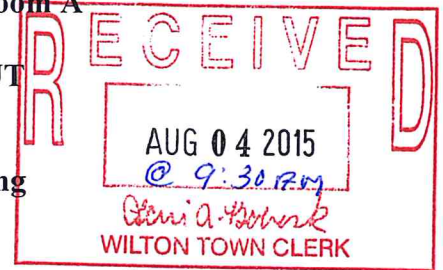


## Wilton Fire Commission

Town Hall – Annex Meeting Room A  
238 DANBURY ROAD  
WILTON, CONNECTICUT  
Town Hall – Room B

### Minutes of Monthly Meeting

July 7, 2015



**Present:** Chairman Gary Mecozzi, Commissioner Ross Tartell; and Commissioner J. Casey Healy

**Others:** Chief Ronald E. Kanterman; Deputy Chief Mark Amatrudo; Captain Kevin Czarnecki, Lieutenant Jeff Locher, Fire Fighters Joe Bisenius, Dave Chaloux, Dan Lewis, Mike Wydra, and Acting Fire Marshal Rocco Grosso.

**A. Call to Order:** Meeting called to order at 8:00 am.

**B. Approval of Minutes:** Upon motions duly made and seconded, the Commission voted unanimously to approve the minutes of the Commission meeting held on June 10, 15 and 17, 2015.

**C. Monthly Reports:**

**1. Chief's Report:** The Chief's Monthly Report dated July 1, 2015 is attached. (i); The set of revised and new SOP's have been completed and posted. They go into effect September 1, 2015. Special thank you to Fire Fighters Jim Blanchfield, Brad Carlson and Joe Bisenius. (ii); The Engine 3 committee completed specifications. Packets of specifications sent to seven manufacturers. The team creating the specifications with Deputy Chief, Mark Amatrudo, were Gary Fuoco, Chair, Kevin Plank, Bryan Montgomery, Mike Wydra and Apparatus Supervisor Ralph Nathanson. (iii); New Firefighters: Interviews by the Board of Fire Commissioners commenced June 10 and 15 for the top 8 candidates. Four were selected for hire and notified. All documents turned over to HR. (iv); Lieutenant's Exam: Conducted June 24-26. Nine personnel took the exam. Awaiting HR to promulgate a list for the Board of Fire Commissioners. Captain's Exam: (v); Vacancy posting was made for interest in taking the next Captain's exam. Ten members showed interest. Supplemental posting will be made shortly to include dates, syllabus and study guide. Exam will be October. (vi); Station 2 Renovation: Waiting to secure the \$90K for an A&E firm from the new FY budget. (vii); GIS Map Book Project: Placed an up-dated version of the books in the primary apparatus. There are 40-50 new buildings on the map as compared to the 2009 version.

**2. Deputy Chief's Report:** The Deputy Chief's report dated July 6, 2015 is attached. Many of the highlights are covered in the Chief's report. Highlights in the Report included: (i) 4 significant incidents: (ii) 315 hours of training occurred during the month; (iii); Cleaning of the Station 2 water tank is scheduled for July 8 and (iv); the department has received \$8,800 to purchase a hydraulic cutter for new vehicles – working with Lt Cassin.

3. **Fire Marshal's Report:** The Department has received a \$1,000 stipend to create a sprinkler system demonstration to support public education
4. **Dive Team Report:** No significant activity. Dive team report attached.
5. **Apparatus Supervisor's Report:** Monthly Apparatus Supervisor's report is included in Deputy Chief's report.

**D. New Business: No new business**

**E. Old Business**

1. **Dispatch/Range Road Update:** Commissioner Mecozzi gave a copy of the report to the Police Commission. Deputy Chief Amatrudo will explore the cost of an additional radio channel for dispatch.
2. **All other old business discussed in Chief's report.**

**F. Executive Session: (a); Discussion of Fire Chief Kanterman's Employment Agreement and (b); Pending Claim – Discussion of FIC Docket No. 2014-898 Proposed Settlement Agreement.** Upon motion duly made and unanimously approved, the Commissioners voted to go into Executive Session at approximately 8:46 am. Chief Kanterman was invited to join the Executive Session. At approximately 9:07 AM Chief Kanterman departed the Executive Session. Executive session ended at approximately 9:25 AM. No action taken on Chief Kanterman's Employment Agreement.

**G. Vote to accept FIC Docket No. 2014-898 Proposed Settlement Agreement.** Motion made by Commissioner Healy to accept the proposed settlement and seconded by Commissioner Tartell. Motion was unanimously approved.

**H. Adjournment:** Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 9:30 AM.

**Next meeting of Commission is scheduled to be held on Tuesday, August 4, 2015 commencing at 8:00 am in meeting Room B at the Town Hall.**

Respectfully submitted,



Ross Tartell, Secretary  
Wilton Fire Commission