

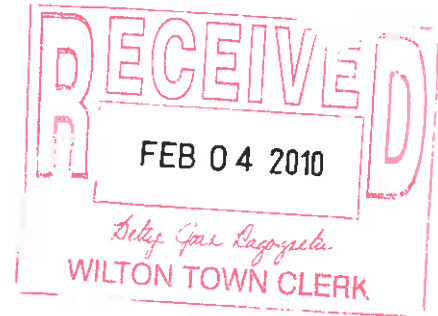


## Fire Commission

236 DANBURY ROAD  
WILTON, CONNECTICUT 06897

### Minutes of Regular Monthly Meeting Fire Department Headquarters

September 1, 2009



Present: Commissioners Rich McCarty and J. Casey Healy.

Others: Chief Paul Milositz, Deputy Chief Mark Amatrudo, Captain Kevin Czarnecki, Lieutenants Mike Michelsen and Tom Cassin, Firefighters Glen Johnson, Bill Wilson, Jeff Locher, Mike Pryor and Tom Coon and Information Systems Director John Savarese.

**A. Call to Order and Approval of Minutes:** Chairman McCarty, noting that a quorum was present, called the meeting to order at 1838 hours. **A MOTION** was made by Chairman McCarty to approve the minutes of the Commission's regular meeting held on July 14, 2009, which motion was seconded by Commissioner Healy and approved.

#### **B. Review of Monthly Reports**

1. Chief's Report – Chief Milositz reported a mutual aid call to New Canaan for a garage fire with property loss; unfortunately, it was Wilton Lieutenant Michelsen's garage. The Chief reminded the Commission that on September 11, 2009, the 8<sup>th</sup> annual 9/11 Memorial Ceremony will be held at Station 1. A letter was received from State Fire Marshal's office confirming that training requirements for Fire Marshal David Kohn and Firefighter Rocco Grosso had been met.
2. Deputy Chief's Report – The Commission reviewed the Deputy Chief's Monthly Report dated August 31, 2009. The Report noted that there were a total of 127 calls for the month of August (Fire and Alarm – 48; EMS Calls – 56 and All Other Calls – 23) bringing the call total for the year to 1,115 (Fire and Alarm – 315; EMS Calls – 573 and All Other Calls – 227). The only significant incident during the month was a fire involving a Town of Wilton dump truck on School Road. The Fire Department will host a Connecticut Light & Power "electrical" safety training session in September; members of the Department of Public Works, the Police Department, the Wilton Volunteer Ambulance Corps and CERT will be invited to same.

A total of 490 hours of training were input during the month including incident command and common sense firefighter safety and decision making. Assigned training topics for September include vehicle extrication, annual apparatus pump operator training and a multi-town tanker operations drill.

The Deputy Chief advised the Commission that the initial installation of the Firehouse software took place in late July. Since then, the focus has been on data conversion which should be completed in early September.

The Department is awaiting final reports from the Finance Office but it appears the Department budget for fiscal year 2009 will be more than 2% below the proposed budget for the year. Mid-year estimate is that Shift Coverage & Overtime for the fiscal year 2010 would be approximately \$525,000. At this point, \$476,000 has been spent for the fiscal year, even though \$55,000 of overtime expense was incurred in connection with the resignation of Firefighter McCarthy and the hiring of Firefighter Plank.

The Commission reviewed the Apparatus Supervisor's monthly report for August. As a result of the ongoing construction of the expansion of US Route 7, tires continue to experience road damage; with said tires replaced. The Department hopes to stay within the current fiscal year budget.

3. Fire Marshal's Report – The Commission reviewed without comment the Fire Marshal's Monthly Report for July 2009. The Fire Marshal's Reports for August and September will be reviewed at the Commission's October meeting.

**C. Old Business** – No old business.

**D. New Business**

1. Presentation by Information Systems Director John Savarese – A chronology of EmergiTech Mobile Data Terminals ("MDT's") purchase and installation was distributed and reviewed. The Department continues to experience problems with the MDT's and discussion was had regarding whether EmergiTech should be replaced as the service provider. Mr. Savarese advised the Commission that replacing EmergiTech likely was not viable for the reason that the purchase and installation of new software would be a major capital expense. He will pursue EmergiTech for solutions that will make the MDT's operational.

**E. Adjournment:** Upon motion duly made and seconded, the meeting was adjourned at 1941 hours.

**The next scheduled meeting of the Commission will be October 6, 2009 at Fire Department Headquarters; said meeting will be a special meeting commencing at 1830 hours.**

Respectfully submitted,



J. Casey Healy  
Secretary - Fire Commission