

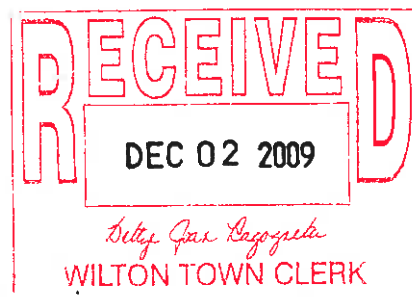


Fire Commission

236 DANBURY ROAD
WILTON, CONNECTICUT 06897

Minutes of Special Meeting Fire Department Headquarters

October 7, 2009



Present: Commissioners Rich McCarty, J. Casey Healy and Gary Mecozzi

Others: Chief Paul Milositz, Deputy Chief Mark Amatrudo, Captain Kevin Czarniecki and Firefighter Gary Fuoco (Captain Czarniecki and Firefighter Fuoco attended the meeting at approximately 1905 hours following their return from mutual aid call in New Canaan).

A. Call to Order and Approval of Minutes: Chairman McCarty, noting that a quorum was present, called the meeting to order at approximately 1838 hours. A **MOTION** was made by Commissioner Mecozzi to approve the minutes of the Commission's special meeting held on September 2, 2009, which motion was seconded by Commissioner Healy and unanimously approved.

B. Review of Monthly Reports

1. Chief's Report – Chief Milositz advised the Commission that the Deputy Chief and he will meet with the Town's new Chief Financial Officer Sandra L. Dennies the week of October 12th to discuss the Fire Department's budget for fiscal year 2011 with a focus on major purchases.
2. Deputy Chief's Report – The Commission reviewed the Deputy Chief's Monthly Report dated October 5, 2009. The Report noted that there were a total of 146 calls for the month of September (Fire and Alarm – 43; EMS Calls – 78 and All Other Calls – 25), bringing the call total for the year to 1,266 (Fire and Alarm – 346; EMS Calls – 654 and All Other Calls – 266). There were four significant incidents during the month: (i) September 1st - mutual aid call for a garage fire in New Canaan; (ii) September 5th - fire in second floor elevator machine room with water damage from sprinkler activation and smoke throughout the commercial office building located at 50 Danbury Road; (iii) September 20th - mutual aid call for a structure fire in Westport; and (iv) September 30th – motor vehicle accident with 5 people in the vehicle that lost control and came to rest approximately 300' off of the roadway at 367 Chestnut Hill Road.

Deputy Chief Amatrudo advised the Commission that 434 hours of training were input during the month. In addition to the routine monthly topics, the following training subjects

also were covered: (i) complex vehicle rescue; and (ii) electrical safety training conducted by Northeast Utilities.

Deputy Chief Amatrudo also advised the Commission that substantially all of the data conversion appears to have been completed with respect to the installation of the Firehouse records management systems software. The only remaining significant issue to date is the possibility that a separate piece of software is needed from EmergiTech to interface with Firehouse. The Department is attempting to resolve this issue with the Town's software vendors at no additional expense to the Town.

The Deputy Chief reported that since the installation of the latest program fix, the Department has noticed very few of the software problems it had been experiencing with the Mobile Data Terminals ("MDTs").

The Deputy Chief also reported that a list of necessary repairs has been assembled for Station 2 and a quote is being solicited to complete them; this is a continuation of the process begun last fall starting with Fire Headquarters.

The Department continues to analyze its spending to date for the current fiscal year and it remains within budgetary spending limits. The Department will evaluate the impact of the increased overtime during October to determine if it presents a budget issue.

The annual September 11th ceremony was held and attended by most of the Department's personnel as well as many members of the Police Department and Wilton Volunteer Ambulance Corps.

The Commission reviewed without comment Apparatus Supervisor Nathenson's Monthly Report dated September 2009.

3. Fire Marshal's Report – The Commission reviewed the Fire Marshal's Monthly Reports dated August 2009 and September 2009, noting that inspections appear to be on the rise due, in part, to on-site computer input of inspection results.

C. Old Business: There was no old business.

D. New Business:

1. Storm Ready Community Project – Chief Milositz advised that he had spoken to National Weather Service program manager Gary Conte regarding the Storm Ready Community Project. The Chief has commenced a review of the application process and requirements for same. Westport, Norwalk and Ridgefield have qualified or are about to qualify as "Storm Ready" communities.
2. Tanker Drill – Deputy Chief Amatrudo reported that Wilton, Westport, New Canaan, Georgetown, Vista and Ridgefield sent engines, tankers and firefighters to the drill that was held in Wilton on September 17th. Norwalk and Stamford sent firefighters only. The objective of the drill was to flow 500 gallons per minute ("gpm") for 1½ hours; flow at the drill averaged 390 gpm for 95 minutes. The Commission reviewed a handout from Deputy Commissioner Amatrudo entitled "Multi-Town Tanker Drill 9/17/09." The Deputy Chief

reported that lessons learned from the drill were: (i) it requires 2 tanks to achieve a flow of 500 gpm or greater and (ii) multiple fill sites.

E. Adjournment: At approximately 1931 hours, upon motion duly made and seconded, the meeting was adjourned.

The next scheduled meeting of the Commission will be held on November 3, 2009 at Fire Department Headquarters; said meeting will be a regular monthly meeting commencing at 1830 hours.

Respectfully submitted,



J. Casey Healy
Secretary - Fire Commission