



WILTON FIRE COMMISION

REGULAR MEETING MINUTES OF FEBRUARY 2, 2022 HELD VIA TELE-CONFERENCE

Present: Commissioners Casey Healy, Terrie Schwartz and John Hall.

Others: Fire Chief James Blanchfield, Deputy Chief John Plofkin, HR Director Sarah Taffel, Selectman Ross Tartell, Apparatus Supervisor Rich Carlo, LT Bill Sampson, FF's Dave Chaloux, Gary Mandel, Admin Sec Cathy Horn

1. **Call to Order:** Meeting called to order at approximately 1700 hrs.
2. **Approval of Minutes:** Upon motion duly made and seconded, the minutes of the Fire Commission's Regular Meeting held on January 5, 2022 meeting minutes approved 3-0

3. Executive Session

Motion made to enter into executive session at 1701hrs

Regular meeting reconvened at 1803hrs

No action taken in executive session

4. Monthly Reports:

- A. **Fire Marshal:** No questions on Fire Marshal Rocco Grosso monthly report.
- B. **Deputy Chief:** Brief discussion per DC report, summarized all training completed in January. Active Aggressor training to be held in March 2022. Outside Instructor training on N95 "Train the Trainer" Fit Testing, so that OSHA required fit testing will be completed in house.
- C. **Apparatus Supervisor:** Advised Commission no major repairs at this time. Minor repairs to oil burner and stand-by generator. Future items may require a decision of replacement vs repairing. Tire replacement program discussed. T5 Committee continues to move forward, most of January, committee developed specifications for Truck-5 replacement.

*Minutes have not been reviewed by this Board and may be subject to revision in future minutes.

5. **Chief Report:** Update given on FY 22 Budget. Overtime increase due to COVID-19, retirement, long term injuries. FY23 Budget preparation on going. Budget able to stay close to previous years, did request an increase to the testing/certification line item as department did a much more thorough audit of required equipment/apparatus annual testing requirements. Discussion on other funding sources for COVID-19 expenses. Radio Project moving forward, with attention to town needs and new state system.

6. **Unfinished Business**

A. **Facilities:**

- i. **HQ Kitchen -Status** Kitchen cabinets are currently being built.
- ii. **Station 2 updates** – 2nd Bathroom almost completed, demo of main bathroom will begin this month.

B. **Vacant Lieutenant Position:** Examination for open lieutenant's position moving forward, will be held at Wilton Library on March 29, 30 and 31.

7. **New Business**

A. **FY23 Fire Department Budget:** FY23 Budget submitted to Town, meeting with Board of Finance on February 9, 2022.

8. **Public Comment:** No Public comment received.

9. **Adjournment:** Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 1830hrs

Respectfully submitted,

J. Casey Healy

J. Casey Healy, Chairperson
Fire Commission