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WILTON FIRE COMMISSION MAY 15 A 10:50

BY: *af*
COMSTOCK COMMUNITY CENTER
MEETING ROOM 12
180 School Road
Wilton, CT 06897
203-834-6247

Minutes of May 9, 2018

Fire Commission Special Meeting

- Present:** Commissioners J. Casey Healy, Ross Tartell (who participated by telephone) and Christopher Weldon (who arrived at 1741 hours).
- Others:** Chief Ronald E. Kanterman, Deputy Chief Mark Amatrudo, Captain Kevin Czarnecki (who departed the meeting at 1831 hours), Lieutenants Jeff Locher (who departed at 1835 hours on an automatic alarm call) and Bill Sampson (who departed at 1824 hours on an EMS call), Firefighters Dan Lewis (who departed at 1824 hours on an EMS call) and Mike Wydra (who departed at 1835 hours on an automatic alarm call) and Sarah Taffel Director of Human Resources, Labor Relations and Administrative Services, (who arrived at 1759 hours).

A. Call to Order: Meeting called to order at approximately 1707 hours.

B. Approval of Meeting Minutes: Upon motion duly made and seconded, the minutes of the Fire Commission's April 4, 2018 monthly meeting were approved unanimously by Commissioners Healy and Tartell.

C. Monthly Reports:

- a. **Chief's Report:** The Commission reviewed and discussed the Chief's report dated May 1, 2018.
- b. **Deputy Chief's Report:** The Commission reviewed and discussed the Deputy Chief's report dated May 1, 2018. The discussion included the Dive Team Report submitted May 2, 2018 and the Apparatus Supervisor's Report dated April 2018.
- c. **Fire Marshal's Report:** The Commission reviewed the Fire Marshal's Activity Report for April 2018. Commissioner Healy noted that he needed to schedule a

meeting with Chief Kanterman and Fire Marshal Grosso to discuss the volume of fire inspections.

D. Old Business:

- a. Wilton Dispatch:** - After a lengthy and spirited discussion, it was the consensus of the Commission to task Commissioner Weldon with contacting the Wilton Police Commission regarding the resolution of on-going dispatch issues.
- b. Budget process going forward:** The Commission reviewed and discussed a document prepared by the Chief and the Deputy Chief Entitled Fire Commission Involvement in Annual Budgeting Process. The Chief recommended that the Commission appoint a Commissioner to work with the Chief and the Deputy Chief on the preparation of the budget. Upon motion duly made and seconded, the Commission unanimously approved the appointment of Commissioner Weldon to act as the Commission's liaison on the budget.
- c. Review of Standing Order #08-05 Callbacks:** The Commission reviewed and discussed the Standing Order that had been revised by the Chief at the Commission's request. Upon motion duly made and seconded, the Commission unanimously approved revised Standing Order #08-05 regarding callbacks.
- d. Operational Decision Making for Supplemental Staffing:** The Chief and the Deputy Chief reviewed with the Commission the timing and supplemental staffing for a storm event. It was the consensus of the Commission that as a general rule of thumb supplemental staff should not be called in more than two (2) hours in advance of a storm's estimated commencement time.
- e. Department Goals and Objectives:** The Chief had provided the Commission a document outlining the goals and objectives for 2018. Commissioner Tartell gave a brief outline of the document; after which, the Commission agreed to table the discussion of same until the June monthly meeting so that Commissioner Tartell could be present.

E. Public Comment: There was no public comment.

F. Executive Session - Discussion of Fire Pension Negotiations. At 1859 hours upon motion duly made and seconded, the Fire Commission voted unanimously to enter into the Executive Session in order to discuss the negotiation of the Pension with Local 2233. The Commission invited Director Taffel to join the Executive Session.

G. Discussion and/or Actions: At approximately 1903, the Commission ended the Executive Session. Upon motion duly made and seconded, the Commission voted unanimously to appoint Chairman Healy as the Commission's liaison to the negotiation.

H. Adjournment: Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at 1904 hours.

Respectfully submitted,



J. Casey Healy
Wilton Fire Commission