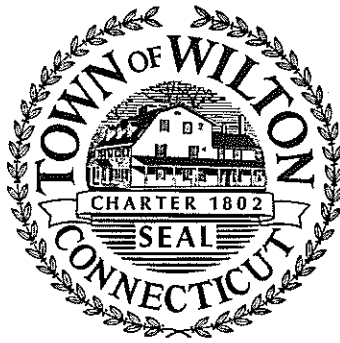


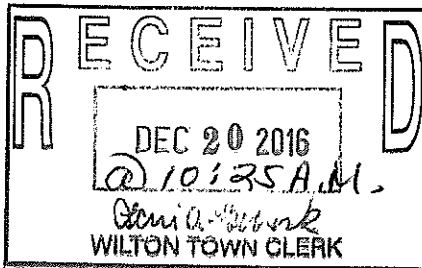
ENERGY COMMISSION

TOWN HALL
238 Danbury Road
Wilton, CT 06897

203-563-0100



Debra Thompson-Van
Richard Creeth
Co-Chairs
Peter Wrampe
Vice Chairman
Gil Bray
Patrice Gillespie
Bruce Hampson
Glenn Hemmerle



WILTON ENERGY COMMISSION
Meeting, Wednesday December 15th, 2016
Library, Presidents Room
7:00 pm - 9:00 pm
Minutes

Members Present: Debra Thompson-Van, Richard Creeth, Peter Wrampe, Gil Bray (at 7:30pm), Glenn Hemmerle

Members Absent:, Bruce Hampson, Patrice Gillespie

1. Richard called the meeting to order at 7:09pm.
2. Minutes from November 30th WEC meeting were approved 3-0 with Glenn abstaining because he was not present. Motion made by Peter and seconded by Debra. Minutes from the 12/2, 12/7, 12/14 and a second meeting on 12/14 all of the RFP working subcommittee were also approved.
3. Debra and Richard gave an update on the status of the Municipal Solar program.
 - We reached out to seven potential RFP development partners and received proposals from three. After a thorough discussion the two proposals were shortlisted. They were evaluated and scored (See attached document).
 - Richard moved and Glenn seconded that we recommend to the Board of Selectmen that they select MHR Development to work with the Commission to draft the RFP and accompanying documents, assist in evaluating the responses, and manage the project to completion. The motion was approved unanimously (5-0).
4. There was no GoGreen report.
5. Gil Bray reported on The Economic Development Commission (WEDC) ongoing activities.

Topic	Criteria	Murtha Cullina	MHR Development
General	Team members? Who are the members of the team? Lawyers, Engineers (Structural, electrical etc.), Project managers.	Paul Michaud, Celtic Engineering	Mark Robbins, Dwayne Escola, Vance Hancock
Draft RFP	Assemble all documents, plans, utility contracts, etc., etc.	5	5
	Draft RFP	5	4
	Negotiate terms and conditions PPA and other contracts	5	5
	Interface with all necessary agencies, Town, Eversource, Vendors, PPA providers etc.	4	5
	Knowledge of permitting	4	5
	Knowledge of potential ECP partners	5	5
Evaluate RFP's	Financial	4	5
	Technical	4	5
	Feasibility	4	5
	Site walk through	4	4
	Q&A	4	5
	Aligning the RFP's so as to make them comparable	5	5
	Evaluating pros and cons of ECPs	5	5
Project Delivery	Day to day project management	3	5
	Key inspections	3	5
	COD sign off	4	4
Cost	Roll into PPA?	Yes, 7 cents per Kilowatt	Yes, \$10,000 plus 7 cents per Kilowatt
Estimated Total Cost		\$52,360	\$62,360
	Unweighted Score	68	77
	Weighted score	23.2	26