Road	\$7,260	New Apartments	\$4,760
64	2317	S	Town of Wilton/MillerDriscoll	217 Wolfpit Road	\$0	School Additions	\$0
65	2320	S	Jackson	58 Carriage Road	\$1,980	Additions	\$1,980
66	2321	S	JT Construction	21 Lee Allen Lane	\$8,560	New Home	\$4,135
67	2322	S	Lindquist	658 Danbury Road	\$9,460	Renovation	\$4,483
68	2341	S	Levi	135 Olmstead Hill Road	\$3,960	New Septic and Pool	\$2,654
69	2344	S	Eversource	658 Danbury Road	\$3,460	Excavation	\$3,264
70	2343	St	Holmdin	17 Greenbriar Lane	\$210	Emergency Septic	\$210
71	2350	St	Spiewak	22 Old Wagon Road	\$210	Emergency Septic	\$210
<b>TOTAL:</b>					<b>\$95,580</b>		<b>\$62,075</b>

OFFICE OF THE  
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TOWN HALL  
238 Danbury Road  
Wilton, CT 06897

**RESOLUTIONS TO BE ADOPTED  
BY THE BOARD OF SELECTMEN  
OF THE TOWN OF WILTON**

WHEREAS, the Town of Wilton (the "Town") maintains the Retirement Plan for Employees of the Town of Wilton (the "Retirement Plan") for the benefit of the eligible employees of the Town; and

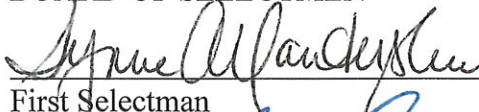
WHEREAS, it is desirable that the Retirement Plan be amended and restated in order to reflect the requirements of the Pension Protection Act of 2006 ("PPA"), the Heroes Earnings Assistance and Relief Tax Act of 2008 (the "HEART Act"), the Worker, Retiree, and Employer Recovery Act of 2008 ("WRERA"), and subsequently-enacted legislation and regulations.

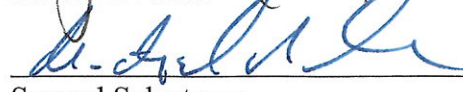
NOW, THEREFORE, BE IT


RESOLVED: That the amendment and restatement of the Retirement Plan, in the form presented to this meeting, be and hereby is approved and adopted, together with such modifications as in the opinion of counsel for the Town are necessary or desirable to effectuate the intention thereof and to comply with the requirements of the Internal Revenue Code of 1986, as amended; and further


RESOLVED: That the First Selectman of the Town be, and hereby is, authorized and empowered, for and on behalf of the Town, to execute such documents and to take any and all other actions which may be necessary or desirable in order to permit the Town to submit an application to the Internal Revenue Service requesting a determination regarding the continued qualification of the Retirement Plan.

BOARD OF SELECTMEN

 1/19/16  
First Selectman Date

 1/19/16  
Second Selectman Date

 1-19-2016  
Selectman Date

 1/19/2016  
Selectman Date

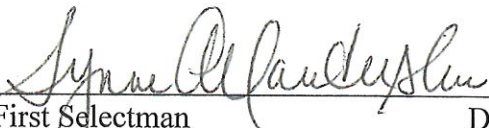
Selectman


Date


PART VI – SIGNATURE PAGE

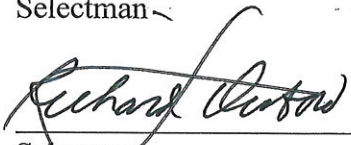
IN WITNESS WHEREOF, the Town of Wilton, by resolution of its Board of Selectmen, hereby executes this amendment and restatement of the Retirement Plan for Employees of the Town of Wilton, to be effective as herein provided.

BOARD OF SELECTMEN

 1/19/16  
First Selectman Date

 1/19/16  
Second Selectman Date

 1-19-2016  
Selectman Date

 1/19/2016  
Selectman Date

\_\_\_\_\_  
Selectman Date

January 19, 2016

To: Board of Selectman

From: Anne Kelly-Lenz 

Re: FY 2016 Financial Reporting-December

Forecasting by department has been added as a component of our monthly financial reporting. You will be receiving the detailed December report including the forecast by email at the end of the week.

In the meantime I wanted to share an overview of the FY 2016 forecast versus budget.

FY 2016 revenues are currently forecasted at \$121,491,934 or \$965,876 higher than budget. Additional revenues are due to \$943,000 of proceeds from the sale of assets, primarily the Danbury Road property plus \$50,000 of anticipated additional supplemental motor vehicle fees off set by a \$25,000 of anticipated shortfall in recording fees due to declines in the number of properties sold and mortgages being refinanced.

221\* FY 2016 BOS operating expenses are currently forecasted at \$30,858,000 or ~~\$331,000~~ less than the budget. Savings are due to a reduced need for consultants for labor negotiations, delays in filling open positions, reductions in employee benefit costs including workman's compensation and energy savings. Savings are forecasted to be offset by overspending of \$110,000 in legal costs and agency placement fees.

Operating Capital is forecasted to be unchanged and Charter Authority is forecasted to be unused.



### **Appointments**

J. McGarry Costello – Council on Ethics

Lori Bufano - Selectman

David Waters – Fire Station II Building Committee

Phil Reeves – Fire Station II Building Committee

Richard McCarty – Fire Station II Building Committee

Ross Tartell – Fire Station II Building Committee (Fire Commission Representative)