

Wilton Fire Commission

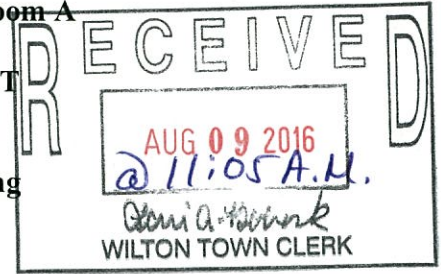
Town Hall – Annex Meeting Room A

238 DANBURY ROAD
WILTON, CONNECTICUT

Town Hall– Room B

Minutes of Monthly Meeting

July 5, 2016



Present: Commissioners J. Casey Healy, Ross Tartell and Christopher Weldon

Others: Chief Ronald E. Kanterman, Deputy Chief Mark Amatrudo, Capt. Kevin Czarnecki, Capt. Brian Elliot, Fire Marshal Rocco Grosso, Deputy Fire Marshal Kevin Plank and Firefighter Glenn Johnson.

A. Call to Order: Meeting called to order at 8:05 am.

B. Approval of Minutes: Commissioner Weldon advised that the minutes for June were not complete and will need to be approved at the August meeting.

C. Monthly Reports:

- a. **Chief's Report:** The Chief's report dated June 3, 2016 is attached. Highlights included:
 - The 2016 SOP Committee met twice during the month and completed the first draft. The entire volume was sent to all Officers for their review and comment.
 - Continued visiting the various schools to review their Emergency Operation Procedures in order to satisfy the State requirements for school emergency preparedness.
 - Chief issued a news article on the dangers of fireworks.
 - Chief received the Shift Captains' final reports and evaluations on the four probationary firefighters which will be presented to the Commission at their August meeting.
 - Chief attended the second meeting regarding a regional entry level firefighter exam amongst eight towns.
- b. **Deputy Chief's Report:** The Deputy Chief's report dated June 9, 2016 is attached. Highlights in the report included:
 - The DC advised that there were 180 calls compared to last June 2015's calls of 108 calls which showed a 3 to 5% increase year to date through June.
 - DC reported on two significant fires during June: the June 3 propane fire and the June 15 Trans Clean Truck fire at the high school.
 - There were 340 hours of training conducted during the month of June.
 - DC provided the following on the Department's Apparatus:
 - The Department has been given a construction and delivery schedule on the new Engine with an expected delivery in December 2016.

- It appears that the Dive Trailer will not be delivered until later this month as opposed to June when it was originally expected.
 - The new hydraulic rescue cutters have been received and training is now being scheduled.
 - A lawsuit has resulted from the Engine 1 accident last month. The suit was brought by the other driver.
- DC continues to revamp the schools overall Emergency Operations Plan with the Wilton School Staff.
- DC reported on the preparation by the Department for the Town 4th of July events.
- There was an active shooter drill at Silver Hill which DC served as an evaluator on.
- There were no firefighters out on injury leave during the month of June.
- c. **Fire Marshal's Report:** Fire Marshal reported the following:
 - a. The Deputy Fire Marshal finished his training and will be sworn in later today.
 - b. Comstock Community Center renovations and fire safety inspections are completed.
 - c. New Construction inspections remains low due to the fall off of new construction in Town.
- d. **Dive Team Report:** Beyond the issues discussed above, there was no Dive Team Report submitted for review by the Commission.
- e. **Apparatus Supervisor's Report:** Beyond the issues discussed above, there was no Apparatus Supervisor's Report submitted for review by the Commission.

D. Old Business:

- a. **Station 2:** Water and septic continues to be the issue with Committee about to sign a contract with Aaron Nachbar who will assist in trying to come up with solution to these issues.
- b. **Dive Team Regionalization:** DC continues to work with obtaining approvals from Norwalk Hospital and he reported there may not be strong interest from Westport, New Canaan or Ridgefield. However, they may all have interest that the truck would have SCBA cylinder refill capabilities. DC is projecting that the cost per town that participates will be approximately \$2,500 per year.
- c. **Staffing:** The Chief advised that he was putting the final touches on the White Paper and hopes to have it to the entire Commission for review and approval at the August Commission meeting. Once approved by the Commission, it will be sent to the Board of Selectmen for their review and comment.
- d. **Wilton Dispatch:** The Fire Chief met with the Deputy Chief, Police Chief along with Police Captain Conlan to review changes the Fire Department is looking to obtain. The Fire Chief noted some of the requested changes had already been implemented and others are being worked on. In addition, Captain Czarnecki conducted three training sessions with dispatch to train the new hire and refresh the current dispatchers.
- e. **Deputy Fire Marshal:** Chairman Healey put forward the motion to promote Firefighter Kevin Plank to Deputy Fire Marshal. The motion was seconded by Commissioner Weldon and passed 3-0.

E. New Business: There was no new business.

F. Public Comment: There was no public comment.

G. Adjournment: Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 8:50 AM.

Next meeting is scheduled to be held on Tuesday, August 2, 2016 commencing at 8:00 a.m. in meeting Room B at the Town Hall.

Respectfully submitted,

Christopher Weldon
Wilton Fire Commission