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BY: *af*

**WILTON FIRE COMMISSION**

**MEETING ROOM B – WILTON TOWN HALL  
238 DANBURY ROAD  
Wilton, CT**



**Minutes of January 16, 2019**

**Fire Commission Monthly Meeting**

- Present:** Commissioners J. Casey Healy, Ross Tartell and Christopher Weldon.
- Others:** Chief Ronald E. Kanterman, Deputy Chief Mark Amatrudo, Captains Kevin Czarnecki and Jim Blanchfield, Lieutenant Bill Sampson, Firefighters Noah Fouad, Mark Pryor, Mike Wydra and Dave Chaloux and Sarah Taffel, Director of Human Resources, Labor Relations and Administrative Services.
- A. Call to Order:** Meeting called to order at approximately 1801 hours.
- B. Approval of Minutes:** Upon motion duly made and seconded, the minutes of the Fire Commission's November 7, 2018 and December 5, 2018 meetings were approved unanimously.
- C. Monthly Reports:**
- (i) **Chief's Report:** The Commission reviewed and discussed the Chief's report dated January 8, 2019.
  - (ii) **Deputy Chief's Report:** The Commission reviewed and discussed the Deputy Chief's report dated January 11, 2019.
  - (iii) **Apparatus Supervisor's Report:** The Commission reviewed the Monthly Apparatus Supervisor's Report December 2018.
  - (iv) **Dive Team Report:** The Commission reviewed and discussed the Dive Team Report submitted January 16, 2019.
  - (v) **Fire Marshal's Report:** The Commission reviewed the Fire Marshal's Activity Report dated December 2018 and the Year-end Report.

\*Minutes have not been reviewed by this Board and may be subject to revision in future minutes.

**D. Old Business:**

- (i) **Wilton Dispatch:** The Police Department is working with dispatch personnel on simulated fire operations.
- (ii) **Captain's Exam:** Lieutenant Jeff Locher placed #1 on Captain's Test List.
- (iii) **Station #2 Renovation/ - Statement of Requirements ("SOR"):** Commissioner Healy noted that the Fire Commission meeting minutes of September 26, 2018 and November 7, 2018 report the Commission's discussion of the 26 items listed in the prior Statement of Requirements ("SOR"). Director of Public Works and Facilities Chris Burney will draft a revised SOR; working with Commission Tartell.

**E. New Business:**

- (i) **Budget FY19**
  - a) Car 6 – Failed engine will be replaced with a crate engine.
  - b) Radio project – Commissioner Healy contact First Selectwoman Vanderslice to resolve error with radio project purchase order.
  - c) 5 year Capital Plan – Chief Kanterman reported that he will recommend that the 5 Truck and 2 engines be refurbished over the next 2 years versus replacing them when they reach the end of their useful life.
- (ii) **Budget FY20** – Chief Kanterman, Deputy Chief Amatrudo and Commissioner Weldon reported that they have been working on the FY20 Budget.
- (iii) **Appointment of Personnel Search Committee for Deputy Chief of the Department position** – Upon motion duly made and seconded, the Commission unanimously approved the appointment of a Personnel Search Committee for the Deputy Chief of the Department position naming J. Casey Healy, Ross Tartell, Christopher Weldon and Sarah Taffel.

**F. Verbal Commendation – Lt. Sampson and Firefighter Fouad:** The Commission recognized with thanks the effort and courtesy made and shown by Lt. Sampson and Firefighter Fouad in changing the tire of Jesse Sanchez on a recent cold and rainy morning.

**G. Public Comment:** None.

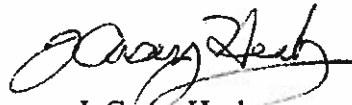
**H. Executive Session - Promotional Interview:** Upon motion duly made and seconded and unanimously approved, the Commission entered into Executive Session at

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approximately 1836 hours to interview Lieutenant Jeff Locher for the vacant Captain's position. Lt. Locher, Chief Kanterman and Director Taffel were invited attend the Executive Session. At approximately 1925 hours, the Commission ended the Executive Session. At approximately 1925 hours, the Commission ended the Executive Session. After coming out of Executive Session and upon motion duly made and seconded, the Commission unanimously approved the promotion of Lt. Jeff Locher to the position of Captain.

- I. Adjournment:** Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 1927 hours,

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Casey Healy", written in a cursive style.

J. Casey Healy  
Fire Commission