

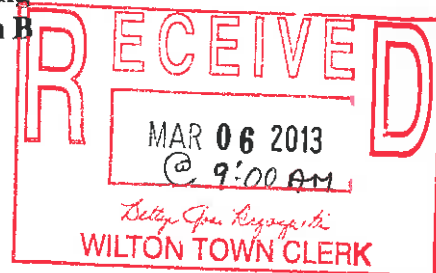


Fire Commission

236 DANBURY ROAD
WILTON, CONNECTICUT

Minutes of Regular Meeting
Town Hall, Meeting Room B

February 5, 2013



Present: Commissioners Casey Healy and Troy Ellen Dixon

Fire Department Personnel

Chief Paul Milositz; Deputy Chief Mark Amatrudo

LT Gregg Kitik

FF Joe Bisenius; FF Jim Blanchfield; FF Dave Chaloux; FF Pat Garber;

FF Glenn Johnson

Absent: Commissioner Gary Mecozzi

A. Call to Order: Meeting called to order at 0802 hours.

B. Approval of Minutes: No Minutes submitted for approval.

Monthly Reports

Report of the Chief: WFD budget for FY2014 presented to BOS on Jan 29. Reflects 1.8% increase over prior year but does not include possible increases as a result of changes in Collective Bargaining Agreement. WFD working with Finance Director to identify areas for possible reduction.

Awards Committee to include Commissioner Mecozzi and FF Brad Carlson. Once members are confirmed, meeting(s) will be scheduled.

Report of the Deputy Chief: Commission reviewed Monthly Report of Deputy Chief dated February 5, 2013. Full report attached.

Total incidents for month of January at 147; consistent with prior month at 145 but 20% higher than same month in prior year, primarily due to hazardous conditions/good intent calls as a result of high winds and numerous downed trees/wires. Significant incidents include structure fire (Jan 2); chimney fire (Jan 18); dumpster fire (Jan 26).

Other highlights include:

- Report on monthly officers meeting (cancelled due to illness of several participants); training hours; special team reports; apparatus & equipment (report delayed; all apparatus in service); facilities.
- Apparatus Mobile Computers: A number of MDT units stopped working over the past month. NexGen, Wilton IT and WPD worked to resolve issues, which appear to be due to recent software updates.

- Finance & Current Year Budget: YTD expenses are approx \$98,000 over budget in Overtime & Shift Coverage. Budget overages are anticipated to continue into June, at which time three new FFs will have completed Academy training and on-shift orientation. Actual expenses for Overtime & Shift Coverage are estimated at approx \$829,000 vs. \$499,000 budget, which has been reflected in recent budget submission.
- FY2014 Budget: Efforts to reduce budget include postponing planned staff vehicle replacement to a future year and increasing revenue projections, resulting in a net budget reduction of \$52,000. Additional \$18,000 reduction may be realized if AFG Program grant is approved/funded. No bonded capital projects are included; all capital projects are operational – e.g., bunker gear washer/dryer; thermal imagers; electrical work; CERT vehicle.
- Replacement Engine Tanker: RFP has been published and distributed to five apparatus vendors – E-One; KME Kovatch; Pierce; Marion; Smeal. Sealed bids are due 11a on Feb 19. Once bids are opened and logged, all submissions will be reviewed overall several weeks to select best overall bid.
- WVAC: Informal monitoring of EMS calls continues to ensure that WFD is properly dispatched. Chief, WVAC President and WPD Chief have met to develop criteria and procedure for simultaneous WFD dispatch on EMS calls.
- Open Positions: FF candidates are scheduled for Feb 12 swearing-in; will report to Fire Academy the following morning for 14-week Recruit Training Program.

C. Old Business: None.

D. New Business: Two priorities in coming months are onboarding new recruits and FY2014 budget.

E. Public Comment: None.

F. Adjournment: Upon a motion duly made and seconded, Commission voted unanimously to adjourn at 0829 hours.

Next scheduled meeting of Commission will be held Tuesday, March 5, 2013 at Town Hall, Meeting Room B; said meeting will be a regular monthly meeting commencing at 0800 hours.

Respectfully submitted,



Troy Ellen Dixon, Secretary
Wilton Fire Commission