



Fire Commission

236 DANBURY ROAD
WILTON, CONNECTICUT 06897

Minutes of Special Meeting Fire Department Headquarters

July 14, 2009



Present: Commissioners Rich McCarty (Chairman McCarty arrived at the meeting at approximately 1845 hours), J. Casey Healy and Gary Mecozzi

Others: Chief Paul Milositz, Deputy Chief Mark Amatrudo, Fire Marshal Captain Kevin Czarnecki, Lieutenants Mike Michelsen and Tom Cassin, Firefighters Jeff Locher, Mike Pryor and Tom Coon and Director of Human Resources, Labor Relations, and Administrative Services Sarah Taffel (Ms. Taffel arrived at the meeting at approximately 1850 hours).

A. Call to Order and Approval of Minutes: Acting Chairman Mecozzi, noting that a quorum was present, called the meeting to order at 1833 hours. **A MOTION** was made by Acting Chairman Mecozzi to approve the minutes of the Commission's regular monthly meeting held on June 2, 2009, which motion was seconded by Commissioner Healy and approved.

B. Review of Monthly Reports

1. Chief's Report – Chief Milositz advised the Commission that he spent the week of July 6th in MD assisting with the peer review of applications under the Assistance to Firefighters Act Grant. He noted that the Wilton Fire Department has a grant application pending to upgrade the Department's breathing apparatus. The Chief reported that the Town's emergency service providers' planning and execution of the plans for the annual 4th of July celebration had gone well. Lastly, Chief Milositz reminded the Commission that he would be on vacation the week of August 3rd.
2. Deputy Chief's Report – The Commission reviewed the Deputy Chief's Monthly Report dated July 6, 2009. The Report noted that there were a total of 144 calls for the month of June (Fire and Alarm – 45; EMS Calls – 72 and All Other Calls – 27), bringing the call total for the year to 849 (Fire and Alarm – 214; EMS Calls – 459 and All Other Calls – 176). There were no significant incidents during the month of June.

Deputy Chief Amatrudo advised the Commission that 258 hours of training were conducted during the month, including preplanning at the corporate office park located at 10 and 20 Westport Road and hazardous materials decontamination. The Deputy Chief reported that John Savarese – the Town's IT Director, Chief Milositz, Fire Marshal Kohn, Fire Inspector Grosso and the Deputy Chief had met to discuss the implementation of the Firehouse records

management software. The vendor will be at the Department in late July to complete installation of the software and test the system. The Deputy Chief also reported that the mobile data terminals ("MDT's") in the Department's apparatus and staff cars remain in the testing mode. Commissioner Healy questioned when the MDT's will become operational; noting that the MDT's have been non-operational month after month after month. Deputy Chief Amatrudo advised that the Town has threatened to file suit versus EmergiTech – the MDT vendor in the event the operational issue remains unresolved. The Commission requested that IT Director Savarese attend the Commission's August meeting in the event the issue is not resolved prior to that meeting. Subject to receipt of final budget figures, the Deputy Chief reported that it appears the Department came in approximately 2% below budget for the fiscal year ended June 30, 2009; well above the 1 ½% goal that the Department committed to at the request of the Board of Selectmen. The Deputy Chief also reported that the Department had received the final report from ISO. The Town's ISO ratings remain at 4 for hydranted areas and 9 for non-hydranted areas.

The Commission reviewed without comment the Monthly Apparatus Supervisor's Report dated June 2009, noting that all Department apparatus was in service during the month of June.

3. Fire Marshal's Report – The Commission reviewed the Fire Marshal's Monthly Report dated June 2008. Commissioner Healy requested that a comparison be provided the Commission regarding inspection year to date in 2009 versus 2008.

C. Old Business

1. Draft Report on Communications and Dispatch – Chief Milositz advised the Commission that he needs to move forward with the Report, noting that he had received comments regarding same from Chairman McCarty. Commissioners Healy and Mecozzi advised that they would provide their comments regarding the Report. Lt. Michelsen submitted a letter to Chief Milositz dated July 7, 2009 with his comments regarding the Report and provided copies of the letter to the Commission. Lt. Michelsen is one of the Department's representatives on the Dispatch Committee. Lt. Michelsen advised the Commission that his predecessor, Lt. Lou Iacono, would submit his comments regarding the Report to the Chief and the Commission.

D. New Business: There was no new business.

E. Executive Session – A MOTION was made by Commissioner Mecozzi to retire to Executive Session to discuss a personnel matter. Chief Milositz, Deputy Chief Amatrudo and Director of Human Resources Taffel were invited to join the Executive Session. The motion was seconded by Commissioner Healy and unanimously approved. The Commission, Chief Milositz, Deputy Chief Amatrudo and Ms. Taffel adjourned to Executive Session at approximately 1851 hours. At approximately 1921 hours, the Commission ended the Executive Session and announced that no action had been taken.

F. Adjournment: At approximately 1922 hours, upon motion duly made and seconded, the meeting was adjourned.

The next scheduled meeting of the Commission will be held on August 4, 2009 at Fire Department Headquarters; said meeting will be a regular monthly meeting commencing at 1830 hours.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J. Casey Healy", with a stylized flourish at the end.

J. Casey Healy
Secretary - Fire Commission