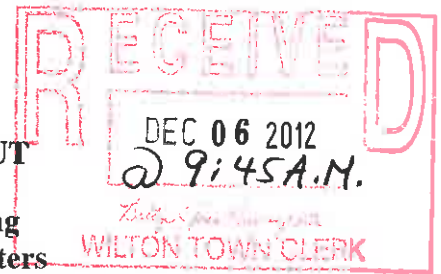


Fire Commission

236 DANBURY ROAD
WILTON, CONNECTICUT

Minutes of Special Meeting
Fire Department Headquarters

May 16, 2012



Present: Commissioners Casey Healy, Gary Mecozzi and Troy Ellen Dixon

Fire Department Personnel

Chief Paul Milositz; Deputy Chief Mark Amatrudo
CPT Kevin Czarnecki; CPT Karl Dolnier
FF Joe Bisenius; FF Gary Fuoco; FF John Krozer

- A. **Call to Order:** The meeting was called to order at 1835 hours.
- B. **Approval of Minutes:** No Minutes were submitted for approval.
- C. **Monthly Reports**

- 1. **Report of the Chief:** Commended all personnel for the Wilton Crest fire. Noted on-site command and control by LT Cassin and has recommended Cassin for a citation.

Cited CPT Dolnier and all personnel for the Cannon Road garage fire.

Advised that the FY2013 capital and operating budget has been approved. Stated that bonded capital has been approved for the replacement Engine Tanker and that Tanker committee will be reconvened.

Standardized Mayday Procedure for Region 1 fire departments (Bridgeport; Darien; Easton; Fairfield; Greenwich; Monroe; New Canaan; Norwalk; Stamford; Stratford; Trumbull; Weston; Westport; Wilton) is in development

Plan is to reconstitute the Dispatch Committee.

- 2. **Report of the Deputy Chief:** The Commission reviewed the Monthly Deputy Chief's Report dated May 4, 2012. The full report is attached.

Consistent with previous months this year, the report noted that there were a lower number of incidents in April 2012 versus April 2011. YTD total of 424 incidents – 100 Fire & Alarms, 188 EMS and 136 All Other. Significant incidents included MVA/Rollover with Extraction (April 5); Structure Fire (April 11); Fairfield Haz-Mat Incident (April 12); Propane Leak (April 15); MVA with Extrication (April 28); Multiple Structure Fires with Mutual Aid Support from Weston, Westport, Norwalk, Georgetown, Trumbull, New Canaan and Ridgefield (April 29); Garage Fire with Mutual Aid Support from Weston and Georgetown (April 30).

Analysis is being conducted to ensure that all incidents dispatched and recorded in the CAD System are being properly transferred to the Firehouse records management system.

Other highlights include:

- Report on the monthly officers meeting; training hours; special teams; apparatus and equipment.
- Information Technology: Following placement of laptops in the apparatus on a trial basis, personnel have generated a list of operational questions and issue. Meeting will be held with NexGen to address questions/issues, identify modifications and/or workarounds, provide formal training. Work with NexGen and Wilton IT continues to convert and input hydrant information from 2nd Taxing District and Aquarion.
- Facilities: Work on Training Room stairway should be completed within the month.
- Following deferral of funding for Regional Dispatch project, there have been no changes to the FY2013 budget.
- Total of 12 traditional waist-belts for SCBAs will be purchased. Various options for bail-out from multiple-story buildings are being explored and a recommendation will be made.

D. Old Business

1. **Current Year Budget Status Update:** Budget overages for Shift Coverage and Overtime forecast to be \$115,000; primarily due to long-term sick leave, injury leave and emergency call-backs. Expectation is that \$65,000 will be allocated by the Town to help defray overages.
2. **WVAC Move to CMED Dispatch Update:** Transfer is proceeding with target date prior to June 30. Logistical arrangements are being made to ensure no loss of operational efficiency. Discussions are being held to determine the way in which WVAC will be invoiced for time spent on their vehicles/equipment by WFD Apparatus Supervisor each month.

E. New Business

1. **Firefighter Plank Carryover Request:** Upon a motion duly made and seconded, request for carryover of vacation and personal time was approved unanimously.

F. Executive Session: Upon a motion duly made and seconded, the Commission voted unanimously to enter Executive Session at 1916 hours for the purpose of receiving a status update on labor contract negotiations. At 1928 hours, the Commission came out of Executive Session having taken no action.

G. Adjournment: Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at 1928 hours.

The next scheduled meeting of the Commission will be held on Wednesday, June 6, 2012 at Fire Department Headquarters; said meeting will be a regular monthly meeting commencing at 1830 hours.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'TED', followed by a long horizontal line extending to the right.

Troy Ellen Dixon, Secretary
Wilton Fire Commission