

OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectwoman

David K. Clune
Second Selectman

Lori A. Bufano
Selectwoman

Joshua S. Cole
Selectman

Deborah McFadden
Selectwoman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

BOARD OF SELECTMEN MEETING
Monday October 21, 2019
Immediately following Trustees of the Retirement Plan for the
Employees of the Town of Wilton
Meeting Room B, Town Hall

PRESENT: Second Selectman David Clune, Lori Bufano, Joshua Cole, Deborah McFadden

ABSENT: First Selectwoman Lynne Vanderslice, excused

GUESTS: David Waters, Patti Temple, Chief John Lynch, Chris Burney, Jackie Algon (Tree Committee), Scott Lawrence, Rick Tomasetti (P&Z Commission), Rob Sanders, Anne Kelly-Lenz, Sarah Taffel

OTHERS: Members of the Press and Members of the Public

A. Call to Order

Mr. Clune called the meeting to order at 8:08pm.

Mr. Clune asked for a motion to move what is currently item 1 under Discussion and/or Action to after what is currently item 4. Motion moved by Ms. Bufano, seconded by Ms. McFadden and carried 4-0.

Mr. Clune asked for a motion to add an item to the agenda as item #7 for approval of Wilton Youth Council Application for the State of CT Local Prevention Council (LPC) Grant. Motion move by Ms. McFadden seconded by Ms. Bufano and carried 4-0.

B. Public Comment

None

C. Consent Agenda

Minutes

- Board of Selectmen Meeting – October 7, 2019
Motion moved by Ms. McFadden, seconded by Mr. Cole to approve the October 7, 2019 Board of Selectmen Meeting Minutes. As there was no further discussion the motion carried 4-0.

Refunds

- As per Tax Collectors Memo dated – October 17, 2019
Motion moved by Ms. Bufano, second by Mr. Cole to approve the Refunds, as per tax collector's memo dated October 17, 2019. As there was no further discussion motion carried 4-0.

D. Discussion and/or Action

1. Recommendation for a Police HQ Design Firm –Dave Waters/Patti temple

David Waters of the WPD/Town Hall Building Committee reviewed the Recommendation for a Police HQ Design Firm. He noted that they are there to recommend an Architectural team to provide alternatives and price estimates for the BoS consideration for the WPD/Town Hall Renovation Project. Mr. Waters reviewed the RFQ process and noted that the committee received four responses. He then broke the process down further to describe how the committee used the process to interview all four firms before deciding on one. Mr. Waters stated that the goal is to have the architectural firm provide two design alternatives and cost estimates by January 8, 2020, in hopes of allowing enough the time for the BOS to consider the proposal, if they should so decide, to bring a project proposal to voters for consideration at the May 2020 Annual Town Meeting. After review, Mr. Waters noted that the WPD/Town Hall Building Committee is recommending that the Town engage Tecton Architects as the architectural firm to provide two design alternatives and cost estimates for the Police Department renovation project.

After review and discussion, Mr. Clune asked for a motion to authorize the First Selectwoman to negotiate and enter into an agreement with Tecton Architects for the conceptual design phase for an amount not to exceed \$45,000 plus reimbursable expenses. Motion moved by Mr. Cole, seconded by Ms. McFadden. As there was no further discussion the motion carried 4-0.

2. Tree Committee Update

Jackie Algon provided an update on the work and proposed work of the Tree Committee.

3. Proposal for an Architectural Review Board

Scott Lawrence, Chair of the Planning & Zoning Commission reviewed the proposed regulation for an Architectural Review Board previously discussed at BoS meetings. He noted that the Commission approved the regulation at its September 23, 2019 meeting and added a proviso that it only be effective if the BoS approves the formation of Architectural Review Board as a temporary committee.

After review and discussion, Mr. Clune asked for a motion to accept the recommendation of the Planning & Zoning Commission to establish a two year temporary Architectural Review Board as defined by zoning regulation amendment #0919-3Reg as adopted by the Planning & Zoning Commission on September 23, 2019 with a term beginning October 22, 2019 and ending on October 21, 2021. Motion moved by Ms. McFadden, seconded by Ms. Bufano. As there was no further discussion motion carried 4-0.

Mr. Clune asked for a motion to appoint the current members of the Village District Commission to the temporary Architectural Review Board for a two year term ending October 21, 2021 as follows: Robert Sanders, Sam Gardner, Laura Perese, John

Doyle and Kevin Quinlan. Motion moved b Mr. Cole, seconded by Ms. Bufano. As there was no further discussion motion carried 4-0.

