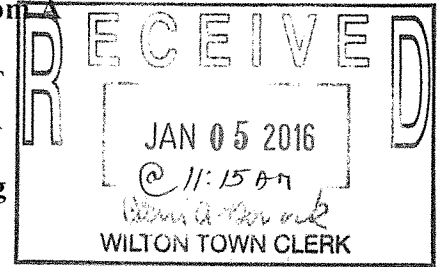


Wilton Fire Commission

Town Hall – Annex Meeting Room
238 DANBURY ROAD
WILTON, CONNECTICUT
Town Hall Annex – Room A

Minutes of Monthly Meeting

December 1, 2015



- Present:** Chairman Gary Mecozzi, Commissioner Ross Tartell, and Commissioner J. Casey Healy
- Others:** Chief Ronald E. Kanterman, Deputy Chief Mark Amatrudo, Captains Kevin Czarnecki and Jim Blanchfield, Firefighters, Glenn Johnson, Bryan Montgomery, and Eric Tucker, Fire Marshal Rocco Grosso, Apparatus Supervisor Ralph Nathanson, and Fire Commission Nominee Chris Weldon
- A. Call to Order:** Meeting called to order at 8:00 am.
- B. Approval of Minutes:** Upon motions duly made and seconded, the Commission voted unanimously to approve the minutes of the Commission meeting held on November 3, 2015.
- C. Approval of Minutes:** Upon motions duly made and seconded, the Commission voted unanimously to approve the minutes of the Special Commission meeting held on November 19, 2015.
- D. Monthly Reports:**
- Chief's Report:** Brian Elliott and James Blanchfield were sworn in as Captains and William Sampson and William Wilson were sworn in as Lieutenants for the Wilton Fire Department on November 19, 2015. The Chief's Monthly Report dated December 1, 2015 is attached. Highlights in the report included: (i) Attended monthly meeting of the School District Emergency Operating Plan Committee; (ii) Met with Soundview Medical Associates and Sarah Taffel to line up annual medical exams for Fire Department personnel; (iii) Held the monthly Fire Officers meeting. A Train-the-Trainer session was included for the new self-rescue/emergency bailout equipment; (iv) Participated with the Office of the Fire Marshal at Middlebrook School to deliver fire safety awareness programs to students and faculty; (v) Met with Sarah Taffel and officials of IAFF Local 2233 to discuss the new Deputy Fire Marshal job description.
 - Deputy Chief's Report:** The Deputy Chief's report dated November 30, 2015 is attached. Highlights in the report included: (i) One significant incident - a camper fire. Total incidents for the month were 119; (ii) 449 hours of training occurred during the month; (iii) Truck 5 returned to service; (iv) New engine – contract reviewed and will be submitted to Board of Selectman for approval on December 7th, 2015; (v) Next Gen is now on Fire Marshal, Fire Chief, Deputy Fire Chief and Dispatch office technology so that they can now modify information in the system; (vi) Participated in Annual Statewide Emergency Management Exercise and Emergency Operations Center; (vii)

Reviewed and approved planning documents for the December tabletop CERT training exercise.

3. **Fire Marshal's Report:** The Fire Marshal is monitoring and supporting a large number of significant building and renovation projects in town. The remaining schools for fire safety education programs are: Our lady of Fatima and Cider Mill.
4. **Dive Team Report:** Conducted training. No call outs.
5. **Apparatus Supervisor's Report:** Apparatus Supervisor Nathanson provided his monthly report.

E. New Business:

1. **2016 Meeting Schedule:** Upon motions duly made and seconded, the Commission voted unanimously to set the Fire Commission 2016 meeting schedule to meet at 8:00 am on the first Tuesday of each Month.

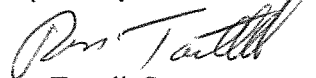
F. Old Business: Deputy Fire Marshal position – Opening posted on 11/20/15 for 10 days. This will be followed by supplemental posting on 11/30/2015. The written and oral boards are scheduled for February 4 & 5, 2016. The successful candidate will be designated as a “DFM Trainee” and will attend mandatory school for 5 months in order to obtain certifications in code enforcement, hazardous materials storage codes, and fire and arson investigation. Upon successful completion of certification courses and becoming certified by the Office of the State Fire Marshal, the Wilton Fire Commission formally will appoint the DFM.

G. Good and Welfare: The Commissioners introduced Fire Commissioner Nominee Chris Weldon who, after being sworn in, will join the Fire Commission in 2016. The Commissioners congratulated Brian Elliott and James Blanchfield on their promotion to Captain and William Sampson and William Wilson on their promotion to Lieutenant.

H. Adjournment: Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 8:26 AM.

Next meeting is scheduled to be held on Tuesday, January 5, 2015 commencing at 8:00 am in meeting Room B at the Town Hall.

Respectfully submitted,



Ross Tartell, Secretary
Wilton Fire Commission