



Fire Commission

236 DANBURY ROAD
WILTON, CONNECTICUT

Minutes of Regular Meeting Fire Department Headquarters

June 1, 2011

SEP 20 2011
9:50 A.M.

Present: Commissioners Casey Healy, Gary Mecozzi and Troy Ellen Dixon

Fire Department Personnel

Chief Paul Milositz; Deputy Chief Mark Amatrudo; CPT James Gies;
LT Thomas Cassin; FF Joe Bisenius; FF David Chaloux; FF Jeff Locher;
FF Kevin Plank

- A. **Call to Order:** The meeting was called to order at 1831 hours.
- B. **Approval of Minutes:** No Minutes were submitted for approval.
- C. **Monthly Reports**

- 1. **Report of the Chief:** Provided as New Business agenda item.
- 2. **Report of the Deputy Chief:** The Commission reviewed the Monthly Deputy Chief's Report dated May 31, 2011. The full report is attached, including Apparatus and Fire Marshall Reports.

The report noted that there were a total of 117 incidents for the month of April – 32 Fire & Alarms, 47 EMS and 38 All Other; bringing the YTD incident total to 591 – 173 Fire & Alarms, 243 EMS and 175 All Other. April 2011 incidents represent a 14% increase in total incidents over the same month last year. Majority of the increase was in the area of other incidents, spread out over a number of incident types. The report noted that there were a total of 133 incidents for the month of May – 35 Fire & Alarms, 58 EMS and 40 All Other; bringing the YTD incident total to 724 – 208 Fire & Alarms, 301 EMS and 215 All Other. May 2011 incident totals approximated those in the same month last year. Total YTD incidents continue to exceed that of the prior year by approximately 17%, with the increase primarily due to Fire & Alarms and EMS. There were no significant incidents during the months of April and May.

Other highlights include:

- To minimize overtime, officers' meetings were not held in April or May.
- A total of 530 hours of training were reported during the month of April, which is well above the monthly goal of 315 hours. A total of 305 hours of training were reported during the month of May, which is slightly below the monthly goal.

- Engine/Tanker 4 was out-of-service for three hours to repair an electrical problem.
- The NexGen police and dispatch software was implemented on May 23. The interface between NexGen and Firehouse Software was tested and implemented on May 25. The FD portion of CAD, mobile software for apparatus and chief cars, and automatic vehicle location and mapping software have not yet been completed and will be discussed at a June 2 meeting.
- First Selectman included regionalization of dispatch in public presentation, highlighting long-term cost savings and innovative approach. WVAC is moving dispatch to Southwest C-MED for one year beginning July 2011. Wilton FD working with WVAC and Wilton PD to develop logistics and ensure that there are no delays in dispatch of first responder units. Whether WVAC decision impacts/delays regionalization of dispatch to be determined.

D. Old Business

1. **Federal Assistance to Firefighters Grant.** The Sprinkler System designed by CPT Czarnecki has been sent out for bid. A meeting has been scheduled for June 7 with the Office of the State Fire Marshall to review plans for the Training Room. Both projects will be substantially paid for with funds from the Federal Assistance to Firefighters Grant.
2. **NexGen Software Project Update.** Covered in Report of the Deputy Chief.
3. **Budget.** Final adjustment to FY12 budget reflects \$20K reduction in training expense and capital operating. Budget includes funding for replacement of Engine/Tanker 4. Shift Coverage and Overtime estimated to be approximately \$45,000 over budget for FY11 due to open position, storm coverage and kayak incident.

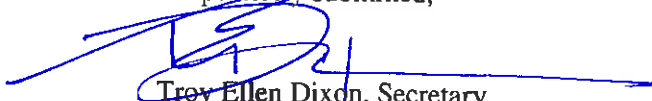
E. New Business

1. **Vacation Carryover.** Upon the recommendation of Chief Milositz, who advised that this is standard practice, a motion was made and duly seconded to approve the written request from LT Michelsen, who is currently on extended sick leave, to carryover 240 hours of vacation into the next fiscal year. The motion was approved unanimously. No additional carryovers have been requested or are anticipated.

F. Adjournment: Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at 1901 hours.

The next scheduled meeting of the Commission will be held on Wednesday, July 6, 2011 at Fire Department Headquarters; said meeting will be a regular monthly meeting commencing at 1830 hours.

Respectfully submitted,


Troy Ellen Dixon, Secretary
Wilton Fire Commission