4. Director of Land Use Management/Town Planner Position Search
Sarah Taffel reviewed the Director of Land Use Management/Town Planner Position Search. She noted that a Personnel Search committee needs to be established for the position as the position is an executive level. After further review and discussion, Mr. Clune asked for a motion to establish a Personnel Search Committee for the Director of Land Use Management/Town Planner Position consisting of Scott Lawrence, Bas Nabulsi, First Selectwoman Vanderslice or her successor, with Town Counsel Ira Bloom, Director of Human Resources Sarah Taffel and an area Town Planner to be determined serving as advisor. Motion moved by Mr. Cole, seconded by Ms. McFadden. As there was no further discussion motion carried 4-0.
5. Trackage – Consent to Sublease Agreement
Ms. Kelly-Lenz reviewed the Trackage – Consent to Sublease Agreement. She noted that it is for a 5 year lease between Trackage and the Board of Education for the Genesis Project. After review and discussion Mr. Clune asked for a motion to authorize the Teen Center (aka Trackage) to enter into a sublease agreement with the Wilton Board of Education. Motion moved by Ms. McFadden, seconded by Ms. Bufano. As there was no further discussion, the motion carried 4-0.
6. 2020 Proposed Town Hall Employees Paid Holiday Schedule – Sarah Taffel
Ms. Taffel reviewed the 2020 Proposed Town Hall Employees Paid Holiday Schedule (attached). After review, motion moved by Ms. McFadden, seconded by Mr. Cole to approve the scheduled as presented. As there was no further discussion motion carried 4-0.
7. Wilton Youth Council Application for the State of CT Local Prevention Council (LPC) Grant
Ms. Kelly Lenz reviewed the Wilton Youth Council Application for the State of CT Local Prevention (LPC) Grant. She noted that the dollar amount of the grant is \$4,152. After review, Mr. Clune asked for a motion to approve the Wilton Youth Council Application for the State of CT Local Prevention Council (LPC) Grant and authorize the First Selectwoman to sign. Motion moved by Ms. McFadden, seconded by Ms. Bufano. As there was no further discussion motion carried 4-0.
8. Appointments
None

E. Selectmen's Reports

1. First Selectwoman
Tabled
2. Selectmen

Ms. McFadden

Ms. McFadden asked residents to hold the date of 3/29/2020 for the Zero Waste Faire. She also commented on several events that took place and upcoming events.

Mr. Cole

Mr. Cole commented on the Wilton Interfaith Action Committee event that took place on Saturday. Chamber of Commerce Pumpkin parade to take place on Saturday

1026/19 from 2:30 – 4:30pm. Fall Restaurant Week began today 10/21/19 and will run for one week through next Sunday 10/27/19.

Mr. Clune

Mr. Clune commented on the view on River Road and how it is more open between the road and Schencks Island.

Ms. Bufano

Ms. Bufano encouraged all to take advantage of the next tour of the Police Station to get an idea of the need and necessity for a new station.

F. Public Comment

Michael Powers of Glen Hill Rd commented on the Trackage – Consent to Sublease Agreement

G. Adjournment

Having no further business, Mr. Clune asked for a motion to adjourn. Motion made by Ms. McFadden to adjourn meeting at 9:45pm. Motion was seconded by Ms. Bufano and carried 4-0.

Next Meeting – November 4, 2019



Jacqueline Rochester
Recording Secretary
Taken from Video

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TOWN HALL
238 Danbury Road
Wilton, CT 06897

October 22, 2019

TO: Board of Selectmen

FROM: Jacqueline Rochester

RE: 2020 Proposed Town Hall Employees Paid Holiday Schedule

Below is a proposed 2020 Town Hall Employee Paid Holiday Schedule for your review and approval:

HOLIDAY

New Year's Day	Wednesday, January 1 *
Martin Luther King Day	Monday, January 20 *
Presidents Day	Monday, February 17
Good Friday	Friday, April 10 *
Memorial Day	Monday, May 25 *
Independence Day	Friday July 3 *
Labor Day	Monday, September 7 *
Veterans Day	Wednesday, November 11
Thanksgiving Day	Thursday, November 26 *
Day after Thanksgiving	Friday, November 27 *
Christmas	Thursday, December 24 (Floating Holiday) Friday, December 25 *

As per contract – 9 set holidays* plus two recognized holidays and one floating holiday to be determined by the BOS.