



WILTON FIRE COMMISSION

Meeting Minutes of
March 6, 2024

Held Via Tele-Conference

Present: Commissioners Casey Healy, Terrie Schwartz and John Hall

Others: Fire Chief James Blanchfield, Deputy Fire Chief John Plofkin, Apparatus Supervisor Rich Carlo, Lt. Noah Fouad, FF Dave Chaloux

1. **Call to Order:** Meeting called to order at 5:03 PM
2. **Approval of Minutes:** Upon motion duly made (Hall) and seconded (Schwartz), the minutes of the Regular Fire Commission February 7, 2024 Meeting, and Special Meetings on February 13 & 21, 2024 were unanimously approved 3-0 at 5:04 PM.
3. **Monthly Reports:**
 - a. **Fire Marshal:** written report submitted.
 - b. **Deputy Chief:** written report submitted. Discussed:
 - Training in February included bomb ordinance training by a member of the Stamford Police Department, dent meter training, quiz work for hazmat and flow pack training conducted by a Bridgeport Fire Department member.
 - Lt. Fouad completed his iLead 2 week class.
 - ASML-walk through hydrogen systems and elevator evaluation
 - New Canaan – Active Aggressor training postponed
 - Health and Safety cancer prevention program
 - Submitting FEMA paperwork for micro grant for bail out kits on March 9.
 - c. **Apparatus Supervisor:** written report submitted. Discussed:
 - No major breakdowns in February.
 - Budgets running low in apparatus accounts.
 - Truck 5 truck meeting-upcoming preconstruction meeting with manufacturer, expected delivery on track for January 2025.
4. **Fire Chief Report:** written report submitted. Discussed:
 - Call numbers about the same as last month.
 - Completed Supp EMS responder application.
 - Budget numbers for February overall on track.
 - FY'25 budget review-BOS review in progress, looking for further cuts. BOS final day for budget review is 3/8/24.

WFD projected budget increase FY'24 To FY'25 is 3.59%, most is contractual
Conducting records management meetings for a new reporting system with administrative staff
and IT.

Reading program held at Wilton Library covered in the Wilton Bulletin and Norwalk Hour.

Town operations meeting.

Site plan reviews with Fire Marshalls

Emergency Management-Chief Blanchfield and Chief Conlan working with CIRMA regarding the
town building safety/security assessment

-Town reviewing new public communications for emergency communications.

5. **New Business** - At 5:34 PM, Commissioner Schwartz MOVED to approve Capt. William Wilson's March 5, 2024 request for educational reimbursement only in the amount of \$946.76 pursuant to Article 35, ¶ C in the CBA. Commissioner Hall SECONDED, and CARRIED 3-0-0.
6. **Unfinished Business:**
Facilities-Town's Health and Safety Committee recommendations completed 60%.
Town wide Communications upgrade-New State radio system should be online in summer 2024.
Portable radios have been updated to accommodate the new state system and mobile radios will be updated in March which will allow communication between town departments.
7. **Public Comment:** none
8. **Adjournment at 5:39 PM**

Respectfully submitted,

J. Casey Healy

J. Casey Healy, Chairperson
Fire Commission