

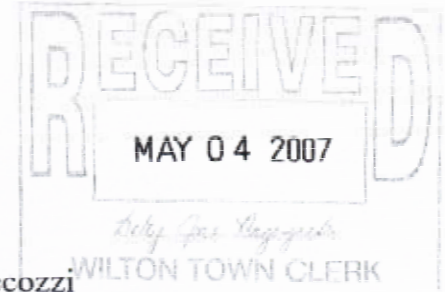


Fire Commission

236 DANBURY ROAD
WILTON, CONNECTICUT 06897

Minutes of Special Meeting Fire Department Headquarters

April 3, 2007



Present: Commissioners Rich McCarty, J. Casey Healy and Gary Mecozzi

Others: Chief Paul Milositz, Captain Karl Dolnier, Captain Stuart Carter, Lt. Mike Michelsen, Firefighters Brad Carlson, Rocco Grosso and Bill Sampson and Director of Human Resources, Labor Relations, and Administrative Services Sarah Taffel.

A. **Call to Order and Approval of Minutes:** Chairman McCarty, noting that a quorum was present, called the meeting to order at approximately 1730 hours.

1. **A MOTION** was made by Commissioner Mecozzi to approve the minutes of the Commission's monthly meeting held on January 2, 2007, special meetings held on January 20, 2007, January 24, 2007 and January 29, 2007 and monthly meeting held on February 13, 2007, which motion was seconded by Chairman McCarty and unanimously approved.

B. Review of Monthly Reports

1. **March Fire Calls** – The Commission reviewed the report entitled "Fire Calls By Nature of Call" for the period commencing March 1, 2007 and ending March 31, 2007, which report noted that there were a total of 126 calls during the month of March including 4 fire calls and 60 EMS responses.
2. **Fire Marshal Report** – The Commission reviewed Fire Marshal Kohn's monthly report for March 2007, which Report noted that Department personnel assisted the Fire Marshal at the annual Kidsfest held at the Wilton High School on March 25th and the annual Home Show held at the High School on March 31st and April 1st. At Kidsfest, children and adults were able to practice home escape in the Fire Safety House trailer after listening to a safety lesson lecture by the Firefighters. The Connecticut Chapter of the American Fire Sprinkler Association loaned its Residential Fire Sprinkler Demonstration trailer for use at the Home Show, which allowed Firefighters to explain how sprinklers operate and their application in the residential versus commercial environment.

C. **Executive Session - A MOTION** was made by Commissioner Healy to retire to Executive Session to interview Fire Inspector Candidate Rocco Grosso. Chief Milositz and Director of Human Resources, Labor Relations, and Administrative Services Sarah Taffel were invited to join the Executive Session. The motion was seconded by Chairman McCarty and unanimously

approved. The Commission, Chief Milositz and Ms. Taffel adjourned to Executive Session at approximately 1735 hours. At approximately 1750 hours, the Commission ended the Executive Session and returned to open session. A **MOTION** was made by Chairman McCarty to appoint Rocco Grosso as Fire Inspector effective April 8, 2007. The motion was seconded by Commissioner Healy and unanimously approved.

D. Old Business

1. Deputy Chief Search – Chief Milositz reported that twelve candidates for the Deputy Chief's position submitted an application and writing sample by the set deadline. The writing samples of the remaining twelve candidates were reviewed by Chief Milositz and two outside Chiefs and rated as either: Highly Recommended, Recommended, Recommended With Reservations or not Recommended. Six candidates were rated as either Highly Recommended or Recommended. The next step in the selection process is for the Personnel Search Committee to decide how many candidates will move on to the oral board, which oral board tentatively is scheduled for April 17, 2007.
2. New Engines – Chief Milositz advised the Commission that the Apparatus Committee has compiled a list of equipment required for the new engines; there are a few minor open items on the list. The Committee will finalize the list and order the equipment.
3. Budget for Fiscal Year 2008 – In response to Chairman McCarty's inquiry, Chief Milositz advised the Commission that the lift jacks requested by Apparatus Supervisor Nathanson are still in the budget. Mr. McCarty advised the Commission that First Selectman Brennan has asked Police Commission Chairman Mason and he to present the capital budget request to replace the existing aged generators at the Fire Department and at the Police Department and to add a third generator to serve the Town Hall and Town Hall Annex buildings. Chief Milositz reported that Police Captain Crosby is preparing a short power point presentation for their use at the annual Town meeting to be held on May 1, 2007.
4. Awards Program – Firefighter Carlson distributed to the Commission an "Awards and Recognition Program" that Chief Milositz, Commissioner Mecozi and he recommended the Commission adopt. The Program included the guidelines for medals and commendations, the list of medals and commendations and the commendation review process. The Commissioner thanked Firefighter Carlson for his efforts in preparing The Program. A **MOTION** was made by Commissioner Mecozi to adopt the Awards and Recognition Program, which motion was seconded by Chairman McCarty and unanimously approved.
5. Wellness Grant – Chief Milositz reported that the Wellness Committee met with Mr. Peter Ronai of the Albon Center and reviewed his proposal for health and fitness program for the Department. The Committee concluded that the program met the goals of the grant and they requested that Mr. Ronai prepare a contract. Chief Milositz will speak to Chief Financial Officer Joe Dolan regarding the procedure to be followed to enter into the contract.

E. New Business

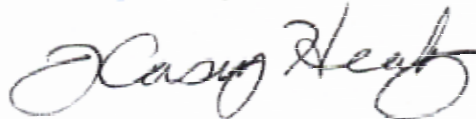
1. Commission Meeting Schedule for Balance of 2007 Calendar Year – Commissioner Mecozi advised the Commission that he can attend all regularly scheduled meetings for the balance of the year with the exception of the May meeting due to his teaching schedule that evening.

The Commission agreed to change the time of the May 1st meeting from 1830 hours to 1730 hours.

2. **Fire Department Gift Fund** – Chief Milositz recommended that the Commission approve the use of funds from the Department's Gift Fund to purchase retirement gifts for Deputy Chief George Peters, Fire Inspector Bill Meehan and Firefighter John Dwyer. **A MOTION** was made by Chairman McCarty authorizing the expenditure of not more than \$1,400 to purchase retirement gift for Deputy Chief George Peters, Fire Inspector Bill Meehan and Firefighter John Dwyer. The Motion was seconded by Commissioner Mecozzi and unanimously approved.
3. **Retirement Dinner for Fire Inspector Bill Meehan and Firefighter John Dwyer** – The Commission recognized, with thanks, the efforts of the members of the Department with respect to the retirement dinner for Messrs. Meehan and Dwyer paying particular thanks to Captain Dolnier for organizing the dinner and Firefighter Carlson for cooking the dinner that was served.
- F. **Executive Session** - **A MOTION** was made by Commissioner Healy to retire to Executive Session to discuss the status of the negotiation of the collective bargaining agreement with Local 2233 of the International Association of Firefighters. Chief Milositz and Ms. Taffel were invited to join the Executive Session. The motion was seconded by Chairman McCarty and unanimously approved. The Commission, Chief Milositz and Ms. Taffel adjourned to Executive Session at approximately 1816 hours. At approximately 1859 hours, the Commission ended the Executive Session and returned to open session. Chairman McCarty reported that no action was taken in the Executive Session.
- G. **Adjournment:** At approximately 1901 hours, upon motion duly made and seconded, the meeting was adjourned.

The next scheduled meeting of the Commission will be held on May 1, 2007 at Fire Department Headquarters; said meeting will be a special meeting commencing at 1730 hours.

Respectfully submitted,



J. Casey Healy
Secretary - Fire Commission