

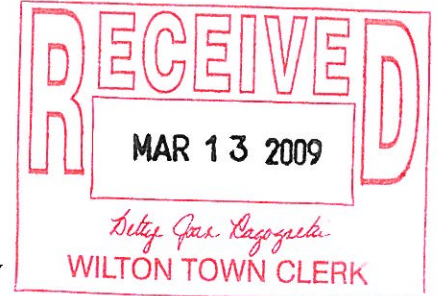


Fire Commission

236 DANBURY ROAD
WILTON, CONNECTICUT 06897

Minutes of Special Meeting Fire Department Headquarters

February 5, 2009



Present: Commissioners Rich McCarty, Gary Mecozzi and J. Casey Healy

Others: Chief Paul Milositz, Deputy Chief Mark Amatrudo, Captain Kevin Czarnecki, Lieutenants Mike Michelsi and Lou Iannacone and Firefighters Mike Pryor, Glen Johnson, Gary Fuoco, Joe Bisenius and Jeff Locher.

A. Call to Order and Approval of Minutes: The meeting was called to order at approximately 1831 hours. A **MOTION** was made by Chairman McCarty to approve the minutes of the Commission's special meeting held on January 14, 2009 which motion was seconded by Commissioner Mecozzi and unanimously approved.

B. Review of Monthly Reports

1. Chief's Report – The Commission reviewed a letter from Captain Czarnecki to Chief Milositz regarding the efforts made by Wilton firefighters on January 28, 2009 in the extrication of two individuals at a fatal motor vehicle accident on Rte. 33/Dudley Road. Captain Czarnecki requested a Meritorious Unit Citation be awarded to "C" Shift (Lieutenant Iannacone and Firefighters Coon, Bisenius, Fuoco and Wilson) and off duty Captain Dolnier who also responded to the scene. The consensus of the Commission was that the Service Awards Committee meet to consider the request.

Aquarion responded to the Chief's request for information regarding hydrants located in Town. Aquarion last inspected the Town's hydrants in 2008. No flow tests have been conducted since 2001. Chief Milositz will review response and provide further summary for the Fire Commission.

Chief Milositz advised the Commission that the Department is preparing a response to ISO's "pre-survey information request."

2. Deputy Chief's Report – The Commission reviewed the Deputy Chief's Monthly Report dated February 3, 2009. The Report noted that there were a total of 153 calls for the month of January (Fire and Alarm – 41; EMS Calls – 79 and All Other Calls – 33). The only significant incident during the month was a fatal motor vehicle accident on Westport Road previously noted requiring extrication of two patients.

A total of approximately 252 hours of training were conducted during the month of January. Company level training early in the month focused mostly on orientation and training for new Firefighter Kevin Plank. His orientation and training were completed and he was placed on his regular shift effective January 10, 2009.

The apparatus floor jacks were delivered, successfully tested and usage training was provided during January. The new generator for Fire Headquarters was installed and successfully tested during the month.

Approximately \$55,000 of unbudgeted expense has accumulated as a result of the replacement of Firefighter McCarthy. Year to date, substantially all of that unbudgeted expense has been absorbed by under spending in vacation and other expense areas, however, those expenses are expected to reach budgeted levels as the fiscal year progresses. The Department continues to control overtime and shift coverage where possible and is monitoring spending versus budget on a monthly basis.

The fiscal year 2010 budget review was completed at the Board of Selectmen meeting on January 27, 2009. A number of questions regarding various accounts, especially shift coverage and overtime, were fielded. It was recommended by Chief Financial Officer Joe Dolan that the Department reconsider postponing the replacement of the HVAC system at Fire Headquarters because of the uncertain economic times and the fact that the capital project may not be approved in a future year.

The Commission reviewed the Apparatus Supervisor's monthly report for January 2009, which report noted that Engine 1 slid into a stone pillar damaging the bumper and related parts. Unbudgeted expenditures for tire replacement will be required mostly due to wear and tear caused by the Route 7 construction. Cost of tires in excess of budgeted funds will be taken from the budgeted vehicle maintenance supplies account.

3. Fire Marshal's Report – The Commission reviewed without comment the Fire Marshal's Monthly Report dated January 2009. The Report noted that awards and presentations were made to winners of the local competition of the annual Connecticut Fire Prevention Poster Contest. Two posters from the fourth and fifth grades have been sent to the county level competition. Wilton Firefighters Local 2233 supported the contest with savings bond awards for the winter.

C. Old Business

1. Discussion and Consideration of Approval for Records Management System – Having reviewed products of 4 major vendors, recommendation of the study committee was to purchase the Firehouse records management system. Consensus of the Commission was that purchase should be made as authorized in the Department's 2009 budget.
2. Discussion of FY2010 Budget Presentation and update. Chief Milositz reported that he received no feedback from the aforementioned presentation to the Board of Selectmen.

D. New Business:

1. Acceptance of Draft Report for Review by the Fire Commission on Communications and Dispatch. Chief Milositz distributed a draft of the Report on Communications and Dispatch and requested that the Fire Commission review same and offer comments and questions. The Report was drafted by Chief Milositz and Deputy Chief Amatrudo with input from officers and Firefighters. Consensus of the Commission was that the report should be reviewed by Lieutenant Michelsen and Lieutenant Iannocone in their capacity as current and former Fire Department members of the Wilton Dispatch Committee.
- E. **Adjournment:** At approximately 1913 hours, upon motion duly made and seconded, the meeting was adjourned.

The next scheduled meeting of the Commission will be held on March 3, 2009 at Fire Department Headquarters; said meeting will be a regular monthly meeting commencing at 1830 hours.

Respectfully submitted,



J. Casey Healy
Secretary - Fire Commission