



WILTON FIRE COMMISSION

TOWN HALL - MEETING ROOM B
238 Danbury Road
Wilton, CT 06897
203-834-6247

BY: 

2018 JUN 14 A 9:35

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TOWN OF WILTON

Minutes of June 13, 2018

Fire Commission Special Meeting

- Present:** Commissioners J. Casey Healy, Ross Tartell and Christopher Weldon (who participated by telephone).
- Others:** Chief Ronald E. Kanterman, Deputy Chief Mark Amatrudo, Captains Kevin Czarnecki, Jim Blanchfield and Brian Elliott, Lieutenant Bill Wilson, Firefighters Bryan Montgomery, Glenn Johnson and Dave Chaloux, Apparatus Supervisor Ricky Petruzzi, Fire Marshal Rocco Grosso and Deputy Fire Marshal Kevin Plank.

- A. Call to Order:** Meeting called to order at approximately 0804 hours.
- B. Approval of Meeting Minutes:** Upon motion duly made and seconded, the minutes of the Fire Commission's May 9, 2018 meeting were approved unanimously.
- C. Monthly Reports:**
- a. **Chief's Report:** The Commission reviewed and discussed the Chief's report dated June 5, 2018.
 - b. **Deputy Chief's Report:** The Commission reviewed and discussed the Deputy Chief's report dated June 11, 2018. It was noted that the overtime budget for the fiscal year ending June 30, 2018 will be over budget by approximately \$30,000 due to the storms encountered during the month of March. It also was noted that the budget for the fiscal year beginning on July 1, 2018 does not include: (i) the purchase of water for Station 2 (the new well and waterline that were to be installed in March 2018 have not been) or (ii) overtime associated with the testing and promotional process to replace Captain Gies who is scheduled to retire following his shift on July 5, 2018. Commissioner Healy will advise First Selectwoman Vanderslice and the Chief Financial Officer Ann Kelly-Lenz. The discussion and review included the Dive Team Report submitted June 6, 2018 and

the Apparatus Supervisor's Report dated May 2018 Commission (Engine 4 is out of service for a repair that is covered under warranty).

- c. **Fire Marshal's Report:** The Commission reviewed the Fire Marshal's May 2018 Monthly Report. Fire Marshal Grosso pointed out the modifications made to the Monthly Report at Commissioner Tartell's suggestion.

D. Old Business:

- a. **Wilton Dispatch – 175 Cannon Road Fire:** An extended discussion was held regarding issues associated with the first alarm assignment dispatch for the structure fire; including, participation by Captain Blanchfield who was the Incident Commander and Captain Czarnecki who attends to training of Wilton Dispatch operators as to fire dispatch. Commissioner Weldon will follow up with Police Chief John Lynch and Lt. Rob Kluk regarding the Cannon Road dispatch issues.
- b. **Department Goals and Objectives:** Chief Kanterman issued a second draft of the Department's goals and objectives for the calendar year 2018; which draft had been modified following review and comment by Commissioner Tartell. The revised draft will be reviewed at the Commission's July meeting.

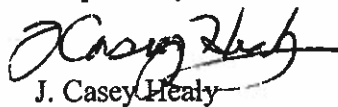
E. New Business:

- a. **Retirement – Overtime Budget and Promotional Exams:** Commissioner Healy will contact Director of Human Resources, Labor Relations and Administrative Services Sarah Taffel regarding commencing the promotional process and testing associated with Captain Gies retirement.
- b. **Fire Commission Meeting Schedule:** Commissioner Tartell advised that he hoped the Commission could adhere to its monthly meeting schedule; noting that the regular monthly meetings had been rescheduled on several occasions. Mr. Healy responded that the rescheduling of meetings generally had been to accommodate all three Commissioners attendance.

F. Public Comment: There was no public comment.

G. Adjournment: Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at 0950 hours.

Respectfully submitted,



J. Casey Healy
Wilton Fire Commission