



WILTON FIRE COMMISSION

**Meeting Minutes of
December 6, 2023
Held Via Tele-Conference**

Present: Commissioners Casey Healy, Terrie Schwartz and John Hall

Others: Fire Chief James Blanchfield, Deputy Fire Chief John Plofkin, Apparatus Supervisor Rich Carlo

1. Call to Order: Meeting called to order at 5:00 PM

2. Approval of Minutes: Upon motion duly made (Schwartz) and seconded (Healy), the minutes of the Regular Fire Commission November 1, 2023 Meeting held were unanimously approved 2-0 at 5:02 PM.

3. Monthly Reports:

a. Fire Marshal: written report submitted.

b. Deputy Chief: written report submitted. Monthly training topics included Emergency Apparatus operations with Lt. Farrell from Waterbury, Mike Lombardi from the Seymour FD presented vehicle extrication training, Fire Dynamics and Flow path training was provided by Bridgeport FD, as well as SCBA competence quarterly training and chimney fire training and equipment review.

Capt. Blatchley, Lt. Fouad, Lt. Montgomery and Deputy FM Edwards participated in an Officer Development program which studies communication styles.

The annual Training Survey was distributed to members and the responses are being evaluated for next year's training plan.

Capt. Wilson attended NIMS 400 training.

Capt. Elliott completed updating defibrillators.

SCBA fit testing is almost completed.

PPE inspections are complete.

AS Rich Carlo has begun the annual hose testing.

DC Plofkin participated the interview process for the civilian Dispatch interview.

Safety Day at ASML was attended by DC Plofkin, FM Grosso and DFM Edwards and was well attended by approximately 500 ASML employees.

- c. Apparatus Supervisor: written report submitted. Breakdown of 5 Truck was a repair to fix the upper radiator hose. Much of the month was spent hose testing, done internally this year allowing for an inventory of detailed information on each hose for our records. AS Carlo commended the work of FF Johnson for the discovery of a problem with the ladder truck during the weekly inspections. The Commissioners voiced their appreciation regarding being informed of the accomplishments of the members of the department.

Also discussed was the purchase of the new Pumper and the pre-construction conference in April for the 5 Truck, estimated delivery in January 2025.

4. Fire Chief Report: written report submitted

Calls for month listed in written report, call volume is up to one of the highest to date.

Budget YTD- all line items as expected, except repair expenses are up.

Currently beginning the budget cycle for next fiscal year.

Emergency Management-work in progress to finalize the revised Local Emergency Operational Plan which is due by December 31. A lot of effort goes into this.

Chief Blanchfield was successful in securing EMD State grants from FY21-FY24.

There is currently no budget for Emergency Management, only CERT, working with Finance to create a separate line item in future.

Personnel-FF Tatun reached his one-year anniversary and is off probation. FF Morra had her 6 month review in November. Annual physicals are complete with Stamford Health being the primary provider.

Fairfield County Hazmat team was made an official corporation after the member municipalities agreed to formalize the team.

5. Unfinished Business:

Facilities – Station 2 window project: windows have been installed and problems discovered by Lt. Sampson and FF Pryor were addressed by the contractor. With remaining funds in the capital fund, plans are being worked on for a new kitchen headed by kitchen committee and Patricia Brandt. Communications - Deer Run tower Siting Council approval received, work being done at other sites.

6. Public Comment: none

7. New Business

At 5:54 PM, Commissioner Schwartz moved to approve 5:00 PM on the first Wednesday of each month, barring holidays, as the Fire Commission Meeting Schedule, and to continue hosting meetings electronically. Commissioner Hall SECONDED, and CARRIED 3-0-0

8. Adjournment at 5:55.

Respectfully submitted,

J. Casey Healy

J. Casey Healy, Chairperson
Fire Commission