

OFFICE OF THE
FIRST SELECTMAN

Telephone (203) 563-0100
Fax (203) 563-0299

Email to: Bill.Brennan@Wiltonct.org



William F. Brennan
First Selectman

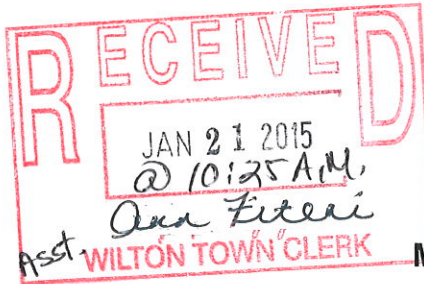
Ted W. Hoffstatter

Richard J. Dubow

James A. Saxe

Michael P. Kaelin

TOWN HALL
238 Danbury Road
Wilton, CT 06897



**BOARD OF SELECTMEN MEETING
MONDAY, JANUARY 5, 2015
MEETING ROOM B, WILTON TOWN HALL**

PRESENT: **BOARD OF SELECTMEN** – First Selectman Bill Brennan, Richard Dubow, James Saxe, Michael Kaelin

GUESTS: Chris Hulse, Robert Nerney, Richard Gibbons (Attorney representing Christopher Montanaro), Pat Sesto, Kevin Czarnecki, Sarah Taffel, Sandy Dennies, Jacqueline Rochester

OTHERS: 2 Members of the Press

Mr. Brennan called the meeting to order at 7:30 p.m.

A. Consent Agenda

Upon motion by Mr. Dubow, seconded by Mr. Kaelin, the consent agenda was approved as follows:

Minutes

- Board of Selectmen Meeting – December 15, 2014

Gifts

- Martin S. & Mary E. Wagner for Horseshoe Pond - \$50.00
- Anne R. Clarke for Horseshoe Pond - \$25.00
- Saul & Anne G. Pollack for Horseshoe Pond - \$100.00
- John & Mary Ellen Miscioscia for Wilton CERT- \$150.00
- Encore Club for Wilton Senior Center - \$100.00
- Madeline Pace for Wilton Fire Department Gift Fund - \$50.00
- Mr. & Mrs. Christopher M. Isaacs for Wilton Fire Department Gift Fund - \$50.00
- Mr. & Mrs. Zachary Sachs for Wilton Fire Department Gift Fund - \$300.00
- Sandra E. Mintz for Wilton Fire Department Gift Fund - \$250.00
- Mr. & Mrs. Frank J. Gavel for Wilton Fire Department Gift Fund – 100.00

B. Discussion and/or Action

1. Application to Inland Wetlands Commission for An Immediate Regulated Activity – Wampum Hill Road and Two Rod Highway

Mr. Brennan reviewed the application to Inland Wetlands Commission for An Immediate Regulated Activity. The application is looking for administrative approval from the Board of Selectmen to file application with the Town's Inland Wetlands Department for review. Application has been reviewed by Town Counsel. Pat Sesto stated that from an Inland Wetlands Committee perspective this is just an administrative necessity. Motion made by Mr. Kaelin to approve the application, seconded by Dick Dubow, unanimously carried.

2. Wilton Teen Center – Activity Report – M. Ketley

Mr. Ketley gave an interim review of activity at the Wilton Teen Center. Mr. Ketley indicated that the Teen Center had a strong year both financially and statistically. Mr. Ketley stated that there was a slight drop in drop-ins, but strong participation overall in classes and clubs that were offered at the center. Doing a year over year comparison (2013-2014) – Teen participation was up from 680 participants to just under 1000 and up from 430 to 750 for Middle School participants. Overall usage for the center was at around 8800 people. Peer grouping program that is run in conjunction with the Wilton Youth Council continues to do well. The center has collaborative programs that run in conjunction with the Wilton YMCA. Trackside continues to work with Wilton Continuing Education and Parks and Recreation and remains a co-host for Relay for Life, ABC Wilton and Wilton Youth Council. Mr. Ketley stated that Safe Rides continues to be the biggest program that the center is proud of. He stated that Safe Rides is separate from Trackside, with the Teen Center named on the national organizations insurance coverage with a dedicated phone line used exclusively for the safe rides program.

