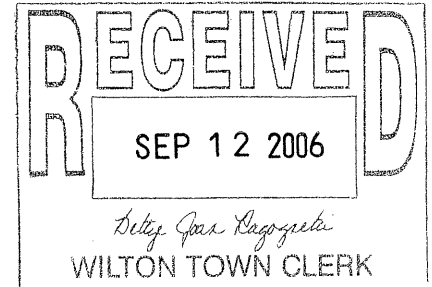


Fire Commission

236 DANBURY ROAD
WILTON, CONNECTICUT 06897

**Wilton Fire Commission
Minutes of Regular Meeting
Fire Department Headquarters**

August 1, 2006



Present: Commissioners Rich McCarty, Gary Mecozzi and J. Casey Healy

Others: Chief Paul Milositz, Captain Karl Dolnier, Captain Kevin Czarnecki, Fire Marshal David Kohn, Lieutenant Greg Kitik, Firefighters Brad Carlson, Dave Chaloux, Glen Johnson and Pat Garber, Wilton Bulletin reporter Jeff Yates and Administrative Services Manager and Director of Human Resources Sarah Taffel

A. Call to Order and Approval of Minutes: Chairman McCarty, noting that a quorum was present, called the meeting to order at approximately 1834 hours.

1. **A MOTION** was made by Chairman McCarty to approve the minutes of the Commission's special meeting held on July 11, 2006, which motion was seconded by Commissioner Mecozzi. Firefighter Carlson requested that the minutes be corrected to note that the Apparatus Committee had met with representatives of EOne, KME and American LaFrance as well as Pierce. Chairman McCarty so amended his motion and the motion was unanimously approved.

B. Review of Monthly Reports

1. Deputy Chief's Report – The Commission reviewed the Deputy Chief's Report. The Report noted that there were 140 responses by the Department during July as of July 28th, bringing the total number of responses for the year to 930. Career training for the month included: (i) EMS shift training; (ii) practice with the new records management system; and (iii) InterFire User Training for Lieutenants and senior Firefighters. Pump operations classes continued for the Department's volunteer firefighters. No problems were reported with Department facilities or apparatus and no major dispatch problems were reported; some minor dispatch issues were resolved at a meeting of the Dispatch Committee held on July 27, 2006.
2. Fire Marshal Report – Fire Marshal Kohn advised the Commission that at its meeting on August 3, 2006, the Board of Selectman is scheduled to adopt the proposed Schedule of Inspections and Permit Fees drafted by the Fire Marshal's office. Mr. Kohn also reported that Fire Inspector Bill Meehan met with a representative of Mobile-Eyes, a fire inspection software company. The Mobile-Eyes software permits the Fire Marshal or Fire Inspector to

reference, update and input information in the field, thereby expediting inspections and improving the Life Safety Division's records management. Mobile-Eyes is allowing Messrs. Kohn and Meehan to test the software during the month of August. Mr. Kohn estimated that the budget for the software, licensing and hardware for the system would be \$14,000. Mr. Kohn will update the Commission at its September meeting. Commission Chairman McCarty recommended to Mr. Kohn that he have the Town's new IT Director review the Mobile-Eyes system.

C. Old Business

1. Update on Purchase of New Engines - Chief Milositz reported that he met with First Selectman Brennan and reviewed with him: (i) the requests for proposals received from Pierce, EOne, KME and American LaFrance; (ii) the Apparatus Committee's report recommending the purchase of the Pierce engines and (iii) the Commission recommendation. The Chief passed along Mr. Brennan's thanks to the Apparatus Committee for their time investment and detailed report. Mr. Brennan instructed Chief Milositz to contact Pierce and ascertain whether Pierce can do anything to narrow the price gap between its proposal and those of EOne, KME and American LaFrance. In response to Chairman McCarty's inquiry, Chief Milositz advised that Pierce still holds in inventory engines that are grandfathered from the emissions standards that will go into effect in 2007.

D. New Business

1. Deputy Chief Search – Noting that Deputy Chief Peters is scheduled to retire in early 2007, Chief Milositz advised the Commission that it was time to commence the search process for a replacement Deputy Chief. The Chief reported that he was reviewing the current, aged job description for the position and will revise same for the Commission's review at its September meeting. Chief Milositz also reported that he would discuss the structure of the job search, the testing criteria, if any, and the recruiting process with Ms. Taffel. Chief Milositz expects to advertise the job opening in various trade magazines. In response to Chairman McCarty's question, the Chief advised that he believed there were funds within the Commission's budget to cover the cost of said advertising.

- E. **Executive Session - A MOTION** was made by Chairman McCarty to retire to Executive Session to discuss personnel matters – benefits for non-union Fire Department personnel. The motion was seconded by Commissioner Mecozzi and unanimously approved. The Commission, Chief Milositz and Ms. Taffel adjourned to Executive Session at approximately 1906 hours. At approximately 1940 hours, the Commission ended the Executive Session and returned to open session. Chairman McCarty reported that no action was taken in Executive Session.

F. Additional New Business

1. Chief Milositz Vacation – Chief Milositz reported to the Commission that he would be on vacation from August 23rd through August 27th and on September 2nd to September 10th. The Chief confirmed that he would attend the Commission's monthly meeting on September 5th and the Commission's appearance before the Board of Selectmen on that same evening.

G. **Adjournment:** At approximately 1941 hours, upon motion duly made and seconded, the meeting was adjourned.

The next scheduled meeting of the Commission will be held on September 5, 2006 at Fire Department Headquarters.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "J. Casey Healy".

J. Casey Healy

Secretary - Fire Commission