



WILTON FIRE COMMISSION

REGULAR MEETING MINUTES OF JUNE 2, 2021 HELD VIA TELE-CONFERENCE

Present: Commissioners Casey Healy, Terrie Schwartz and John Hall.

Others: Deputy Chief John Plofkin, Firefighters Mike Pryor and Nick Traycheff, Fire Marshal Rocco Grosso and Director of Human Resources, Labor Relations and Administrative Services Sarah Taffel.

1. **Call to Order:** Meeting called to order at approximately 5:00 p.m.
2. **Approval of Minutes:** Upon motion duly made and seconded, the minutes of the Fire Commission's Regular Meeting held on May 5, 2021 and the Special Meeting - Executive Session and Special Meeting held on May 17, 2021 were approved 3-0.

3. **Monthly Reports:**

- A. **Fire Chief:** Deputy Chief Plotkin presented the Chief's Report for May. COVID response policies were updated with respect to travel and access to the property for vaccinated and unvaccinated persons. Response policies are closer now to those that were in effect pre-COVID, The new Apparatus Supervisor has a tentative start date of June 14th. Lieutenant Bill Wilson is scheduled for a June 4th promotion to Captain. Meetings were held with the EOC and with radio system consultants to assist with possible communication upgrades, among others. Repairs were made to Engine 2. Engine 3 will remain in service until the new Apparatus Supervisor is in place. A committee will spearhead the replacement of Truck 5. The Department is waiting for the delivery of the new Car 1.

After much discussion and research, the Wilton PD/FD Dive Team will be disbanded. The Deputy Chief and Commissioners thanked the team for its hard work and commitment over the years. While other options are being reviewed, the Department will use Westport as a primary resource and Norwalk as a back-up.

The operating and capital budgets were approved. The kitchen repairs at Headquarters should begin in July and should be fully operational by late summer. Needed repairs at Station 2 will be prioritized during the second week of

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June. A productive meeting regarding water options at Station 2 was held with Findorak and Sons, Inc. The issue of construction costs versus budgeted costs for the kitchen repairs was discussed.

- B. Deputy Chief:** EMS training for the month focused on infant and children medical emergencies. Discussions were held regarding the Town's water supply and tanker operations as a majority of the Town lacks hydrants for fire suppression. An Old Farm Road home was donated to the Department and used for simulated fire scenarios. Firefighters Pat Garber and Mike Pryor attended a swift water operational training program on the Housatonic River. Sexual harassment training will be completed by the end of the month. Firefighter Traycheff completed required incident management system training.

All PPE was inspected. CIRMA inspections were completed at Headquarters and Station 2. Issues cited in the CIRMA report are being identified and addressed. Captain Elliott created new, smaller COVID supply boxes. Rapid Intervention Equipment labels were added to all vehicles. Signal 99 protocol will be implemented in the next few months. Clean Harbors will remove foam products identified as carcinogenic. Old paint and fluids were removed from Station 2 by Firefighter Gary Fuoco.

C. Fire Marshal: There were no questions regarding the Fire Marshal's Report.

- 4. Unfinished Business:** Unfinished business was covered in the Chief and Deputy Chief reports.
- 5. New Business:** Upon motion duly made and seconded, the Fire Commission voted unanimously to approve Lieutenant Wilson's request to carryover 36 hours of vacation and Deputy Chief Plofkin's request to use 5 days of personal time.
- 6. Public Comment:** None. .
- 7. Adjournment:** Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 5:27 p.m.

Respectfully submitted,

/s/ J. Casey Healy

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Fire Commission

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