



## Fire Commission

236 DANBURY ROAD  
WILTON, CONNECTICUT 06897

### Minutes of Regular Meeting Fire Department Headquarters

February 5, 2008



Present: Commissioners Rich McCarty, J. Casey Healy and Gary Mecozzi

Others: Chief Paul Milositz, Captain Karl Dolnier and Director of Human Resources, Labor Relations and Administrative Services Sarah Taffel

**A. Call to Order and Approval of Minutes:** Chairman McCarty, noting that a quorum was present, called the meeting to order at approximately 1834 hours.

1. **A MOTION** was made by Chairman McCarty to approve the minutes of the Commission's special meeting held on January 8, 2008, which motion was seconded by Commissioner Mecozzi and unanimously approved. **A MOTION** was made by Chairman McCarty to approve the minutes of the Commission's special meeting held on January 23, 2008, which motion was seconded by Commissioner Healy and approved 2 -0 with Commissioner Mecozzi abstaining.

### **B. Review of Monthly Reports**

1. **Chief's Report** – Chief Milositz noted the following for the record: (i) his letter to Firefighters Bill Sampson and Brian Elliott dated January 4, 2008 commending them for the service they provided to Ridgefield Road resident Roberta Shavel in responding to a carbon monoxide alarm and (ii) his Interoffice Memorandum dated January 22, 2008 to Lt. Michelsen and the members of B Shift commending them for the services they provided to Gloria Gay in responding to a smoke in the building call at her Avallon Springs apartment.
2. **Deputy Chief's Report** (Deputy Chief Amatrudo was absent from the meeting attending an EMT certification class) – The Commission reviewed the Deputy Chief's Monthly Report dated February 4, 2008. The Report noted that there were a total of 135 calls for the month of January (Fire and Alarm – 43; EMS Calls – 68 and All Other Calls – 24); a 15.4% increase in call volume over January 2007. There were two significant incidents during the month; a mutual aid call to New Canaan for a structure fire and a structure fire at a barn located on Ridgefield Road. Deputy Chief Amatrudo updated the Commission on the following:
  - (i) The mandated NIMS course was completed by all but two of the Department's officers.

- (ii) Gas emergency response training was conducted by Yankee Gas for two of the Department's four shifts. The remaining two shifts will receive this training during February.
- (iii) Thermal imaging cameras for Engine 1 and Engine 2 are being reviewed and will be ordered in the near future; leaving approximately \$40,000 in the budget when all purchases for the Engines have been completed.
- (iv) Main water line at Station 2 failed. A temporary repair was made, with the permanent repair to be completed within a week or two.
- (v) Overtime expenses will continue to be analyzed; Department remains over budget due primarily to Connecticut Fire Academy School coverage for two new firefighters replacing two firefighters who retired in 2007.
- (vi) The Department has begun contacting engineering firms to ascertain whether a solution can be found for the apparatus floor slope problem.

The Commission reviewed with little comment the Monthly Apparatus Supervisors Report dated January 31, 2008.

- 3. Fire Marshal's Report (Fire Marshal Kohn was absent from the meeting acting as a election monitor at a polling site for the presidential primaries) – The Commission reviewed with little comment the Fire Marshal's Monthly Reports for December 2007 and January 2008.

#### **C. Old Business**

- 1. Wilton Dispatch – A representative of EmergiTech will meet with Chief Milositz in February to discuss continuing problems with that firm's records management system. In the meantime, Captain Gies is working with Firehouse records management system software in an effort to ascertain whether that is a better system.
- 2. Budget for the 2009 Fiscal Year – Chief Milositz acknowledged with thanks the effort Deputy Chief Amatrudo made to prepare the budget. Chairman McCarty noted that the Board of Selectman had applauded the Department's budget and the presentation of same to the Board.

#### **D. New Business**

- 1. Board of Selectmen and Board of Finance Tour of Station 1 - Commissioner Mecozzi reported that he attended the annual tour of Station 1 that was conducted by some members of the Board of Selectmen and some members of the Board of Finance on February 2, 2008. He noted that the focus of the tour was the mezzanine HVAC and storage area that the Department has proposed converting into a training room. Chief Milositz thanked Captain Dolnier and all of members of the Department who readied Station 1 for the tour.

- E. **Adjournment:** At approximately 1908 hours, upon motion duly made and seconded, the meeting was adjourned.

**The next scheduled meeting of the Commission will be held on March 4, 2008 at Fire Department Headquarters; said meeting will be a regular monthly meeting commencing at 1830 hours.**

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Casey Healy", is written over the typed name.

J. Casey Healy  
Secretary - Fire Commission