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WILTON FIRE COMMISSION

TOWN HALL - MEETING ROOM B
238 Danbury Road
Wilton, CT 06897
203-834-6247

Minutes of August 1, 2018

Fire Commission Regular Meeting

Present: Commissioners J. Casey Healy, Ross Tartell and Christopher Weldon (at 0811 hours).

Others: Chief Ronald E. Kanterman, Deputy Chief Mark Amatrudo, Captain Kevin Czarnecki, Fire Marshal Rocco Grosso, Deputy Fire Marshal Kevin Plank, Lieutenants Jeff Locher and Bill Sampson, Firefighters Glenn Johnson, Dave Chaloux and Mike Pryor and Apparatus Supervisor Ricky Petrizzi.

A. Call to Order: Meeting called to order at approximately 0801 hours.

B. Approval of Meeting Minutes: Upon motion duly made and seconded, the minutes of the Fire Commission's July 19, 2018 special meeting were approved 2 - 0 (Commissioners Healy and Tartell).

C. Public Comment: None.

D. Monthly Reports:

- a. **Chief's Report:** The Commission reviewed and discussed the Chief's Report dated July 31 2018.
- b. **Deputy Chief's Report:** The Commission reviewed and discussed the Deputy Chief's Report dated July 31, 2018, attached to which was the Apparatus Supervisor's Report.
- c. **Fire Marshal Report:** The Commission reviewed and discussed the Fire Marshal's activity Report July 2018.
- d. **Dive Team Report:** The Commission reviewed and discussed the Dive Team Report submitted August 1, 2018.

E. Old Business:

*Minutes have not been reviewed by this Board and may be subject to revision in future minutes.

- a. **Wilton Dispatch:** Chief Kanterman reported that he met with Police Chief Lynch to discuss on going dispatch issues, noting that he believes some progress is being made. Commissioner Weldon continues to review the Cannon Road structure fire dispatch.
- b. **Department Goals and Objectives for 2018:** The consensus of the Commission was to endorse the Department Goals and Objectives for 2018 drafted by the Chief. The Commission will review and discuss on a quarterly basis the Goals and Objectives.
- c. **Participation in the 2018 FF Testing Consortium:** Chief Kanterman has received the testing lists from IOS. Commissioner Healy and the Chief will meet with Director of Director of Human Resources, Labor Relations and Administrative Services Sarah Taffel to discuss the lists.
- d. **Station 2 Update:** Commissioner Tartell reported that the Findorak proposal to drill a well on the Wilton Land Conservation Trust property at the corner of Ridgefield Road and Keeler's Ridge Road and to extend a water line to serve Station 2 has not been signed by the Town. Commissioner Healy advised that he will contact First Selectwoman Vanderslice regarding same.

F. New Business:

- a. **Captain Promotional Exam:** Commissioner Healy reported that Chief Kanterman and he are scheduled to meet with Director Taffel to review the Job Description for the Captain's position. Commissioner Healy instructed the Chief to request a proposal from RMA to conduct the Captain's test.

G. Public Comment: Captain Czarnecki recommended that the Fire Department request an opportunity to work with the Wilton Police Department on active shooter protocols and practice. Chief Kanterman reported that Captain Blanchfield is drafting an SOP for AIA incidents.

H. Adjournment: Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 0910 hours.

Respectfully submitted,



J. Casey Healy
Commission Chairman