

ENERGY COMMISSION

TOWN HALL
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TOWN OF WILTON

2017 MAR 27 A 8:30

Debra Thompson-Van

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Richard Creeth

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Peter Wrampe

Vice Chairman

Gil Bray

Patrice Gillespie

Bruce Hampson

Glen Hemmerle

Gil Hollander

Philip Murphy

WILTON ENERGY COMMISSION

RFP Subcommittee Meeting

Wilton Town Hall Annex Room A

March 22, 2017, 9:00am-12:30pm

Attendees: Debra Thompson-Van, Bruce Hampson, Richard Creeth and Peter Wrampe.
Also present: Mark Robbins of MHR Consultants, Chris Burney and the 4 invited Bid responders- Kingspan, Ameresco, Greenskies, and 64 Solar.

Minutes

1. Debra Thompson Van called the meeting to order at 9:00am.
2. Introductions were made between the participants in the meeting.
3. Debra then went over the process and timeline for making an RFP award decision.
4. Debra also explained that the financial T&Cs of the proposals would be discussed in executive session if required to provide the best alternative for the Town's optimization of it's final negotiations with the selected awardee as appropriate.
5. 4 Solar bid responders had been invited to present to the RFP Subcommittee. These firms had been invited based on the RFP Selection Criteria. Each bid responder had 45 minutes to present their proposals, address the subcommittee and director of facilities and energy management's questions and overview the schedule and commit the level of resources they would apply to the implementation.
6. The meeting was adjourned at 12:45pm following the final presentation.