

FINANCE DEPARTMENT

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TOWN HALL

238 Danbury Road

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## **Other Post-Employment Benefits Trustees**

### **Meeting Minutes**

February 10<sup>th</sup> 2021

Held Electronically - 7:00 PM

#### **Present:**

**OPEB:** Lori Bufano, Michael Kaelin, Anne Kelly-Lenz (ex-officio, non-voting).

**Guests:** Aon Representatives Claire Shaughnessy and Diane Smola, Paul Von Steenburg-Chair Investment Committee, Ken Hoffman (Investment Committee)

**Absent:** Glenn Hemmerle

#### **Call to Order**

The OPEB Committee was called to order at 7:01p.m. by Lori Bufano

#### **Approve Meeting Minutes of November 4, 2020**

Motion to table approval of the Minutes of November 4, 2020 made by Mr. Kaelin seconded by Ms. Bufano and carried 2-0.

#### **Document Approval**

Ms. Kelly-Lenz reviewed with the board document approval. She noted she is looking for the OPEB Committee to do the same as the Pension Committee in assigning one person to sign contracts without having to have a full meeting to do so. After review and discussion, motion moved by Ms. Bufano to allow Chair Lori Bufano to sign document approval that are put forth by the Investment Committee in relation to OPEB. Motion seconded by Mr. Kaelin and carried 2-0.

#### **Performance Review**

Aon Representatives Diane Smola and Claire Shaughnessy presented an overview of the 4th Quarter of 2020 Discussion Guide handout (on file) for the OPEB Committee. Ms. Bufano asked Paul Von Steenburg-Chair of the Investment Committee to join in the discussion.

#### **Public Comment**

None

Having no further business motion moved by Ms. Bufano, seconded by Mr. Kaelin to adjourn the OPEB Committee meeting at 7:18 p.m. Motion carried 2-0.