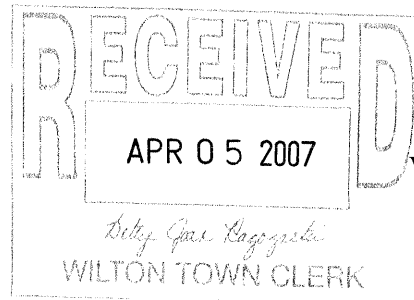




Fire Commission



236 DANBURY ROAD
WILTON, CONNECTICUT 06897

Minutes of Special Meeting Fire Department Headquarters

February 13, 2007

Present: Commissioners Rich McCarty, J. Casey Healy and Gary Mecozzi

Others: Chief Paul Milositz, Captain Kevin Czarnecki, Lt. Mike Michelsen, Lt. Greg Kitik, Firefighters Brad Carlson, Dave Chaloux, Glenn Johnson and Joe Bisenius and Director of Human Resources, Labor Relations, and Administrative Services Sarah Taffel.

A. **Call to Order:** Chairman McCarty, noting that a quorum was present, called the meeting to order at approximately 1730 hours.

B. Review of Monthly Reports

1. Deputy Chief's Report – The Commission reviewed the Deputy Chief's Report for January 2007. The Report noted that there were 117 responses by the Department during the month of January. Career training for the month included: (i) EMS shift training; (ii) water rescue suits; (iii) air bags and the K12 saw and (iv) Mobile Data Terminal ("MDT") user training. No training sessions for the Department's volunteer firefighters were conducted during January. Engine 1 returned to service on February 13, 2007 following repair to damages from motor vehicle accident. Chief Milositz reported that the installation of new carpet and tile at Station 1 had been completed and that a new water softener had been installed at Station 2. No major communication problems were reported and the Chief noted that the installation of the MDT's in the Department's vehicles had begun.
2. Fire Marshal Report – The Commission reviewed Fire Marshal Kohn's monthly report for January 2007.

C. Old Business

1. Deputy Chief Search – Director of Human Services Taffel reported that the posting for the position will close at 1600 hours on February 14, 2007. Candidates must submit a letter and a resume to Ms. Taffel by that deadline.
2. Purchase of New Engines – Chief Milositz reported that Firefighter Carlson, Apparatus Supervisor Nathanson and he were at Pierce in Appleton, WI on February 5th through 7th for the pre-build meeting. The Commission reviewed the list of changes made at the pre-build

meeting. Chief Milositz reported that said changes neither increased nor decreased the contract price for the two engines. Members of the Committee will return to Pierce in June to make a final inspection of the two engines.

3. **Budget Feedback** – Chief Milositz reported that First Selectman Brennan advised that the final budget numbers are not yet in.
4. **Awards Program** – Chief Milositz, Commissioner Mecozzi and Firefighter Carlson are finalizing a recommendation for that program.
5. **Wellness Grant** – A committee made up of Chief Milositz, Captain Czarnecki, Lt. Michelsen and Firefighter Locher met to discuss the goals and objectives of the wellness program. The Committee has requested a proposal from Peter Ronai of the Albon Center an occupational health and fitness consulting firm. Mr. Ronai has run programs for the Westport, Bridgeport and Stratford fire departments. The Committee expects to receive the proposal within the next 30 days and to have the program up and running within 3 to 6 months.

D. New Business

1. **Fire Inspector Retirement and Replacement** – Chief Milositz confirmed that Fire Inspector Bill Meehan has advised that he will retire effective April 1, 2007 to become the Chief of Safety and Hazard Materials at King Industries in Norwalk, CT. Chief Milositz reminded the Commission that a Fire Inspector must pass three modules at fire marshal's school, to wit: (i) fire inspections; (ii) hazardous materials and (iii) fire investigations. The Chief recommended postponing finding a replacement for the position until the next fire inspection class is about to begin. The Commission expressed concern that the postponement could delay hiring a new firefighter in the event that a member of bargaining unit fills the Fire Inspector's position. The Commission instructed the Chief to ascertain the date for the fire inspection module and confirm the July 1, 2007 date for the next class at the Connecticut Fire Academy.

- E. Adjournment:** At approximately 1814 hours, upon motion duly made and seconded, the meeting was adjourned.

The next scheduled meeting of the Commission will be held on March 6, 2007 at Fire Department Headquarters.

Respectfully submitted,



J. Casey Healy
Secretary - Fire Commission