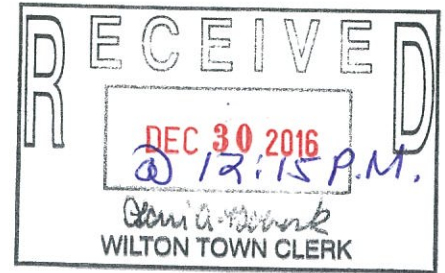




WILTON FIRE COMMISSION
236 Danbury Road
Wilton, CT 06897
203-834-6247



Minutes of Monthly Meeting

December 14, 2016

Present: Commissioners J. Casey Healy, Ross Tartel and Christopher Weldon

Others: Chief Ronald E. Kanterman, Deputy Chief Mark Amatrudo, FF Gary Fuoco, FF Brad Carlson, FF Pat Garber, Fire Marshal Rocco Grosso, Deputy Fire Marshal Kevin Plank, Apparatus Supervisor Ralph Nathanson

A. Call to Order: Meeting called to order at 8:10 am by Chairman Healy.

B. Approval of Minutes: Upon motions duly made and seconded, the Commission voted unanimously to approve the minutes of the Commission meeting held on November 9, 2016

C. Monthly Reports:

- a. **Chief's Report:** The Chief's report for the month of October was reviewed, discussed and accepted by the Commission. (copy attached)
- b. **Deputy Chief's Report:** The Deputy Chief's report for the month of October was reviewed, discussed and accepted by the Commission. (copy attached)
- c. **Fire Marshal's Report:** The Fire Marshal's report for the month of November was reviewed, discussed and accepted by the Commission. (copy attached). Fire Marshal Grosso reported that Deputy Fire Marshal Plank applied for and received a Fire Prevention Grant from FM global (insurance company) for fire prevention materials and equipment.
- d. **Apparatus Supervisor's Report:** The Apparatus Supervisor's Report was reviewed and accepted by the Commission. (a copy of the report is attached to the Deputy Chief's report). All apparatus is in service at this time.

D. Old Business:

- a. **Dive Rescue Regionalization** – The Deputy Chief provided an update on the status of the proposed regionalization of the area dive/water rescue teams. Money will be available from the Homeland Security Grant for further training. There were further discussions with Norwalk and Westport.
- b. **Wilton Dispatch** – The Chief provided an update on the status of the Dispatch Improvement Plan and recent supplemental training that has been provided to the dispatchers.

- Captain Czarnecki presented the 2nd quarterly training program, with great response from the dispatchers and police officers.
- Communications have improved, e.g. we are getting up-dates from the police officers arriving on scene, cross streets are given, etc.
- Next quarterly training will be in the March/April time frame.

E. New Business:

- a. Apparatus Supervisor Position – The Chief reported that Sarah Taffel and the Deputy Chief are working with him to finalize the updated job description. Job Description has not been posted yet. Because we will be seeking a candidate with fire apparatus experience, especially pumps, aerial devices, hydraulic rescue tools and multiple electronics, Emergency Vehicle Technician certification will be preferred. It is expected that there will be an oral interview panel with experts from outside this general area who will help in the selection of the new candidate.

F. Public Comment:

- There will be a meeting of the Station 2 Town Committee meeting this evening, December 14, 2016, regarding Station 2 renovation.
- December 23rd there will be a Holiday gathering in the Department of Public Works garage.
- December 28th there will be a fond farewell breakfast for Ralph Nathanson in Fire Department headquarters. 0900-100 hours.
- December 30th -Annual New Year's Eve Breakfast, put on by Chief Kanterman and Deputy Chief Amatrudo, Fire Department headquarters, 0800.
- CERT received a anonymous donation of Ten Thousand dollars for a new trailer for the ATV

G. Adjournment: Upon a motion duly mad and seconded, the Commission voted unanimously to adjourn the meeting at approximately 9:08 A.M.

Next meeting is scheduled to be held on Tuesday, January 4, 2017 commencing at 8:00 A.M., Town Hall Room B.

Karen Greene, Secretary WFD/BoFC