3. Town of Wilton Signage Regulations – Review of activity by Planning and Zoning Commission – C. Hulse

Chris Hulse, Chair of the Planning and Zoning Commission briefed the selectmen on how the Planning and Zoning commission plan to address the issues with the town's current signage regulations for Wilton businesses. Mr. Hulse stated that he and the other members of P&Z have been working to familiarize themselves with the extensive regulations. In addition, Robert Nerney, Wilton's Town Planner is in the process of comparing Wilton's regulations with those of surrounding towns. Hulse said that P&Z has reached out to the Wilton Chamber of Commerce, and has asked the organization to find out from its retail members what kind of changes to the town's signage regulations they would like to see. Once that has been accomplished, would invite them to P&Z to present what changes in regulations they would like altered, augmented, enhanced or changed. Mr. Brennan asked Mr. Hulse whether the commission has given thought to getting input from anyone other than members of the Chamber, including input from Wilton residents. Mr. Hulse responded the P&Z is very open to that, the commission is always open to receiving comments from anyone, be

it the business community or residents. Mr. Saxe raised the issue that many business owners are not property owners and that P&Z does not have a regular opportunity for open comment from anyone other than property owners bringing matters before the commission. Mr. Nerney responded that everyone would be part of the conversation on signage. Mr. Dubow asks that the Board of Selectmen be kept up to date with any progress as the P&Z Commission goes forward with the process.

4. Status of Bonded Capital Projects

Mr. Brennan asked that the Board of Selectmen receive periodic reports from the major building committees (Comstock and Miller Driscoll). Once a month written report from each building committee and a representative from each committee on alternate months to give a review at Board of Selectman meetings.

Miller Driscoll – TRC testing being done over the holidays. Established an agreement with the commissioning agent. RFP's are being prepared for Miller Driscoll for construction manager. Tai Soo Kim reported that traffic study for the site has been resolved.

Comstock – RFP's came in from various bidders. Building Committee has approved four for specific bid review interviews. Many of the bids came in under budget.

Yankee Gas – Trying to get meeting with Yankee Gas. Signed a non-binding Letter of Intent to negotiate in January/February the expansion of gas line up Wolfpit Road and Miller Driscoll School.

Boiler Conversion – Going forward at the High School. Cider Mill and Middlebrook School met with Kuegler Associates who have been contracted for the replacement of boilers project at these schools.

5. Appointments/Reappointments

Mr. Brennan made a motion to reappoint David Waters to the Police Commission and Peg Koellmer as a member to the Commission on Social Services. Motion Seconded by Jim Saxe, unanimously carried.

6. Miscellaneous Other Business

Mr. Brennan thanked the various departments for their efforts in putting together the budget for the Town. Mr. Brennan stated that operating expenditures are coming in under 2% (1.9%) year over year. Operating capital is up 11.6% but in normal range for what is needed to run the Town. Total budget (operating and capital) 2.28%, which is a very lean start. Departments have been thorough and responsible in putting the budget together. First budget meeting is Wednesday January 7, 2015 with the Library and Finance Department at 7:30PM in Room B. Sandy Dennies distributed the budget books to the Board of Selectmen and gave a brief review of the budget process. Budget Calendar distributed for Board of Selectmen to add to their calendars.

C. Public Comment

Kevin Czarnecki of Olmstead Hill Road thanked the community for all the gifts especially those to the Fire Department.

D. Reports

First Selectman's Report

Mr. Brennan went over the Board of Selectmen Absence Notification Procedure (memo attached). Meeting dates have been set and should be on each Selectmen's calendar.

At the next Board of Selectmen meeting - will be addressing the appointment of a Second Selectmen, and special Board of Selectmen assignments.

Note that in light of the Martin Luther King holiday on Monday January 19, 2015, the next Board of Selectman meeting will be on Tuesday January 20, 2015 at 7:30PM.

Selectmen's Reports

Michael Kaelin – None

Dick Dubow – None

Jim Saxe – Reference to budget meeting on January 7, 2015, unable to attend due conflict.

E. Executive Session

Board moved to enter executive session at 8:35 PM and asked that Sarah Taffel, Director, Human Resources, Labor Relations and Administrative Services join them to discuss the review of Police and Fire Pension negotiations.

Board out of Executive Session at 9:30 PM.

Action taken: The Board requested Sarah Taffel to have additional discussions with each union.

F. Adjournment – Having no further business, the meeting was adjourned at 9:32 p.m.



Jacqueline Rochester, Recording Secretary