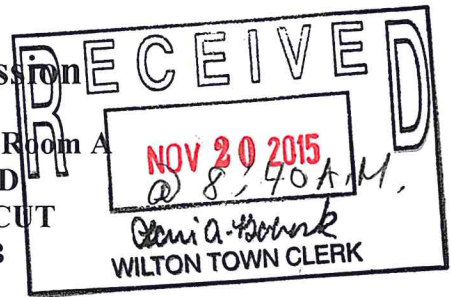


Wilton Fire Commission

Town Hall – Annex Meeting Room A
238 DANBURY ROAD
WILTON, CONNECTICUT
Town Hall – Room B



Minutes of Special Fire Commission Meeting

October 13, 2015

Present: Chairman Gary Mecozzi, Commissioner Ross Tartell, and Commissioner J. Casey Healy

Others: Chief Ronald E. Kanterman; Captain Jim Geis, Fire Fighters, Glenn Johnson, Mike Pryor, Jim Geis

A. Call to Order: Meeting called to order at 8:01 am.

B. Approval of Minutes: Upon motions duly made and seconded, the Commission voted unanimously to approve the minutes of the special Commission meeting held on September 1, 2015.

C. Monthly Reports:

- 1. Chief's Report:** The Chief's Monthly Report dated September 30, 2015 is attached. (i); Distributed articles to the press and a notice to the Board of Education regarding natural gas and related hazards. (ii); Accompanied the Fire Marshal on a site inspection of Comstock, now that they are shifting from Phase I to Phase II (iii); Attended Operation Save-a-Life with the Fire Marshal. Received smoke alarms compliments of the Kidde Corporation (iv); Partnered with the DC to deliver Incident Command System Training courses to the High School administration and their emergency team, as required by DEMHS. (v) Captain's Exam; Exam will be given on October 14-16, 2015. There are currently two open Captain's positions. (vi) Met with IT to discuss adding emergency notification dispatch screens within the Fire House and an enhanced electronic exception reporting system. We expect to have five screens in the Fire House. (v.ii) Special projects: Station 2 Renovation – a meeting was held with First Selectman Brennan and a representative of Turner Construction to discuss moving forward with an RFP for an A&E firm. RFPs were sent out 10/13/2015 with the deadline for bids on 11/2/2015. (viii) September 11 Ceremony. Local 2233 did an outstanding job on their 9/11 remembrance ceremony. It was well run and well attended.
- 2. Deputy Chief's Report:** The Deputy Chief's report dated October 7, 2015 is attached. Highlights in the Report included: (i) The committee for the new engine is ready to review the responses from vendors (ii) 315 hours of training occurred during the month; including new Fire Fighter training (iii); Engine 2 remains out of service because the rust and corrosion are worse than expected.
- 3. Fire Marshal's Report:** Fire Marshal's report is attached.
- 4. Dive Team Report:** Training conducted this month included the new Fire Fighters.

5. Apparatus Supervisor's Report: Monthly Apparatus Supervisor's report is included in Deputy Chief's report.

D. Old Business:

1. **Range Road Fire-Meeting with Police Commission:** The meeting was held and the dispatch situation reviewed. There is now a streamlined form to report dispatch issues

E. New Business:

1. **Discussion and vote on promotional process for Deputy Fire Marshal vs. Fire Inspector.** No vote taken. Need to check the state statutes to make sure that the Deputy Fire Marshal can carry out the Fire Marshal's work when the Fire Marshal is absent.
2. **Discussion of chief's participation at the National Fallen Fire Fighters Memorial Weekend.** The Chief used his vacation time to represent the town.
3. **Discussion of the Chief's swearing in ceremony to be held on 10/23/15.** The ceremony will occur at 11 am at the Fire Station.

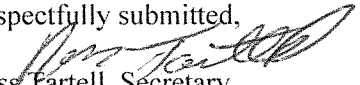
F. Public comment: None

G. Good and Welfare: No comments

H. Adjourn meeting: Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 9:00 AM.

Next meeting of Commission is a special meeting scheduled to be held on Tuesday, November 3, 2015 commencing at 8:00 am in meeting Room B at the Town Hall.

Respectfully submitted,


Ross Tartell, Secretary
Wilton Fire Commission