



## WILTON FIRE COMMISSION

TOWN HALL - MEETING ROOM B  
238 Danbury Road  
Wilton, CT 06897  
203-834-6247

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2018 SEP 17 A 8:34  
BY: LK

Minutes of September 5, 2018

### Fire Commission Special Meeting

**Present:** Commissioners J. Casey Healy, Ross Tartell and Christopher Weldon.

**Others:** Chief Ronald E. Kanterman, First Selectwoman Lynn Vanderslice, Director of Human Resources, Labor Relations and Administrative Services Sarah Taffel, Captains Kevin Czarnecki and Brian Elliott, Lieutenants Jeff Locher and Bill Wilson, Firefighters Glenn Johnson, Noah Fouad and Don Scarpetti and Wilton resident Ray Moskow.

- A. Call to Order:** Meeting called to order at approximately 1704 hours.
- B. Approval of Meeting Minutes:** Upon motion duly made and seconded, the minutes of the Fire Commission's August 1, 2018 regular meeting and August 7, 2018 special meeting were approved unanimously.
- C. Station #2 Renovation and Up-date - Statement of Requirements:** Commissioner Healy stated that the Board of Selectmen is revisiting the Statement of Requirements for Station 2 (the "SOR") and the Board has requested input from the Commission regarding the SOR. Mr. Healy requested that the Commissioners review the existing SOR in advance of the Commission's October 3, 2018 meeting; suggesting that the Commission needs to separate the "must have" from the "nice to have" items. First Selectman Vanderslice left the meeting at 17:34 hours.
- D. Executive Session – Discussion of CBA Seniority Provisions and Discussion of Deputy Chief Work Performance:** Upon motion duly made and unanimously approved the Commission voted to enter into the Executive Session at 17:35 hours and invited Director Taffel to join the Executive Session. The Executive Session ended at approximately 17:45 hours with no action taken.
- E. Monthly Reports:**
  - a. Chief's Report:** The Commission reviewed and discussed the Chief's Report dated September 4, 2018.

\*Minutes have not been reviewed by this Board and may be subject to revision in future minutes.

- b. **Deputy Chief's Report:** The Commission reviewed and discussed the Deputy Chief's Report dated September 4, 2018, attached to which was the Apparatus Supervisor's Report.
- c. **Fire Marshal Report:** The Commission reviewed and discussed the Fire Marshal's activity Report for August 2018.
- d. **Dive Team Report:** The Commission reviewed and discussed the Dive Team Report submitted September 5, 2018.

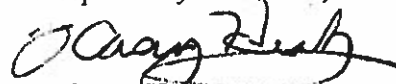
**F. Old Business:**

- a. **Wilton Dispatch:** Chief Kanterman reported that he is working with Police Lt. Rob Kluk to schedule a simulated dispatch for a structure fire.
- b. **Captain Promotional Exam:** Commissioner Healy reported that Director Taffel and he had met earlier in the afternoon with the Executive Board of Local 2233 to discuss the draft of the Job Description for the Captain's position. The two parties are working on revisions to the Job Description.

**G. Public Comment:** Ray Moskow advised the Commission that he does not believe that most Wilton residents understand what the concept of "regionalization" means. Commissioner Healy responded that he would speak to First Selectwoman Vanderslice about disseminating information to the press regarding the Department's mutual aid agreements with abutting municipalities, the Department's membership in the Fairfield County Hazardous Materials Team and the joint Wilton PD and FD Dive Team's efforts to form a regional dive team. Firefighter Chaloux reminded the Commission that the annual 9/11 Ceremony would be held at 1000 hours on September 11<sup>th</sup>; noting that the D Shift, led by Acting Captain Bill Wilson, was organizing the Ceremony this year.

**H. Adjournment:** Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 1820 hours.

Respectfully submitted,



J. Casey Healy  
Commission Chairman