



WILTON FIRE COMMISSION

Meeting Minutes of
January 3, 2024
Held Via Tele-Conference

Present: Commissioners Casey Healy, Terrie Schwartz and John Hall

Others: Fire Chief James Blanchfield, Deputy Fire Chief John Plofkin, Apparatus Supervisor Rich Carlo, Lt Bryan Montgomery

1. Call to Order: Meeting called to order at 5:02 PM

2. Approval of Minutes: Upon motion duly made (Schwartz) and seconded (Hall), the minutes of the Regular Fire Commission December 6, 2023 Meeting held were unanimously approved 2-0 at 5:03 PM.

3. Monthly Reports:

- a. Fire Marshal: written report submitted.
Commissioner Healy requested an update on the status of overdue inspections on next month's Fire Marshal report.
- b. Apparatus Supervisor: written report submitted. Discussed:
Ongoing Truck 5 repairs
Pump testing-done by outside company
Hose testing complete
Truck 5 truck committee meeting next week to review and prepare for upcoming pre-construction conference.
- c. Deputy Chief: written report submitted. Monthly training included:
AS Rich Carlo completed the annual refresher for tire chain
Each shift participated in a driver training refresher at Allen's Meadows
DC Plofkin attended a seminar on Operations with Captain Locher
ASML walk throughs are being held on Thursdays
Survey results are in and rope training was most requested by members
Instructors seminar will be held at the end of January
SCBA testing is complete
DC attended meeting with Wilton Police Department regarding Dispatch
DC attended a FEMA grant seminar with Patricia Brandt.

4. Fire Chief Report: written report submitted. Discussed:

Calls for month listed in written report, call volume is up with preliminary numbers.

Budget YTD- all line items as expected.

Emergency Management- working on getting its own budget line for FY25.

A needs assessment study for town buildings is being conducted to report on the present condition of buildings and will provide a suggested period of time to address needed repairs.

Fire Chief Blanchfield requests a special meeting with members of the Fire Commission to discuss increasing staffing.

5. Unfinished Business:

Facilities –

Station 2: Window project: modifications made by contractor, will need blinds by year end.

Kitchen: Plans are being worked on for planned renovation of the kitchen at Station 2.

HQ: Storage trailers being relocated in support of PD construction project.

Town Wide Communication update-Lt. Bryan Montgomery discussed switching over to new state radio system which should be up and running in June.

6. Public Comment: none

7. New Business-FY25 budget

8. Adjournment at 6:06.

Respectfully submitted,

J. Casey Healy

J. Casey Healy, Chairperson
Fire Commission