



WILTON FIRE COMMISION

REGULAR MEETING MINUTES OF DECEMBER 1, 2021 HELD VIA TELE-CONFERENCE

Present: Commissioners Casey Healy, Terrie Schwartz and John Hall.

Others: Fire Chief James Blanchfield, Deputy Chief John Plofkin, HR Director Sarah Taffel
Capt. Kevin Czarnecki, FF Dave Chaloux

1. **Call to Order:** Meeting called to order at approximately 5:01 p.m.
2. **Approval of Minutes:** Upon motion duly made and seconded, the minutes of the Fire Commission's Regular Meeting held on November 3, 2021 meeting minutes were approved 3-0
3. **Monthly Reports:**
 - A. **Fire Marshal:** No questions on Fire Marshal Rocco Grosso monthly report.
 - B. **Deputy Chief:** Outside instructors presented elevator training and IED training. Both classes were well received. FD awarded grant through CT Fire Academy from DEEP to present Tanker/Shuttle program at no cost to FD next fall here at FD to encompass 8 towns. This program will help with water supply. DC attended live burn evolutions for CFA Recruit Class. State Police will be delivering a program on Fire Scene Preservation. We continue to remain on schedule with all certification and testing, with thanks to Ap Supp Rich Carlo and FF Don Scarpetti.

Comm asked if FD would be able keep public abreast of Fire Department going's on, so they know what their FD does to keep them safe. Chief will look into other avenues aside from current social media.
 - C. **Apparatus Supervisor:** Brief discussion and comment on budget numbers, and App Sup daily work management and savings related to App Sup repairing Tire Chains in house.

*Minutes have not been reviewed by this Board and may be subject to revision in future minutes.

4. **Chief Report:** Uptick in alarm responses. FD responded to 5 mutual/automatic aid calls, including Westport mutual aid to I-95 in Westport for brush fire. COVID protocols working. Truck 5 Replacement Committee working well. Probationary Firefighter Sam Guttman will be starting on Days next week upon graduation from CFA Recruit Program. FF Glenn Johnson selected for HazMat Tech Certification Course. Hiring Consortium gearing up for February application process. Chief and Deputy Chief exploring Annual Performance Reviews for personnel.

5. **Unfinished Business**

A. **Facilities:**

- i. **Fire Headquarters** - plumbing repairs completed, Overhead Door Repair. Kitchen renovation, awaiting final drawings for cabinets. Patricia Brant staying on top of all FD projects.
 - ii. **Station 2** - Gutters have been replaced and re-routed, Attic insulation removed, will be replaced. Base radio moved and mounted at LT. desk, New Antenna has been installed and grounded; Discussion on Town moving to State Land Mobile Radio system, giving Wilton greater interoperability, also it will allow all Town of Wilton Departments to have much needed better communication capabilities.
- B. **Vacant Lieutenant Position:** Chief, HR Director Sarah Taffel and Local 2233 met, advised that the discussion was fruitful, and hopes testing for LT position takes place in near future.

6. **New Business**

- A. Commission Meeting Schedule for 2022: The following vote took place

At 5:49 PM, Commissioner John Hall MOVED to approve the 2022 Wilton Fire Commission Regular Meeting Schedule of the First Wednesday of each month at 5:00 PM via Zoom, Terrie Schwartz SECONDED, and CARRIED 3-0-0 with all in favor.

7. **Adjournment:** Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 5:52 p.m.

Respectfully submitted,

/s/

J. Casey Healy
Fire Commission

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