



Fire Commission

236 DANBURY ROAD
WILTON, CONNECTICUT 06897

Minutes of Regular Meeting Fire Department Headquarters

December 4, 2007

Present: Commissioners Rich McCarty, J. Casey Healy and Gary Mecozzi

Others: Chief Paul Milositz, Deputy Chief Mark Amatrudo, Fire Marshal David Kohn, Captain Jim Gies, Lt. Mike Michelsen, Firefighters Jeff Locher, Mike Pryor, Dan Lewis and Brad Carlson and Director of Human Resources, Labor Relations, and Administrative Services Sarah Taffel and Wilton Villager Reporter Frank MacEachern.

A. Call to Order and Approval of Minutes: Chairman McCarty, noting that a quorum was present, called the meeting to order at approximately 1830 hours.

1. **A MOTION** was made by Chairman McCarty to approve the minutes of the Commission's regular meeting held on November 6, 2007, which motion was seconded by Commissioner Mecozzi and unanimously approved.

B. Review of Monthly Reports

1. Chief's Report – Chief Milositz reported Engine 1 was struck by a motor vehicle while on scene responding to a motor vehicle accident on December 2, 2007 on Old Highway. There were no injuries and the driver of the motor vehicle was cited for driving too fast for conditions. Damage to Engine 1 is minor. The Chief also reported that Car 1 was struck while parked in Bethel, CT ; Car 1's mirror was sheered off. The other driver was not cited but a police report was filed. Chief Milositz acknowledged with thanks Apparatus Supervisor Nathanson's negotiation of the repair of Car 1 by Wilton Chevrolet for \$250 (in lieu of approximately \$3,000). The Commission noted with thanks Wilton Chevrolet's contribution. The Chief advised the Commission that he will be at the National Fire Academy in Emmetsburg, MD from January 6, 2008 through the following week conducting peer review of fire grant applications. In response to Commissioner Healy's inquiry as to the status of the upgrade of the EmergiTech system, Chief Milositz reported that problems are still being encountered. The problems do not impact service but they are a burden on record keeping. The Chief will investigate whether the Department should switch to another records management system. He will take a look at the "Fire House" software records management system. Captain Gies volunteered to review the Fire House system with the Chief.
2. Deputy Chief's Report - The Commission reviewed the Deputy Chief's Monthly Report dated December 3, 2007. The Report noted that there were a total of 128 calls for the month

of November (Fire and Alarm – 52; EMS Calls – 53 and All Other Calls – 23); raising the call volume for the year to 1,551 (Fire and Alarm – 549; EMS Calls – 674 and All Other Calls – 328). There was a significant incident during the month; a bedroom fire at 45 Heather Lane. The fire was somewhat knocked down by the occupants with a fire extinguisher; overhaul was performed by Wilton personnel. Deputy Chief Amatrudo updated the Commission on the following:

- (i) Interim Structural Response Guidelines were developed, reviewed by officers and will be implemented soon.
- (ii) Monthly officer training has been instituted; November's training focused on radio procedures, radio designations and the new Structural Response Guidelines.
- (iii) Significant amount of shift training was conducted at two structures on Old Ridgefield Road in Wilton Center, including search and rescue, forced entry and SCBA Skills Competency Review.
- (iv) EMT recertification continues in six hour training sessions while the shifts are on duty.
- (v) The pitch of the floor of the apparatus bay at Station 1 will not support the new jack system in the apparatus bay at Station 1; notwithstanding the representation of the vendor that the grade of the floor was not an issue. While solutions are being investigated, it appears likely that the jack system will be returned to the vendor.

The Commission also reviewed the Overtime Analysis dated November 25, 2007 and the Monthly Apparatus Supervisor's Report dated November 30, 2007.

- 3. Fire Marshal's Report – The Commission reviewed the Wilton Fire Marshal's Office Monthly Report dated in error May 2007, which Report noted that the Fire Marshal's office had investigated the aforementioned fire at 45 Heather Lane and determined that said fire likely was started by a discarded cigarette. Fire Marshal Kohn reported that Fire Inspector Grosso successfully completed the Fire Inspector pre-certification course. Chairman McCarty noted with thanks the articles of fire safety being generated by the Fire Marshal's office. Mr. Kohn credited Inspector Grosso for that effort, noting that Mr. Grosso's goal was to issue at least one article a month.

C. Old Business

- 1. Engine Committee – Chief Milositz presented a plaque to Firefighter Carlson, the Chairman of the Committee, which plaque noted the efforts of Firefighters Carlson, Fuoco, Johnson and Pryor and Apparatus Supervisor Nathanson with respect to the purchase and placing in service of Engine 1 and Engine 2.

D. New Business

- 1. Training Room Proposal – Deputy Chief Amatrudo reported that the Department's training room has been converted to the Department's wellness room; leaving approximately 144 sq. ft. for training. The Deputy Chief also advised that the Department lacks adequate storage space. The following options for a training room and additional storage were explored: (i) relocate the HVAC system out of the mezzanine; (ii) build out a second floor; (iii) construct a training room at Station 2; (iv) find other space at the Town Hall Campus or (v) relocate the spare Engine to Station 2 and build out into the apparatus bay area previously occupied by the spare engine. Deputy Chief recommended the relocation of the spare Engine and the

build out of the bay area. The consensus of the Commission was that the option should be explored including but not limited to cost and funding options and it was noted that input should be sought from all shifts.

- E. **Executive Session:** A **MOTION** was made by Chairman McCarty to retire to Executive Session to discuss the status of the negotiation of the collective bargaining agreement with Local 2233 of the International Association of Firefighters. Chief Milositz, Deputy Chief Amatrudo and Ms. Taffel were invited to join the Executive Session. The motion was seconded by Commissioner Mecozzi and unanimously approved. The Commission, Chief Milositz, Deputy Chief Amatrudo and Ms. Taffel adjourned to Executive Session at approximately 1903 hours. At approximately 2008 hours, the Commission ended the Executive Session and returned to open session. No action was taken in Executive Session.
- F. **Adjournment:** At approximately 2009 hours, upon motion duly made and seconded, the meeting was adjourned.

The next scheduled meeting of the Commission will be held on January 8, 2007 at Fire Department Headquarters; said meeting will be a special monthly meeting commencing at 1830 hours.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J. Casey Healy", written in a cursive style.

J. Casey Healy
Secretary - Fire Commission